Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Silver (Dak Villas part-III		Date:	30-04-2022			
Site:	Silver C	Dak Villas part-III	Prepared by:		K.Tulasi Rani			
Report From /		022 to 30-04-202		Approved by:	K Purshotham			
Report Date	30-04-2	022						
	ions numbers mi	ssing in the report	t*:					
				days after requisition:				
Req No.	Req Date	Serial no of item in Req		em Description	Reason for not preparing PO/WO#			
184015	15-03-22	1	1	/ertified Tiles				
184056	30-03-22	1	Pad Lock	S				
184070	06-04-22	1		g Analyzer				
184080	11-04-22	1	Magnifyi					
184096	18-04-22	1		l wires for villas				
184106	22-04-22	1		l wires for villas				
184110	23-04-22	1	PVC Pip					
184114	25-04-22	1		ard(Cladding)				
184118	26-04-22	1	Printer C					
184122	27-04-22	1	UPVC W	/indows				
184123	27-04-22	1	UPVC W	/indows				
184124	27-04-22	1	UPVC W	/indows				
184126	27-04-22	1	CPVC Pi	pe works				
184127	27-04-22	1	CPVC Pi	pe works				
				. 1	site havend the lead time:			
List of requisit	ions where PO/	WO is prepared an	id items hav	ve not been received at	site beyond the lead time: Details of discussion with supplier			
Req No.	Req Date	Serial no of item in Req.		em Description				
183780	11-12-2021	1	Til natural	les (urban wood Dk)56 boxs pending	Material not available			
183909	01-02-2022	1-2	Tiles (urban wood natural gal beige 61 boxs pending)	Material not available			
183925	24-02-2022	1		m wall tiles Luna HL boxes pending	Material not available			
183949	19-02-2022	1-4	Bathroor	n tiles(Luna DK,Ultra le DK<&HL) 68 boxes pending	Material not available Material not available			
183952	19-02-2022	1-3	Bathroo	m tiles(Ultra sprinkle LT&HL) 72 boxes pending				
183953	22-02-2022	1-2	DK&H	m tiles(Ultra sprinkle L) 20 boxes pending	Material not available			
183956	25-02-2022	1-2	V.T natural,F	iles (urban wood Regal beige) 71 boxes pending	Material not available			
183957	25-02-2022	1-2	DK&H	m tiles(Ultra sprinkle L) 20 boxes pending	Material not available			
183958	25-02-2022	1-2	DK&H	m tiles(Ultra sprinkle L) 20 boxes pending	Material not available			
	01-03-2022	1-3	Bathroo	m tiles(Ultra sprinkle LT&HL) 72 boxes	Material not available			
183968				pending m tiles(Ultra sprinkle	Material not available			

10				
183973	01-03-2022	1-2	Bathroom Tiles(Malashiyan brown DK,Luna HL) 40 boxes	Material not available
183979	03-03-2022		pending	
103979	03-03-2022	1-3	Bathroom tiles(Ultra sprinkle DK&HL&Malashiyan brown HL) 26 boxes pending	Material not available
183981	03-03-2022	1	Crema Marfil	Material was assistable
183982	03-03-2022	1-3		Material not available
		. 3	Bathroom tiles(Ultra sprinkle DK&HL&Malashiyan brown HL) 26 boxes pending	Material not available
184034	21-03-2022	1-2	Panel door shutter(32"X82" 8 Nos pending&26"X82" 13 Nos pending)	Material available delivery by Monday
184038	24-03-2022	1-6	UPVC windows	Supplier fix the windows by Tuesday
184039	24-03-2022	1-6	UPVC windows	Supplier fix the windows by Tuesday
184052	12-05-22	1-8	UPVC Windows	Supplier fix the windows by Tuesday
184058	30-03-22	1-6	UPVC Windows	Supplier fix the windows by Tuesday
184061	3-03-22	1-4	Panel Doors 32"x80" 2 nos,32"x82" 6 nos and SS Hinges 4" 72 pending	Material available delivery by monday
184062	01-04-22	1	Pendrive	Material available delivery by monday
184069	06-04-22	1-6	UPVC Windows	Supplier fix the windows by Tuesday
184081	11-04-22	1-3	Electrical Distribution	Material available delivery by Monday
10.001	11 01 22	1 3	board, junction boxs pending	, , , , ,
184086	12-04-22	1-2	Crema marfil,urbanwood dark	Material available delivery by Monday
184088	14-04-22	1-10	Electrical conducting internal material	Material available delivery by Monday
184092	18-04-22	1	water tank 500lits 8 Nos pending	Material available delivery by Monday
184093	18-04-22	1	Electrical Dummy 20 nos pending	Material available delivery by Monday
184095	18-04-22	1-3	Electrical Wires 7/20 blue and black and 1/18 yellow 12 nos pending	Stock not available
184097	19-04-22	1	Crema marfil	Material not available
184099	20-04-22	1	Kitchen Dado country Roso 12"x12" 17 nos pending	Material available delivery by tuesday
184100	20-04-22	1	Tandoor stone	Material available delivery by tuesday
184102	20-04-22	1-5	Bathroom tiles(Ultra sprinkle DK<&HL&Maharaja beige &maharaja off white)	Material not available
184103	22-04-22	1-4	Panel doors 38"x80" 2 Nos, 32"x82" 6nos pending SS Hinges	Material available delivery by Monday
184107	22-04-22	1-5	UPVC Windows	Supplier fix the windows by Tuesday
	22-04-22	1-6	UPVC Windows	Supplier fix the windows by Tuesday
184108	23-04-22	1-13	Electrical wires total material	Material available delivery by Monday
184109		1-13	pending SS Screws 38x8 20 nos, 32x8	Material available delivery by tuesday
184111	23-04-22	1-2	20 nos pending	
184116	26-04-22	1-9	Cleaning material	Stock not available
184117	26-04-22	1	A4 paper bundle	Stock not available
	27-04-22	1-7	Plumbing material	Material available delivery by Monda
184119	27-04-22	1-7	General items pending	Stock not available
184125	27-04-22	1-7	Electrical conducting for slabs	Material available delivery by Monda
184128	21-04-22			

184129	27-04-22	1-14		for bathroom tings	Material available delivery by Monday				
184130	27-04-22	1	Coffee	powder	Materia	v Monday			
184131	27-04-22	1-4	Sanitar	Material available delivery by Monda Material available delivery by Monda					
No. of gate pa	asses issued this	wook:	1/5	Every Me	0/07	(m. 1/		(1.0	
Delivery van	site visit on 1	WOOK,	THE RESERVE OF THE PARTY OF THE	From No.	9607 To No. 9607				
Inward report	(MRN/other) &	stock report ema	iled in adf format	04-22, 28-04-22			1/		
Items not ord	ered but received	i.	neu in pai tormai	to purchase?			Yes		
Other correct	ions & remarks:	1;							
Details of ste	el & cement stoc	.l.							
Sl. No	Tor size	Wt per mtr	Wt. for 12 mtr Stock at site -		Stock a	t site	Previous stock in Kgs		
1		kgs	rod – kgs	no of rods	in Kgs				
2.	8mm	.395	4.74	-	~				
and the second s	10mm	.617	7.404	-	-				
3,	12mm	.89	10.68	~	-				
4.	16mm	1.58	18.96	-	~		′		
5.	20mm	2.47	29.64	-	~				
6.	25mm	3.86	46.32	-	~	,			
7.	32mm	6.32	75.84	-	-				
8.	Binding wire	-		Nill	Nill Nill		Nill		
OPC stock	Nill	OPC last weeks stock	Nill	PPC/PSC stock	166	1 - 1	PC/PSC last ceks stock	328	
Details	The state of the s	Project Manage	er	Admin Officer/	Manager			min Audit	
Sign				(T)	(T)				
Date		30-04-2022		30-04-2022					

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com, and raikumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin marager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/maragers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Remarks from site on the 'Requisition by Site Report' of purchase division

