

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

②

|                                      |  |                          |  |                   |  |
|--------------------------------------|--|--------------------------|--|-------------------|--|
| Date: 30/4/22                        |  | Prepared by: <i>Monu</i> |  | Serial no. - 3606 |  |
| Supplier name: SPS Hardware          |  |                          |  | HO inward no.     |  |
| Firm/Company: D. NRK B Batching Unit |  | Project: NRK             |  | HO received date  |  |
| PO/WO date: 19/4/22                  |  | PO/WO No.: 87503         |  | Scan ID.          |  |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached                                        |
|--------|----------|-----------|-------------|----------------------------------------------------------|
| 1.     | 31       | 22/4/22   | 4,868/-     | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2.     |          |           |             | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3.     |          |           |             | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 4.     |          |           |             | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Amount A Bills total (Excluding Transport & Hamali Charges): 4,868/-

Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

|                  |                                                                                                   |
|------------------|---------------------------------------------------------------------------------------------------|
| MRN nos.: 106390 | Proof of delivery matches MRN <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
|------------------|---------------------------------------------------------------------------------------------------|

Amount B - Other Credits : Transportation charges -

Amount C - Other Debits : -

Amount D (D=A+B-C) - Amount to be credited to the supplier: 4,868/-

Amount E - PO / WO value: 4,868/-

Amount F - Difference (A - E): -

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No - wait for balance material ☐ Other

Payment due date: 2/5/22

Remarks:

| Approved by    | Purchase Officer | Purchase Manager | M D        | Accountant | Accounts Manager |
|----------------|------------------|------------------|------------|------------|------------------|
| Name:          | <i>Monu</i>      |                  |            |            |                  |
| Sign:          | <i>Monu</i>      |                  |            |            |                  |
| Date:          | 30/4/22          |                  |            |            |                  |
| Approval limit | Upto 20k         | Above 20k        | Above 100k | Upto 20k   | Above 20k        |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

**GST INVOICE****SFS HARDWARE**

#30-26 3rd FLOOR PLOT NO 36  
BURHANI HOUSING SOCIETY RTC COLONY  
TRIMULGHEERY HYDERABAD 500-015  
Mobile : 9550505717

Company's GSTIN: 36BJJPG3515K1Z6

Invoice No : 31

Delivery challan no :

Dated: 22-04-2022

Dated :

PO NO : 87503 - 186283

PO Date : 19-04-2022

**Buyer:**

**M/s. DR.NRK BIOTECH PRIVATE LIMITED**

Plot no 11 TSIC Industrial Area, Turkapally Medchal  
Hyderabad Telangana 500078

Buyer's GSTIN : 36AACCD2775Q1Z3

Despatched Through :

BY HAND / DRIVER

Despatched Date :

22-04-22

State Code: 36

| S.No | Description of Goods                                                               | HSN  | Quantity   | Rate  | GST %      | Amount          |
|------|------------------------------------------------------------------------------------|------|------------|-------|------------|-----------------|
| 1    | ANCHOR BOLT ( BOLT TYPE ) 10 X 65 MM                                               | 7318 | 250.00 NOS | 16.50 | 18.00%     | 4,125.00        |
|      |  |      |            |       |            |                 |
|      | TRANSPORT CHARGES :                                                                |      |            |       |            | 0.00            |
|      | <b>TOTAL :</b>                                                                     |      |            |       |            | <b>4,125.00</b> |
|      | Total Tax Amount: 742.50                                                           |      |            |       | CGST @ 9 % | 371.25          |
|      |                                                                                    |      |            |       | SGST @ 9 % | 371.25          |
|      |                                                                                    |      |            |       | Round off  | 0.50            |
|      | <b>Grand Total</b>                                                                 |      |            |       |            | <b>4,868.00</b> |

Amount Chargeable (in words)

**Rs: FOUR THOUSAND EIGHT HUNDRED AND SIXTY EIGHT ONLY**

**Company's Bank Details**

Current A/c No : 3719725147

Bank Name : CENTRAL BANK OF INDIA

IFSC Code : CBIN0283477

Branch : TRIMULGHEERY , HYD

**Declaration**

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

This is a computer generated Invoice / Subject to Secunderabad Jurisdiction.



**For SFS HARDWARE**

**Authorised Signatory**

## Purchase Order

Page(s) 1 Of 1

19-04-2022 12:51:51



87503

20.04.22 3:07:36

From Company : **DR.NRK Biotech Private Limited**

Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Turkar  
Malkajgiri, Telangana, 500078  
G S T No. : 36AACCD2775Q1Z3

**Supplier Details**

SFS Hardware

30-26,III Floor,Plot no 36,Burhani Housing Society,RTC  
Colony,Tirumulgery,Secunderabad-15

**GSTIN** 36BJJPG3515K1Z6

9550505717

**Doc No**

87503

186283

**Doc Date**

19-04-2022

**Quote No**

NIL

**Quote Date**

19-04-2022

**SupplyType**

Supply

**Kind Attn : Mr Khuzem**

Purchase Order for the Supply of following Items.

| Item Name                                                                              | Qty    | Rate  | Dis% | GST   | Amount   |
|----------------------------------------------------------------------------------------|--------|-------|------|-------|----------|
| 1 2036 - Carpentry - hardware - Anchor Bolt (Bolt type) -<br>10mm - nos<br>10MM X 65MM | 250.00 | 16.50 | 0.00 | 18.00 | 4,867.50 |
| Total Order Value . . .                                                                |        |       |      |       | 4,867.50 |

Rupees : Four Thousand Eight Hundred Sixty Seven and Paise Fifty Only.

**Terms and Conditions :-****Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.**Delivery Location** Nextopolis

Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal

Phone.

**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** NIL**Other Terms** Payment will be made only after inspection of material.Above material for safety nets fixing use purpose.**Completion Date** NA**Measurment** Nil**Security** Nil**Remarks**For **DR.NRK Biotech Private Limited**

Authorised Signatory

Name : \_\_\_\_\_

19/04/2022

Accepted the above Terms And Conditions

For **SFS Hardware**

Name : \_\_\_\_\_

Date : \_\_\_\_/\_\_\_\_/\_\_\_\_

## Requisition Form

|                                |                        |          |            |
|--------------------------------|------------------------|----------|------------|
| Company Name:                  | DR.NRK BioTech Pvt Ltd | Date:    | 18.04.2022 |
| Site & Phase:                  | Nextopolis             | Time:    | 12:10      |
| Supplier                       |                        | Req. No. | 186283     |
| Material required before date: |                        | ID No.   | 750700     |

| No  | Description  | Size  | Quantity | Units | Inward No | Date |
|-----|--------------|-------|----------|-------|-----------|------|
| 1.  | Anchor bolts | 10 MM | 250      | Nos   |           |      |
| 2.  |              |       |          |       |           |      |
| 3.  |              |       |          |       |           |      |
| 4.  |              |       |          |       |           |      |
| 5.  |              |       |          |       |           |      |
| 6.  |              |       |          |       |           |      |
| 7.  |              |       |          |       |           |      |
| 8.  |              |       |          |       |           |      |
| 9.  |              |       |          |       |           |      |
| 10. |              |       |          |       |           |      |

PO  
87503

APPROVED  
19 APR 2022  
MINISH PARIKH  
MANAGER PROCUREMENT

Remarks: Towards safety nets fixing use purpose.

|              |            |              |                      |
|--------------|------------|--------------|----------------------|
| Prepared By  | S.Shravya  | Approved by  | C.Balamuralikrishana |
| Sign. & Date | 18.04.2022 | Sign. & Date | 18.04.2022           |

Note:

C. Bala  
18/04/2022