

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 29/04/22		Prepared by: Ranya		Serial no.	
Supplier name: SSCP				HO inward no.	
Firm/Company: SOU		Project: SOU		HO received date	
PO/WO date: 19/04/22		PU/WO No.: 87515		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	23285	26/04/22	1,316/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A - Bills total (Excluding Transport & Hamali Charges):				1,316/-	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.: 106506		Proof of delivery matches MRN		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B - Other Credits : Transportation charges				-	
Amount C - Other Debits :				-	
Amount D (D=A+B-C) - Amount to be credited to the supplier:				1,316/-	
Amount E - PO / WO value:				1,316/-	
Amount F - Difference (A - E).				-	
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> Other			
Payment due date		09/05/22			
Remarks:		Final Bill			
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Ranya				
Sign:					
Date	29/04/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details		Invoice No.	23285
Silver Oak Villas LLP		Invoice Date.	26-04-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No.	87515
GSTIN : 36ADBFS3288A2Z7		PO Date.	19-04-2022
PAN ADBFS3288A		Req ID	75707
		Req Date	18-04-2022
		Loc Req No	184089

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	5	235.00	1,175.00	12	141.00
2							
3							
4							
5							
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13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,175.00	141.00
	70.50	70.50	Total Invoice Amount	1,316.00	

Rupees : One Thousand Three Hundred Sixteen Only.



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1

19-04-2022 16:38:40

Orig

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7



20.04.22 3:07:36

Supplier Details**Summit Sales LLP**

5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	87515	184089
Doc Date	19-04-2022	
Quote No	NIL	
Quote Date	18-04-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4663 - Electrical - other - Tubelight fitting - 4ft - nos	5.00	235.00	0.00	12.00	1,316.00
Total Order Value . . .					1,316.00

Rupees : One Thousand Three Hundred Sixteen Only.

Terms and Conditions :-

Specification / Brand	All items shall be of "Gloster" brand, FRLSH grade.
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	NI
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Order for new site office use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Silver Oak Villas LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : ___/___/___

Requisition Form

Company Name:		G. V. Discovery Centre	Date:		16.04.2022	
Site & Phase :		Genopolis	Time:		13:10 hrs	
supplier			Req. No.		196037	
Material required before date:		Urgent	ID No.		75657	
No	Description	Size	Quantity	Units	Inward No	Date
1	Haxsaw blades	Std	30	Nos		
2						
3						
4						
5						
6						
7						
Remarks: For Site use Purpose.						
Prepared By:		Vineetha reddy	Approved by		Subba Reddy	
Sign. & Date		16.04.2022	Sign. & Date		16.04.2022	

81487

[Handwritten Signature]
APPROVED
21 APR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

[Handwritten Signature]
APPROVED BY
16 APR 2022
S. V. Subba Reddy
Project Manager

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNE: 36ACQFS2044C1Z7

1 of 1 26-04-2022

Customer Details

Silver Oak Villas LLP
Silver Oak Villas Part III, Sy No 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

DC No 19909
DC Date 26-04-2022
PO No 87515
PO Date 19-04-2022
Req ID 75707
Req Date 18-04-2022
Loc Req No 184089

GSTIN: 36ADBFS3288A2Z7

	Description of Goods	HSN/SAC	Qty
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	5
2			
3			
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2024 106506 26/4/22 26/4/22

RECEIVED BY: [Signature]

SILVER OAK VILLAS PART-III

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorized signatory