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	1 > 4 :	IDLCOV				Date:			30-04				
ny:	MI	HPLSOV	/illac r	part-III		Prepared by:			K.Tul				
	Sil	ver Oak V	mas J	04-2022(fr	ito	Approved by:			K Pui	sho	inam		
From / To			to 30-	04-2022(fr		\							
	sa												
t Date		0-04-2022											
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of requisitions	s wher	e PO/WO	not pi	repared 5	vorki	ng days after re Item Descriptio	n		R	easc	on for not p	reparing PC)/WO
eq No.	Req	Date	Scria	110 01	J	item Descriptio	11	1					
eq 140.				in Req		1 deadlock&	Do	or I	Local p	urch	ase		1
185181	181 16-04-2022 1-2 ,Godrej deadlockee handles RCC Hume pig		1	1-2	,Go	odrej deadlocka Book		,0.	•				
183181			ne										
185190	90 25-04-2022 1		1		RCC Hume pr	PC							
193130	23-0-										- d the lead	time:	
				ared on	d iten	ns have not bee	n re	ceived	at site	beyo	ond the lead	csion with	supplier ^s
st of requisiti	ions w	here PO/W	VO IS	prepared an	T	ns have not bee Item Descript	ion			Deta	uis of discu	331011 111111	
Req No.	Re	eq Date	1 00.		1	1011.					1 1' h	Monday	
••••			ite	m in Req.	+	CPVC mate	CPVC material			ier (delivery by	Tuesday	
185184		-04-2022	-	1-5	+-	Plumbing Ma	teri	al	Supp	lier (delivery by	Thursday	
185187		-04-2022	1	1-2	+	Plumbing Ma	ter	ial	Supp	lier	delivery by	Thursday	
185188	21	-04-2022		1-3	+	MS Box p	ole						
185189		2-04-2022		11	+	IVIO DON							Nil
	-				-	Nil F	om	No.	N	1	To No.		
No. of gate	nasses	issued this	s week	c:	-	22.04.22.26-04	-22	. 28-04-	-22			Yes	
Delivery va	an site	visit on:1				l in pdf format to	0 11	ırchase	?			1 63	
Delivery va	ort (M	RN/other)	& sto	ck report er	nailed	in pai format c	o pe						
Inward rep	1	d but rece	ived:										
sItems not	ordere	a le remark	(S:									1 -	stock in Kgs
Other corr	rection	o coment	stock			12 1	C+	ock at	S	tock	at site in	Previous	Stock III 1.20
	steel	& cement s or size	1	Wt per mtr.	- 1	Wt. for 12 mtr	cit	te – no (1	ζgs			
SI. No	/ ,	1 or size		kgs		rod – kgs		ods	1			+	
\	\					4.74	+	56		740			
1	-+	8mm			95	7.404	+-			-		-	
1.		10mm			517	10.68		17		501			
2.	\longrightarrow	12mm		_	.89	18.96	+			-		-	
3.		16mm			1.58	29.64				-			
4.		20mm			2.47	46.33		-		-		-	
5.		25mm			3.86	75.8		-		-		Nill	
6.		32mm			6.32	,,,,,	1	Nill		Ni	11	PPC/PSC	last
7		Binding	wire	-		Nill		PPC/P	SC			weeks stock	
	B.	Nill		OPC las	l .	IAIII		ctock	k min Officer/Manager			Admin A	udit
1	stock	1		weeks st	A famo	ger							
1	oile			Project	Wiana	Boi			T)				li dias som
Deta	a115			100.04	1802	urchase immediately. 2. Send this rumin offices shall not leave the site von a daily basis. 5. Mention PO on a daily basis.)4-2022			ies.com, ashaiy	ward numbers are writte
Sign	11 to			30-04-	is to Pu	urchase immediately.	2. Se	end this re the site w	ithout or	npleti	ng this report. 4	Report to be si	igned by Admin manag
rajk the	Requisit	ions, clearly shager at site and	howing to	site. 7. #Sugge	sted rer	narks – For technical t contacted/, Supplier	not ay, D	reachable, Delay by p	Material urchase a	in tra ssistar	ions/quotations, nsit, WO - undent, Supplier arra urchase to write	Local purchase er fabrication, V nging for mater e 'NA' in repl	a@modiproperties con- ward numbers are writt- igned by Admin mang- i, For MDs approval/in, WO - material for fabri- ial, 9. Purchase to send- y to this report. 11
no to	ot receive this rep	d, WO - mater oort within on anagers must c	nai recei e week. all all su	10. Follow up	for W y basis	YO is the responsibil for follow-up – DO N	TÒ	CALL PUI	RCHASE				

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:		Silver (Oak welfare association Date:			30-04-2022							
						DO OT MOM							
-		A STATE OF THE PARTY OF T	The second state of the second			Approved by:			K.Tulasi Rani				
		sat)	2022 10 30-04-2022(111 10		дррі	Approved by:		K Purshotham					
Report Date		30-04-2	-2022										
	itions nu		issing in the report*:									-	
List of requis	itions wh	ere PO/V	WO not prepared	3 working	days	after requisition	on.			-			
Req No. Req Date			Serial no of it	em It	em De	scription	cription Reason for not preparing Po					10/W0#	
•			in Req			Reason for				a not preparing 1 % w o			
191013 02-12-2021		2-2021	01 to 03	Cı	e stick	s, chalks, PO to be issued							
				stick tips									
List of requis	itions wh	ere PO/V	VO is prepared and items have not been received at site beyond the lead time:										
Req No.	Rec	Date	Serial no of it	em It	Item Description			Details of discussion with supplier ^s					
			in Req.				_						
No. of gate pa	asses issu	ed this v	veek:	Nil		From No.	N	lil To No.		Jo	lo. Nil		
Delivery van				23-0			101	10.		1411			
Inward report (MRN/other) & stock report emailed					format	to purchase?	1 22	T			Yes / No		
Items not ordered but received:						1							
Other correct	ions & re	marks:											
Details of steel & cement stock													
Sl. No	Tor size	:	Wt per mtr	Wt. for 12	t. for 12 mtr Stock at		S	Stock at site in			Previous stock in Kgs		
			kgs	rod – kgs		site – no of		Kgs				J	
					1	rods		_					
1.	8mm		.395	,	4.74	-	-						
2.	10mm		.617	/	7.404	-	-	-					
3.	12mm		.89		10.68	-		-					
4.	16mm		1.58	7	18.96	-	-	-					
5.	20mm		2.47		29.64	-	-						
6.	25mm		3.86	46.32		-	-	-					
7.	32mm		6.32	,	75.84	-	-	-					
8.	Binding	wire	-			Nill	Nill				Nill		
OPC stock	Nill		OPC last	Nill		PPC/PSC	Nill		PPC/PSC last Nill		Nill		
			weeks stock			stock				weeks stock			
Details			Project Manager			Admin Officer/Manager			er	Admin Audit			
Sign						(Th	(Tr)_						
Date			30-04-2022	30-04-2022	30-04-2022								

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