PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/4/22	Prepared by	Monam	Serial no.	3611
Supplier name	Santosh Tarpaulin			HO inward no.	
Firm/Company	Dr NRK Biotech Pvt Ltd	Project	NRK	HO received date	
PO/WO date	22/4/22	PO/WO No.	87615	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	152	22/4/22	15,120/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A Bills total (Excluding Transport & Hamali Charges):	15,120/-

Proof of delivery by way of ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	106495	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	15,120/-
Amount E – PO / WO value:	15,120/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment due date	2/5/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monam				
Sign:	Monam				
Date	30/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To DR.NRK BIOTECH PRIVATE L.T.D Plot NO 11 TSIIC Industrial Development Area S no 230 to 24 Malkajgiri Telangana 500078 **GSTIN No. 36AACCD2775Q1Z3**	Invoice No: **152** Invoice Date: **22.04.2022** P.O.No. 87615/ 186290 P.O.Date: 22.04.22

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	**SHADE NET 50 %** **SIZE 30 X 3mtr 10 NOS** **6 BDL**	6005	900 . Q . MTR	@ 16 /-	**14,400.00**

INWARD
Inward No: 185 Dt: 26/4/22
MRN No: 106495 Dt: 26/4/22
Received By: Shravya Sign:

Rupees in words FIFTEEN THOUSAND ONE HUNDRED TWONTY ONLY	**Total ::**	**14,400.00**
	CGST :: @2.5 %	**360.00**
	SGST :: @ 2.5 %	**360.00**
	IGST ::	
	adjust ::	
	Grand Total ::	**15,120.00**

Receiver Signature & Seal

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 93913
Date: 29/4
Sign:

For SANTHOSH TARPAULIN

Authorized Signatory

Purchase Order

 22-04-2022 11:30:44

87615
20.04.22 3:07:37

From Company : **DR.NRK Biotech Private Limited**
Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Tur|
Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details			
Santosh Tarpaulin	**Doc No**	87615	186290
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	22-04-2022	
	Quote No	NIL	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	03-02-2022	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6003 - Miscellaneous - Agroshade net - other - sq. mtrs *30m x 3 m-10nos*	900.00	16.00	0.00	5.00	15,120.00
				Total Order Value . . .		**15,120.00**

Rupees : Fifteen Thousand One Hundred Twenty Only.

<u>Terms and Conditions :-</u>

Specification / Brand	Item shall be of 'SunPack" brand, 1st qlty, green colour, 50% shade. each bundle 150sqmtrs.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 3 days
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation Cost	Extra. Estimated cost is Rs. 200/-
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual measurement at sit. Above order for barrication purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

APPROVED BY
27 APR 2022
SOHAM MODI
MANAGING DIRECTOR

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Date : __/__/____

Requisition Form

Company Name:	DR.NRK BIOTECH PVT LTD	Date:	19.04.2022
Site & Phase :	Nextopolis	Time:	17:20
		Req. No.	186290
Material required before date:	Urgent	ID No.	75744

No	Description	Size	Quantity	Units	Inward No	Date
1	Agro mesh	03x30 mts	10	Nos		
2						
3						
4						
5						
6						
7						
8						

8761

Remarks: Towards barrication use purpose.

Prepared By:	S.Shravya	Approved by	C.Balamuralikrishana
Sign.& Date	19.04.2022	Sign. & Date	19.04.2022

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
21 APR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

19.04.22