PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/4/22	Prepared by	Deepa	Serial no.	3313
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MMRK LLP	Project	GHT	HO received date	
PO/WO date	20/4	PO/WO No.	87546	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23339	28/4/22	10.779.30	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,779.30

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	106610	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,779.30
Amount E – PO / WO value:	10,779.30
Amount F – Difference (A – E).	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment due date	2/5/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	23339
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	28-04-2022
	PO No.	87546
	PO Date.	20-04-2022
	Req ID	74690
	Req Date	15-03-2022
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Loc Req No	141283

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5584 - Furniture - Storage Unit - Na - Sft 4'x30"x18"- 2		1	9135.00	9,135.00	18	1,644.30
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	9,135.00		1,644.30
	822.15	822.15	Total Invoice Amount	10,779.30		

Rupees : Ten Thousand Seven Hundred Seventy Nine and Paise Thirty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 93835 Date: 28/4 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1   20-04-2022 13:33:26

87546
20.04.22 3:07:37

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551   9618244433

Doc No	87546	141283
Doc Date	20-04-2022	
Quote No	Nil	
Quote Date	20-04-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5584 - Furniture - Storage Unit - Na - Sft 4'x30"x18"-1	1.00	9,135.00	0.00	18.00	10,779.30
			Total Order Value . . .			**10,779.30**

Rupees : Ten Thousand Seven Hundred Seventy Nine and Paise Thirty Only.

Terms and Conditions :-

Specification / Brand	Colour will be Chelsea chesnut as mentioned
Payment Terms	After delivery
Tax	GST included in the above prices
Delivery Date	With in a day
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for yoga Room purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Mehta&Modi Realty Kowkur-LLp	Date:	15-03-2022
Site & Phase :	GHT	Time:	15:58
Supplier		Req. No.	141283
Material required before date: 17-03-2022		ID No.	74690

No	Description	Size	Quantity	Units	Inward No	Date
	Yoga room					
1	Yoga mat	Std	10	Nos		
2	Low storage (Wenge color)	4' X30" X 18"	01	Nos		
3	Digital weighing machine	Std	01	Nos		
4						
5						
6						
7						
8						
9						
10						

-87548

Remarks: - For Ght site club House Yoga room purpose

Prepared By	K.Sneha	Approved by	A Suresh
Sign.& Date	15-03-2022	Sign. & Date	15-03-2022

Note: On receipt of material at site write inward number and date in last 2 columns.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☑ Replenishing SSLLP stock
- ☐ Other

APPROVED BY
17 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Mehta & Modi Realty Kowkur LLP

Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

DC No	19949
DC Date	28-04-2022
PO No	87546
PO Date	20-04-2022
Req ID	74690
Req Date	15-03-2022
Loc Req No	141283

	Description of Goods	HSN/SAC	Qty
1	5584 - Furniture - Storage Unit - Na - Sft		1
2			
3			
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7			
8			
9			
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11			
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SUMMIT SALES LLP
INWARD
No: 79500
Date: 29/4
Sign:
R.R. DIST

INWARD
Inward No: 12470 Dt: 28/04/22
MRN No: 10661 Dt: 29/4/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
13:04

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction