PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 28/4/22 | Prepared by | [signature] | Serial no. | |
| Supplier name | PRITHVAKA PRINTERS | | | HO inward no. | |
| Firm/Company | Gov Research | Project | Center RNGD | HO received date | |
| PO/WO date | 22/4/22 | PO/WO No. | 87633 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 546 | 16/4/22 | 3325/– | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos.: | 106578 | Proof of delivery matches MRN | ☑ ~~Yes~~ □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | |
| Amount C –Other Debits : | |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 3325/– |
| Amount E – PO / WO value: | 3325/– |
| Amount F – Difference (A – E): | |

| | |
|---|---|
| Quantity received as per PO /WO | □ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | □ Yes □ No – wait for balance material □ Other |
| Payment – due date | 2/5/22 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | [signature] | APPROVED BY 28 APR 2022 E. PRASAD MANAGER-PROMOTIONS | | | |
| Sign: | [signature] | [signature] | | | |
| Date | 28/4/22 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE CASH / CREDIT

# PRIYANKA PRINTERS

Cell : 98495 58805
93987 02763

★ OFFSET PRINTING ★ SCREEN PRINTING ★ LETTER PADS
★ INVITATIONS ★ VISTING CARDS ★ ID CARDS ★ BROUCHERS ★ PHAMPLATES
★ OFFICE FILES ★ STICKERS ETC.,

# 9-5-80/2A, Anjaiaha Nagar, Old Bowenpally, Hyderabad - 500 011, Telangana State.
Email : priyankaprinters4@gmail.com

No. 546 Date : 16/4/22

M/s G.V. Research Centers PVT. LTD.
M.G. Road, Secunderabad

Party GSTIN. 36AAHCG4562D1ZP

| Sl No. | PARTICULARS | HSN Code | Qty | Rate | Amount Rs. Ps. |
|---|---|---|---|---|---|
| 1 | Transit Invoice | | 5 | 195.00 | 975=00 |
| 2 | Delivery Challan | | 5 | 235.00 | 1175=00 |
| 3 | Annexure -A | | 5 | 235.00 | 1175=00 |

INWARD
Inward No: 55 Dt: 16/4/22
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

E. & O.E.

Rupees Three thousand and three hundred twenty five rupees only

Bank Details
Bank : Punjab & Sind Bank
A/c : 03191100022739
Branch : Secunderabad Park Lane
IFSC Code : PSIB0000319

| | |
|---|---|
| CGST | — |
| SGST | — |
| TOTAL | 3325=00 |

GSTIN: 36AROPK5593K1Z0
Composite Scheme

Goods once sold Cannot be taken back

Subject to Secunderabad jurisdiction

For PRIYANKA PRINTERS

K Venu

For G V Reserch Centers Pvt Ltd
Authorised Signatory

Accepted the above Terms And Conditions
For Priyanka Printers

# Purchase Order

/1 22-04-2022 11:56:02 Origina

87633
20.04.22 3:07:37

Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

| **Supplier Details** | | | |
|---|---|---|---|
| Priyanka Printers<br>1-4-5/37/A, Bholakpur, Hyderabad | **Doc No** | 87633 | 167050 |
| | **Doc Date** | 22-04-2022 | |
| | **Quote No** | | |
| **GSTIN** - | **Quote Date** | 22-04-2022 | |
| 9849558805 | **SupplyType** | Supply | |

**Kind Attn : Mr. Venu**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | IGST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7631 - Stationery - printing - Invoice books - other - nos<br>*Transit Invoice* | 5.00 | 195.00 | 0.00 | 0.00 | 975.00 |
| 2 | 7646 - Stationery - printing - Receipt Books - other - nos<br>*Delivery Challan* | 5.00 | 235.00 | 0.00 | 0.00 | 1,175.00 |
| 3 | 7646 - Stationery - printing - Receipt Books - other - nos<br>*Annexure - A* | 5.00 | 235.00 | 0.00 | 0.00 | 1,175.00 |
| | | | | | **Total Order Value . . .** | **3,325.00** |

Rupees : Three Thousand Three Hundred Twenty Five Only.

## Terms and Conditions :-

**Specification / Brand** Transit Invoice, Delivery Challan & Annexure-A

**Payment Terms** Against Delivery & Production of bill.

**Tax** All taxes included in above price.

**Delivery Date** 16-04-2022

**Delivery Location** Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

**Penality For Delay** Nil

**Transportation Cost** Nil

**Warranty** Nil

**Advance Paid** Nil

**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for staff identification purpose.

**Completion Date** 30-04-2022

**Measurment** Nil

**Security** Nil

**Remarks**

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Accepted the above Terms And Conditions

For ***Priyanka Printers***