PURCHASE DIVISION
Advice for approval for credit to supplier

(C)

Date:	28/4/22	Prepared by	Mohan	Serial no.	
Supplier name	Mohan Ram			HO inward no.	3088
Firm/Company	MMRKLWP	Project	GHT	HO received date	
PO/WO date	1/3/22	PO/WO No.	85996	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	066	25/4/22	27361/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	27,361/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	Installation report	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	27,361/-
Amount E – PO / WO value:	27,361/-
Amount F – Difference (A – E).	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment due date	2/5/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Mohan	APPROVED			
Sign:	Mohan	30 APR 2022			
Date	28/4/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents. Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Cell : 8125765219, 7075802950

M/s. LEELA STEEL RAILING & FURNITURE

Mfg: All Kinds of Stainless steel, Railings steel Furniture, Kitchen Trolleys 202,304 & All Interior, Decorative Items

Main Office : 1-2-3-5/1, Indiranagar Colony, Venkateshwara Temple Road, Beside Kattalamandi, Uppal, Hyderabad.
Branch Office : Ramppally Chowrasta, Ghatkesar Road, Hyderabad.

Buyer : M/s.: Mehta & Modi Realty Kowkur LLP	Invoice No. 066	Date : 25-04-2022
	Delivery Note :	Made of Payment :
	Buyers Order No. : 85996 / 141226	Date : 27-04-2022
GST No. : 36ABLFM7631F1Z3	Despatched Through:	Destination :

Sl. No.	Description of Goods	HSN Code	Qty	Rate	Amount Rs. Ps.
1	Glass Balcony Railing S.S. 10mm thik	7306	12.50	1100	13750
2	Glass Balcony Railing. SS. 10mm thik	7306	8.58	1100	~~11136.84~~ 9438

GST No. : 36CRBPB0826R1ZO	Gross Value	23,188
Rupees in words: Twenty Seven Thousand Three Hundred Sixty One Only/-	Add CGST 9 %	2086.5
	Add SGST 9 %	2086.5
	Add IGST %	
	GRAND TOTAL	27361

Terms & Conditions

1. Our risk and responsibilty ceases on delivery of goods and we are not respondible for damages, shortages or theft in transist.
2. 27% Intrest will be charged on bills remaining unpaid after due date
3. Payments within.......................................days.

For LEELA STEEL RAILING & FURNITURE

मोहनराम

Proprietor

TAX INVOICE   Cell : 9912575219, 7075962950

M/s. LEELA STEEL RAILING & FURNITURE

Mfg. All kinds of Stainless Steel Railings, steel Furniture, Kitchen trolleys, 202,304 & All Interior Decorative Items

Main Office : 1-2-3-8/1, Indiranagar Colony, Venkateswara Temple Road, Beside Pattalamandi, Uppal, Hyderabad.
Branch Office : Ramanthapur Crossroads, Bhavsar Road, Hyderabad.

Buyer : M/s. mehta & modi realty No. 40 LLP	Invoice No. 1085	Date 25-04-2022	
	Delivery Note	Terms of Payment	
	Buyers Order No. 85995 / 1419876	Date 27-04-2022	
	Despatched Through	Destination	
GST No. 36ABLFM2131F1Z3			

Sl. No.	Description of Goods	HSN Code	Qty	Rate	Amount Rs. Ps.
1	Glass Balcony Railings S.S. 1000 mm thik	7306	12.50	1100	13750
2	Glass Balcony Railings S.S. 1000 mm thik	7306	8.58	1100	~~11136.01~~ 9438

GST No. 36CRBPB3826R1Z0	Gross Value		23188
Rupees in words Twenty Seven Thousand Three Hundred Sixty One only/-	Add CGST	9 %	2086.5
	Add SGST	9 %	2086.5
	Add IGST	%	
	GRAND TOTAL		27361

Terms & Conditions

For LEELA STEEL RAILING & FURNITURE

Proprietor

Purchase Order

    01-03-2022 13:15:14

85996
14.02.22 3:00:03

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-______
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Leela Steel Railing & Furniture	**Doc No**	85996	141226
Main office: 1-2-3-5/1, India Nagar Colony, Venkateshwara Temple Road, Beside Kattalmandi, Uppal, Hyderabad.	**Doc Date**	01-03-2022	
	Quote No	Nil	
GSTIN 36CRBPB0826R1ZO	**Quote Date**	03-04-2021	
8125765219/7075802950	**SupplyType**	Supply	

Kind Attn : Mr. Mohan Ram

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2505 - Carpentry -glass - Glass Balcony Railing - Other - Rft *12'6" x 2'10 x 10mm thick glass - 01 no*	12.50	1,100.00	0.00	18.00	16,225.00
2	2505 - Carpentry -glass - Glass Balcony Railing - Other - Rft *8'7" x 2'10 x 10mm thick glass - 01 no*	8.58	1,100.00	0.00	18.00	11,136.84
	Total Order Value . . .					**27,361.84**

Rupees : Twenty Seven Thousand Three Hundred Sixty One and Paise Eighty Four Only.

Terms and Conditions :-

Specification / Brand	Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard.Prices shall remain fixed(Subject to change in GST) for a period of 6months.
Payment Terms	50% as advance and balance 50% after delivery of all materials and completion of the work.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Bill must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bill.
Transportation Cost	Included in the above price.
Warranty	5years replacement guarantee on all hardware installed. Hardware material should be branded.
Advance Paid	Rs. 13,681/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage if any in your a/c. Above order for flat no. A- 101 & 117 purpose. Fttg charges including in above price.
Completion Date	Work shall be completed in 4days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per actual measurement of material received at site.
Security	Supplier shall be responsible for security and storage of material at site.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

01/03/2022

Name :

Name :

Accepted the above Terms And Conditions

For *Leela Steel Railing & Furniture*

Date : __/__/____

Requisition Form - Glass Balcony railing											
Company		MMR Kowkur llp		Site & Phase		GHT					
Req. no.		141226		Req. Date		2022-02-28					
Material required before		2022-03-03		ID no.		74244					
Prepared by:		2022-02-05		Approved by (sign):							
Flat / Block no:		A -101 & 117									
Name of the supplier		Mohan Ram									
Type B2 1715 Sft 3BHK Order Value:			1.0								
Type B 1945ft 2BHK Order Value:			1.0								
S No.	Item Description	Units	Qty required for Type 1715 Sft3BHK flat	Qty required for Type 1230 Sft 2BHK flat	Qty required for Type 1715 Sft3BHK flat	Qty required for Type 1230 Sft 2BHK flat	Quantity required	Qty Available at site	Balance Qty to be ordered	Quantity in sft	Inward No
1	Glass railing (12' .6" x 2'.10")X 1	Rft	13		13		1	-	-	12.5	
	Glass railing (8.7" x 2'.10")X 1	Rft	9		9		1			8.6	
	Total							-	-	21.1	
	Note : Please issue the work order										

85996

TAX INVOICE

Cell : 8125765219, 7075802950

M/s. LEELA STEEL RAILING & FURNITURE

Mfg: All Kinds of Stainless steel, Railings steel Furniture, Kitchen Trolleys 202,304 & All Interior, Decorative Items

Main Office : 1-2-3-5/1, Indiranagar Colony, Venkateshwara Temple Road, Beside Kattalamandi, Uppal, Hyderabad.

Branch Office : Ramppally Chowrasta, Ghatkesar Road, Hyderabad.

Buyer : M/s.: metta & MODI Realty KOWKUR LLP GST No. : 36ABLFM7631F1Z3	Invoice No. 066	Date : 25-04-2022
	Delivery Note :	Made of Payment :
	Buyers Order No. : 85996/141226	Date : 27-04-2022
	Despatched Through:	Destination :

Sl. No.	Description of Goods	HSN Code	Qty	Rate	Amount Rs. Ps.
1	Glass Balcony Railings S.S. 10mm thik	7306	12.50	1100	13750
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GST No. : 36CRBPB0826R1ZO	Gross Value		23,188
Rupees in words: Twonty Siven Thougnd Three Handred Sixty One Only/-	Add CGST	9 %	2086.5
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2. 27% Intrest will be charged on bills remaining unpaid after due date
3. Payments within......days.

For LEELA STEEL RAILING & FURNITURE

मोहनराम

Proprietor

TAX INVOICE Cell: 8125765219, 7075302950

M/s. LEELA STEEL RAILING & FURNITURE

Mfg. All kinds of Stainless Steel Railings, Steel Furniture, Kitchen Trolley, 202, 304 & All Interior Decorative Items

Main Office: 1-2-3-64, Indiranagar Colony, Venkateshwara Temple Road, Beside Kattalamandi, Uppal, Hyderabad.
Branch Office: [illegible] Chowrasta, [illegible] Road, Hyderabad.

Buyer M/s. Mehta & Modi Realty, 40 [illegible] UP	Invoice No.	068	Date	25-04-2022
	Delivery Note		Terms of Payment	
	Buyers Order No.	8509 [illegible]	Date	27-04-2022
GST No. 36ABLFM2631F1Z3	Despatched Through		Destination	

Sl. No.	Description of Goods	HSN Code	Qty	Rate	Amount Ps
1	Glass Balcony Railings S.S. 1000 mm thik	7306	12.50	1100	13750
2	Glass Balcony Railing S.S. [illegible] mm thik	7306	8.58	1100	~~11132.21~~ 9438

GST No. 36CRBPP5326R1Z0	Gross Value		23188
Rupees in Words: Twenty seven Thousand Three Hundred Sixty one only/-	Add CGST	9 %	2086.5
	Add SGST	9 %	2086.5
	Add IGST	%	
Terms & Conditions	GRAND TOTAL		27361

For LEELA STEEL RAILING & FURNITURE

Proprietor

INSTALLATION REPORT

Company/ firm:	MMRK - llp	Requisition nos.:	141226
Project:	GHT	PO no.:	85996
Supplier:	Leela Steel Railing & Furniture	Material type:	Glass Balcony Railing

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	12/04/22	01	SS with glass Balcony Railing	8' 7"	8' 7" rft
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
				Total:	8' 7" rft

Remarks: For Flat no: A-101 SS glass Balcony Railing work completed.

	Project manager	Security	Admin (Audit)
Approved by	APPROVED BY A. SURESH	R	

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.