Advice for approval for credit to supplier

	28/4/22	Prepared by	Deepa	Serial no.	3314
				HO inward no.	
…r name	Summit Sales UP			HO received date	
…/Company	mmRKhP	Project	GHT	Scan ID.	
…/WO date	28/4/22	PO/WO No.	87532		

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23338	28/4/22	849.60	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	849.60
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
Proof of delivery matches MRN	☑ Yes ☐ No
MRN nos.: 106618	
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	849.60
Amount E – PO / WO value:	849.60
Amount F – Difference (A – E).	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment due date	2/5/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	23338
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	28-04-2022
	PO No.	87532
	PO Date.	19-04-2022
	Req ID	75709
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	18-04-2022
	Loc Req No	141401

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2175 - Carpentry - hardware - Wood Screws -		6	45.00	270.00	18	48.60
2	2177 - Carpentry - hardware - Wood Screws -		6	75.00	450.00	18	81.00
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
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15							

IGST	CGST	SGST				
			Total Taxable Amount	720.00		129.60
	64.80	64.80	Total Invoice Amount	849.60		

Rupees : Eight Hundred Fourty Nine and Paise Sixty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 93834 Date: 28/4 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 20-04-2022 2:07:44 PM Ori

87532
20.04.22 3:07:37

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-50000
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	87532	141401
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	19-04-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	18-04-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2175 - Carpentry - hardware - Wood Screws - 25x8mm - pkts	6.00	45.00	0.00	18.00	318.60
2	2177 - Carpentry - hardware - Wood Screws - 35x8mm - pkts	6.00	75.00	0.00	18.00	531.00
	Total Order Value . . .					**849.60**

Rupees : Eight Hundred Fourty Nine and Paise Sixty Only.

Terms and Conditions :-

Specification /	As speified in the quotes
Payment Terms	After de;livery and production of bill
Tax	GST included in the above prices
Delivery Date	With in a day
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for Door frames fixing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : __/__/____

Requisition Form

Company Name:	MMR Kowkur llp	Date:	18-04-2022
Site & Phase :	GHT	Time:	17:27
Supplier		Req. No.	141401
Material required before date: 19-04-2022		ID No.	75709

No	Description	Size	Quantity	Units	Inward No	Date
1	Wooden screws star	25 X 8mm	06	Packets		
2	Wooden screws star	30 X 8mm	06	Packets		
3	SS Screw star	100X4.85mm	03	Packets		
87532						

Remarks: - For ght site A-block 601to 605&614to617 purpose

Prepared By	K.Sneha	Approved by	A Suresh
Sign.& Date	18-04-2022	Sign. & Date	18-04-2022

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
21 APR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	19948
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date	28-04-2022
	PO No.	87532
	PO Date	19-04-2022
	Req ID	75709
	Req Date	18-04-2022
GSTIN : 36ABLFM7631F1Z3	Loc Req No	141401

	Description of Goods	HSN/SAC	Qty
1	2175 - Carpentry - hardware - Wood Screws - 25x8mm - pkts		6
2	2177 - Carpentry - hardware - Wood Screws - 35x8mm - pkts		6
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SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 79501
Date: 29/4
Sign:

INWARD
Inward No: 2471 Dt: 28/04/22
MRN No: 10619 Dt: 29/4/2
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
13:04

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction