

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 25/4/22		Prepared by: P Prabha Rao		Serial no. 3501	
Supplier name: shin shakti machine Tools Hardware & Tools		Project:		HO inward no.	
Firm/Company: GMR		PO/WO No. 86312		HO received date	
PO/WO date: 11/03/22		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2021-22/5552/SS	12/4/22	4,720.00	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A Bills total (Excluding Transport & Hamali Charges):		4,720.00
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report		
MRN nos.: 106156	Proof of delivery matches MRN	☒ Yes ☐ No
Amount B -Other Credits : Transportation charges		
Amount C -Other Debits :		
Amount D (D=A+B-C) - Amount to be credited to the supplier:		4,720.00
Amount E - PO / WO value:		4,720.00
Amount F - Difference (A - E):		
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO		☐ Yes ☐ No - wait for balance material ☐ Other
Payment - due date: 25/5/22		
Remarks: Signed Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice



Shiv Shakti Machine Tools Hardware and Electricals
2-3-7, M.G Road, Secunderabad.
PH: 8121002491
GSTIN/UIN: 36ADQFS9120G1ZQ
State Name : Telangana, Code : 36
E-Mail : ssmsecunderabad@gmail.com

Buyer

GV Research Center Pvt Ltd.

5-4-187/3&4, IInd Floor, Soham Mansion, M.G Road,
Secunderbad.

GSTIN/UIN : 36AAHCG4562D1ZP

State Name : Telangana, Code : 36

Invoice No.

2021-22/5552/SS

Delivery Note

Dated

12-Mar-2022

Mode/Terms of Payment

Supplier's Ref.

5552

Buyer's Order No.

86312-164681

Despatch Document No.

Other Reference(s)

Dated

11-Mar-2022

Delivery Note Date	Delivery Note No.	Delivery Note Description	Delivery Note Amount
12/15/2022	1001	1001	1001
12/15/2022	1002	1002	1002
12/15/2022	1003	1003	1003
12/15/2022	1004	1004	1004
12/15/2022	1005	1005	1005
12/15/2022	1006	1006	1006
12/15/2022	1007	1007	1007
12/15/2022	1008	1008	1008
12/15/2022	1009	1009	1009
12/15/2022	1010	1010	1010
12/15/2022	1011	1011	1011
12/15/2022	1012	1012	1012
12/15/2022	1013	1013	1013
12/15/2022	1014	1014	1014
12/15/2022	1015	1015	1015
12/15/2022	1016	1016	1016
12/15/2022	1017	1017	1017
12/15/2022	1018	1018	1018
12/15/2022	1019	1019	1019
12/15/2022	1020	1020	1020
12/15/2022	1021	1021	1021
12/15/2022	1022	1022	1022
12/15/2022	1023	1023	1023
12/15/2022	1024	1024	1024
12/15/2022	1025	1025	1025
12/15/2022	1026	1026	1026
12/15/2022	1027	1027	1027
12/15/2022	1028	1028	1028
12/15/2022	1029	1029	1029
12/15/2022	1030	1030	1030
12/15/2022	1031	1031	1031
12/15/2022	1032	1032	1032
12/15/2022	1033	1033	1033
12/15/2022	1034	1034	1034
12/15/2022	1035	1035	1035
12/15/2022	1036	1036	1036
12/15/2022	1037	1037	1037
12/15/2022	1038	1038	1038
12/15/2022	1039	1039	1039
12/15/2022	1040	1040	1040
12/15/2022	1041	1041	1041
12/15/2022	1042	1042	1042
12/15/2022	1043	1043	1043
12/15/2022	1044	1044	1044
12/15/2022	1045	1045	1045
12/15/2022	1046	1046	1046
12/15/2022	1047	1047	1047
12/15/2022	1048	1048	1048
12/15/2022	1049	1049	1049
12/15/2022	1050	1050	1050
12/15/2022	1051	1051	1051
12/15/2022	1052	1052	1052
12/15/2022	1053	1053	1053
12/15/2022	1054	1054	1054
12/15/2022	1055	1055	1055
12/15/2022	1056	1056	1056
12/15/2022	1057	1057	1057
12/15/2022	1058	1058	1058
12/15/2022	1059	1059	1059
12/15/2022	1060	1060	1060
12/15/2022	1061	1061	1061
12/15/2022	1062	1062	1062
12/15/2022	1063	1063	1063
12/15/2022	1064	1064	1064
12/15/2022	1065	1065	1065
12/15/2022	1066	1066	1066
12/15/2022	1067	1067	1067
12/15/2022	1068	1068	1068
12/15/2022	1069	1069	1069
12/15/2022	1070	1070	1070
12/15/2022	1071	1071	1071
12/15/2022	1072	1072	1072
12/15/2022	1073	1073	1073
12/15/2022	1074	1074	1074
12/15/2022	1075	1075	1075
12/15/2022	1076	1076	1076
12/1			

