

Entered in Tally

(Missing Scan Id)
NO.PURCHASE DIVISION
Advice for approval for credit to supplier

(5)

Date:	29/3/22	Prepared by	Flower	Serial no.	
Supplier name	paridhi Enterprises	Project	SHLP	HO inward no.	
Firm/Company	SSLP	PO/WO No.	83647	HO received date	
PO/WO date	15/12/21	Scan ID.			
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	038	19/12/21	1,50,003/-	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				1,50,003/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:		Proof of delivery matches MRN	☒ Yes ☐ No		
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,50,003/-	
Amount E – PO / WO value:				1,50,000/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		4/4/22			
Remarks: 100% Advance payment Rs. 1,50,000/-					
No/B1-					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Flower			30/4/22	
Sign:	Flower				
Date	29/3/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Paridhi Enterprises

Soo no's Cement Bag's Received.

PO NO: 83649 / 164292

INWARD	
Inward No: 7500	Dt: 19/12/21
MRN No:	Dt:
Received By: 	Sign: 
G.V.R.C. PVT. LTD.	

Recd on 10/3/22
A

Purchase Order

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21-03-2022 16:35:34

Original / Office Copy / Purchase Dev. Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
GST No. : 36ACQFS2044C1Z7

Supplier Details

Pandi Enterprises
103, Premier Residency, Near: Chiran fort club, Begumpet, Hyderabad
16, TS.

GSTIN : 36ARVPM0998B1ZB

9949935500

9949935500

Doc No 83847 169280

Doc Date 23-12-2021

Quote No NIL

Quote Date 23-12-2021

SupplyType Supply

Kind Attn : Ashish

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1-3002 - Cement - PPC - 50kgs - bags	300.00	234.38	0.00	28.00	90,000.00

Total Order Value . . . 90,000.00

Rupees : Ninty Thousand Only.

Terms and Conditions :-

Specification / All items shall be of Bhavya brand/company

Payment Terms 100% as advance

Tax Inclusive of all taxes

Delivery Date within 2 days

Delivery Location Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone - 9618244433, Hamendra

Penalty For Delay Nil

Transportation Included in the above prices

Warranty Nil

Advance Paid Rs 90,000/- Dt 27/12/2021.

Other Terms We reserve the rights to the items not conforming to qty & specs Hamali chrges extra Rs:5/- bag. Above order for GHT use purpose.

Completion Date Nil

Measurement Nil

Security Nil

Remarks Delivery At Kowkor GHT Contact Person Mr Suresh-9502232100.

Bill not received

hamendra

For Summit Sales LLP

Authorized Signatory

Accepted the above Terms And Conditions

For Pandi Enterprises

Name

Name

Date

Requisition Form

Company Name:		SSLLP		Date:		23.12.2021	
Site & Phase :		SSHLP		Time:		10:00	
Supplier				Req.No.		169280	
Material required before date:		10.01.2022		ID No.			
No	Description	Size	Quantity	Units	Inward No	Date	
1	PPC Cement		300	Bags			
Remarks: For GHT purpose .							
Prepared By		N.Vanajakshi		Approved by			
Sign.& Date		23..12..2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.