PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	4/5/22	Prepared by	Sabhari	Serial no.	- 3683
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	Gicore	Project	Amrapolis	HO received date	
PO/WO date	6/4	PO/WO No.	87123 -	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23163	18/4	408.28	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A Bills total (Excluding Transport & Hamali Charges):	408.28

Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	106251	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	408.28
Amount E – PO / WO value:	2838.78
Amount F – Difference (A – E):	2430.50

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Part received
Close PO / WO	☐ Yes ☐ No – wait for balance material ☐ Other
Payment - due date	9/5/22

Remarks: Part bill, NOC taken Can be Considered

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Sabhari			
Sign:		[signature]			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	Invoice No.	23163
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	Invoice Date.	18-04-2022
	PO No.	87123
	PO Date.	06-04-2022
	Req ID	75336
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	06-04-2022
	Loc Req No	164802

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4041 - Consumables - Mopping stick - NA - nos	9603	2	128.00	256.00	18	46.08
2	4065 - Consumables - Vim bar - NA - nos	3405	2	45.00	90.00	18	16.20
3							
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15							

PO/Req

IGST	CGST	SGST				
			Total Taxable Amount	346.00		62.28
	31.14	31.14	Total Invoice Amount	408.28		

Rupees : Four Hundred Eight and Paise Twenty Eight Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. INWARD No: 93472 Date: 18/4 Sign.

for Summit Sales LLP

Authorised signatory

Purchase Order

 06-04-2022 16:58:18 Origir

87123
04.04.22 1:33:42

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad		**Doc No**	87123 164802
		Doc Date	06-04-2022
		Quote No	nil
GSTIN 36ACQFS2044C1Z7		**Quote Date**	06-04-2022
040-66335551	9618244433	**SupplyType**	Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4041 - Consumables - Mopping stick - NA - nos	5.00	128.00	0.00	18.00	755.20
2	4040 - Consumables - Mopping Cloth - NA - nos	10.00	15.75	0.00	5.00	165.38
3	4008 - Consumables - Cleaning Cloth - other - nos *yellow*	30.00	16.80	0.00	5.00	529.20
4	4065 - Consumables - Vim bar - NA - nos	5.00	45.00	0.00	18.00	265.50
5	4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	25.20	0.00	5.00	132.30
6	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	80.00	0.00	18.00	472.00
7	4014 - Consumables - Colin - 500ml - nos	5.00	88.00	0.00	18.00	519.20
				Total Order Value . . .		**2,838.78**

Rupees : Two Thousand Eight Hundred Thirty Eight and Paise Seventy Seven Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

Penality For Delay Nil

Transportation Transport cost shall be borne by us

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for office use purpose.

Bill not received

Books of accounts verified and no bills wrt this PO were received by accounts
Name: A. Praveen Raju
Sign: A Praveen
Date: 26-04-22

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Purchase Order

 06-04-2022 16:58:18 Original / Office Copy / Purchase Div.Copy

Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Requisition Form

Company Name:	GVRC		Date:	06.04.2022
Site & Phase:	Innopolis.		Time:	12:12
Supplier			Req. No.	164802
Material required before date:			ID No.	75336

No	Description	Size	Quantity	Units	Inward No	Date
1.	Mopping sticks	-	05	No's		
2.	Mopping Clothes	-	10	No's		
3.	Yellow clothes	-	30	No's		
4	Vim bar	-	05	No's		
5.	Surf excel	-	05	No's		
6.	Lisol	-	05	No's		
7.	colin	-	05	No's		
8.						
9.						
10.						
11						
12.	Mayur					

37123

Remarks: Towards office use purpose

Prepared By	Sridevi	Approved by	Mr.Madhu
Sign. & Date	06.04.2022	Sign. & Date	06.04.2022

Note:

APPROVED

07 APR 2022

MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter Copy

Customer Details

GV Research center Pvt Ltd

Sy No 542, Genome vallaey, Thurkapally, Hyderabad

GSTIN : 36AAHCG4562D1ZP

DC No	[illegible]
DC Date	18-04-2022
PO No	87123
PO Date	06-04-2022
Req ID	75336
Req Date	[illegible]
Loc Req No	164802

	Description of Goods	HSN/SAC	Qty
1	4041 - Consumables - Mopping stick - NA - nos	9603	2
2	1065 - Consumables - Vim bar - NA - nos	3405	2
3			
4			
5			
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SUMMIT SALES LLP
INWARD
No: 79563
Date: 4/5
Sign: L
R.R. DIST.

INWARD
Inward No: 8963 Dt: 19/4/22
DC No: 106251 Dt: 19/4/22
Received By: [signature] Sign: [signature]
Genome Valley Research Center Pvt. Ltd.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

8963