Despatched through

Destination

Terms of Delivery

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	Powertex DIE GRINDER PPT DG 25	84672900	2 pc	2,000.00	pc		4,000.00
	CGST						360.00
	SGST						360.00
	Total		2 pc				₹ 4,720.00

Amount Chargeable (in words)

E. & O.E.

INR Four Thousand Seven Hundred Twenty Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
84672900	4,000.00	9%	360.00	9%	360.00	720.00
Total	4,000.00		360.00		360.00	720.00

Tax Amount (in words) : **INR Seven Hundred Twenty Only**

Company's Bank Details

Bank Name : Kotak Mahindra Bank

A/c No. : 1045741606

Branch & IFS Code : SD Road, Secunderabad & KKBK0007533

for Shiv Shakti Machine Tools Hardware and Electricals

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct. Interest will be charged on overdue invoices @ 24 % P.A if more than 45 days.

Authorised Signatory

This is a Computer Generated Invoice



INWARD	
Inward No: 8935	Dr: 12/11/22
MKN No: 106156	Dr: 15/4/22
Received By: <i>D. Rajan</i>	Sign: <i>D. Rajan</i>
Genome Valley Research Center Pvt. Ltd.	

Purchase Order

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Shiv Shakti Machine Tools Hardware & Electricals
2-3-7, MG Road, Beside ICICI Bank, Secunderbad-03,(T,S)

GSTIN 36ADQFS9120G1ZQ

8121002491

8374457644

Doc No	86312	164681
Doc Date	11-03-2022	
Quote No	NIL	
Quote Date	11-03-2022	
SupplyType	Supply	

Kind Attn : Mr.Shivang Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 5213 - Equipment - machinery - Die Grinder - NA - Nos Powertex	2.00	2,000.00	0.00	18.00	4,720.00
Total Order Value . . .					4,720.00
Rupees : Four Thousand Seven Hundred Twenty Only.					

Terms and Conditions :-

Specification / All items shall be of ___ brand/company

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms Payment will be made only after inspection of material.Above order for road cleaning purpose.

Completion Date NA

Measurment Nil

Security Nil

Remarks

BILL not received.

Books of accounts verified and
no bills wrt this PO were
received by accounts

Name: A. B. B. B. B.
Sign: A. B. B. B. B.
Date: 26-4-22

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory



Name : _____

Accepted the above Terms And Conditions

For **Shiv Shakti Machine Tools Hardware &**

Name : _____

Date : __/__/__

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	07.03.2022
Site & Phase:	Innopolis.	Time:	12:15
Supplier:		Req. No.	164681
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1.	Die grinder(powertex,ppt-dg-25)	-	2	No's		
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

Remarks: Towards Road cleaning purpose.

Prepared By	Madhu	Approved by	Mr. Madhu
Sign. & Date	07.03.2022	Sign. & Date	07.03.2022

Note:

