PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	25/4/22	Prepared by	P Prabhakar	Serial no.	3501
Supplier name	Shiv Shakti machine Tools Hardware & [illegible]			HO inward no.	
Firm/Company	GVRC	Project		HO received date	
PO/WO date	11/03/22	PO/WO No.	86312	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2021-22/5552/SS	12/4/22	4720.00	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount A Bills total (Excluding Transport & Hamali Charges):				4,720.00

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	106156	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,720.00
Amount E – PO / WO value:	4,720.00
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	□ Yes □ No – wait for balance material □ Other
Payment due date	25/5/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

Shiv Shakti Machine Tools Hardware and Electricals 2-3-7, M.G Road, Secunderabad. PH: 8121002491 GSTIN/UIN: 36ADQFS9120G1ZQ State Name : Telangana, Code : 36 E-Mail : ssmtsecunderabad@gmail.com	Invoice No. **2021-22/5552/SS**	Dated **12-Mar-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref. **5552**	Other Reference(s)
Buyer **GV Research Center Pvt Ltd.** 5-4-187/3&4, IInd Floor , Soham Mansion, M.G Road, Secunderbad. GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Buyer's Order No. **86312-164681**	Dated **11-Mar-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery Po/Rcv	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**Powertex DIE GRINDER PPT DG 25**	84672900	**2 pc**	2,000.00	pc		**4,000.00**
	CGST						**360.00**
	SGST						**360.00**
	Total		**2 pc**				**₹ 4,720.00**

Amount Chargeable (in words) E. & O.E

INR Four Thousand Seven Hundred Twenty Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
84672900	4,000.00	9%	360.00	9%	360.00	720.00
Total	**4,000.00**		**360.00**		**360.00**	**720.00**

Tax Amount (in words) : **INR Seven Hundred Twenty Only**

Company's Bank Details
Bank Name : **Kotak Mahindra Bank**
A/c No. : **1045741606**
Branch & IFS Code : **SD Road, Secunderabad & KKBK0007533**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.Interest will be charged on overdue invoices @ 24 % P.A if more than 45 days.

for Shiv Shakti Machine Tools Hardware and Electricals

Authorised Signatory

This is a Computer Generated Invoice

SUMMIT SALES LLP
IN WARD
No: 93356
Date: 21/4
Sign:
R.R. DIST.

INWARD
Inward No: 8935 Dt: 12/4/22
MRN No: 106156 D: 15/4/22
Received By: D. Rajkumar Sign: D. Rajkumar
Genome Valley Research Center Pvt. Ltd.

Purchase Order

 24-04-2022 12:36:40 Original / Office Copy / Purchase Div.Copy

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Shiv Shakti Machine Tools Hardware & Electricals	**Doc No**	86312	164681
2-3-7, MG Road, Beside ICICI Bank, Secunderbad-03,(T,S)	**Doc Date**	11-03-2022	
	Quote No	NIL	
GSTIN 36ADQFS9120G1ZQ	**Quote Date**	11-03-2022	
8121002491 8374457644	**SupplyType**	Supply	

Kind Attn : Mr.Shivang Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5213 - Equipment - machinery - Die Grinder - NA - Nos *Powertex*	2.00	2,000.00	0.00	18.00	4,720.00
				Total Order Value . . .		**4,720.00**

Rupees : Four Thousand Seven Hundred Twenty Only.

Terms and Conditions :-

Specification / All items shall be of ___ brand/company

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms Payment will be made only after inspection of material.Above order for road cleaning purpose.

Completion Date NA

Measurment Nil

Security Nil

Remarks

Bill not received.

Books of accounts verified and no bills wrt this PO were received by accounts
Name: A.Praveen Raju
Sign: A.Praveen Raju
Date: 26-4-22

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Shiv Shakti Machine Tools Hardware &***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	07.03.2022
Site & Phase:	Innopolis.	Time:	12:15
Supplier		Req. No.	164681
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1.	Die grinder(powertex,ppt-dg-25)	-	2	No's		
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

Remarks: Towards Road cleaning purpose.

Prepared By	Madhu	Approved by	Mr.Madhu
Sign. & Date	07.03.2022	Sign. & Date	07.03.2022

Note:

APPROVED
26 APR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE