PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	30/04/2022	Prepared by	MINISH	Serial no.	3622
Supplier name	Sathyavarapu Hardwares.			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	19/04/2022	PO/WO No.	87526.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	148.	28/04/2022	10,018/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A Bills total (Excluding Transport & Hamali Charges):	10,018/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	106675.	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,018/-
Amount E – PO / WO value:	10,018/-
Amount F – Difference (A – E):	- NIL -
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment - due date	09/05/2022
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
30 APR 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN:36BCBPS4784B1ZJ

PAN: BCBPS4784B

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

: 040-66610337 : 98853 16000, : sathyavarapu_ravi@yahoo.com

TAX INVOICE-CASH/CREDIT

☐ Original for Receipt
☐ Duplicate for Transporter
☐ Triplicate for Supplier

Invoice No. : 148 /19 - 20
Invoice Date : 28/4/2022
State : Telangana State Code36

Transportation Mode:
Vehicle Number:
P.O. Number : 87526

LR No:
No. of Cases:
Place of Supply:

DETAILS OF CONSIGNEE: BILLED TO

NAME: Summit Sales LLP
Address: 5-4-187/3&4, IInd floor, M.G. Road, Secunderabad-500003,
GSTIN: 36ACQFS2044C1ZT
State: Telangana State Code: 36

DETAILS OF RECEIVER: SHIPPED TO

NAME:
Address:
GSTIN:
State: State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	7318	35x8 wooden screw ✓	30	Pkt	45		18%	1350=00
2	7318	30x8 wooden screw ✓	30	Pkt	43		18%	1290=00
3	7318	32x8 SS screw SS ✓	30	Pkt	195		18%	5850=00
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								

SUMMIT SALES LLP
INWARD
No: 93928
Date: 30/4
Sign:
R.R. DIST

INWARD
Inward No: 18083 Dt: 29/4/22
MRN No: 106675 Dt: 30/4/22
Received By: Sign:
SUMMIT SALES LLP

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST		
						Transport / If any	
						Total Amount before Tax	8490=00
						Add. CGST 9%	764=00
						Add: SGST 9%	764=00
						Add: IGST	
						GRAND TOTAL	10018=00

Amount in words: Ten Thousand Eighteen only

1018

We Bank with:
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: 00422000029168
RTGS/IFSC Code : HDFC0000042

* Goods once sold will not be taken back
Subject to Secunderabad Jurisdiction E&O.E.

Receiver's Signature with Stamp

For Sathyavarapu Hardwares

Authorised Signatory

Purchase Order

 20-04-2022 14:20:50 O

87526
20.04.22 3:07:37

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sathyavarapu Hardwares, #2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.	**Doc No**	87526	169695
	Doc Date	19-04-2022	
	Quote No	nil	
GSTIN 36BCBPS4784B1ZJ	**Quote Date**	19-04-2022	
65910337. 9885316000.	**SupplyType**	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2305 - Carpentry - hardware - Wood Screws - 35 x 8 mm - nos	30.00	45.00	0.00	18.00	1,593.00
2	2304 - Carpentry - hardware - Wood Screws - 30 x 8 mm - nos	30.00	43.00	0.00	18.00	1,522.20
3	2156 - Carpentry - hardware - S.S. Screws - other - pkts *32x8mm*	30.00	195.00	0.00	18.00	6,903.00
				Total Order Value . . .		**10,018.20**

Rupees : Ten Thousand Eighteen and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock repleneshing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sathyavarapu Hardwares,***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	13.04.2022
Site & Phase :	~~SSLLP-SOV~~ SHLLP	Time:	10:57
Supplier		Req.No.	169695
Material required before date:		ID No.	75612

No	Description	Size	Quantity	Units	Inward No	Date
1.	Wood screws	35x8mm	30	Pkts		
2.	Wood screws	30x8mm	30	Pkts		
3.	Hold fast	4"	50	Pkts		
4.	Bombay nails	2"	20	Kgs		
5.	Bombay nails	2 1/2"	25	Kgs		
6.	Plastic gampa	17"	60	Pkts		
7.	SS Screws	32x8mm	30	Pkts		

b 8 75 26

Remarks: For Stock repleneshing purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY 14 APR 2022 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	13.04.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.