

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: <u>28/4/22</u>		Prepared by: <u>Deepa</u>		Serial no. <u>3313</u>	
Supplier name: <u>Summit Sales UP</u>		HO inward no. <u> </u>			
Firm/Company: <u>m m r k h p</u>		Project: <u>GHT</u>		HO received date <u> </u>	
PO/WO date: <u>20/4/1</u>		PO/WO No.: <u>87546</u>		Scan ID. <u> </u>	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	<u>23339</u>	<u>28/4/22</u>	<u>10,779.30</u>	☒ Yes ☐ No
2.			<u>/</u>	☐ Yes ☐ No
3.			<u>/</u>	☐ Yes ☐ No
4.			<u>/</u>	☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			<u>10,779.30</u>
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: <u>10 6610</u>	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			<u> </u>
Amount C – Other Debits :			<u> </u>
Amount D (D=A+B-C) – Amount to be credited to the supplier:			<u>10,779.30</u>
Amount E – PO / WO value:			<u>10,779.30</u>
Amount F – Difference (A – E).			<u> </u>
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment due date		<u>2/5/22</u>	
Remarks: <u>final bill</u>			

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	<u>Upto 20k</u>	<u>Above 20k</u>	<u>Above 100k</u>	<u>Upto 20k</u>	<u>Above 20k</u>

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents. Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		23339		
Mehta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad, 500010 GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F				Invoice Date.		28-04-2022		
				PO No.		87546		
				PO Date.		20-04-2022		
				Req ID		74690		
				Req Date		15-03-2022		
				Loc Req No		141283		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	5584 - Furniture - Storage Unit - Na - S&A 4'x30"x18"- 2		1	9135.00	9,135.00	18	1,644.30	
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
				IGST	CGST	SGST	Total Taxable Amount	
					822.15	822.15	Total Invoice Amount	
								10,779.30
Rupees : Ten Thousand Seven Hundred Seventy Nine and Paise Thirty Only.								

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

20-04-2022 13:33:26



From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	87546	141283
Doc Date	20-04-2022	
Quote No	Nil	
Quote Date	20-04-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 5584 - Furniture - Storage Unit - Na - Sft 4'x30"x18"-12	1.00	9,135.00	0.00	18.00	10,779.30
Total Order Value . . .					10,779.30
Rupees : Ten Thousand Seven Hundred Seventy Nine and Paise Thirty Only.					

Terms and Conditions :-

Specification / Brand Colour will be Chelsea chesnut as mentioned

Payment Terms After delivery

Tax GST included in the above prices

Delivery Date With in a day

Delivery Location Greenwood Heights

Sy no: 196, Kowkur.

Phone. 040-66335551

Penalty For Delay Nil

Transportation Cost Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, Above order is for yoga Room purpose

Completion Date Nil

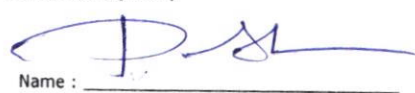
Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory



Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Mehta&Modi Realty Kowkur-LLp		Date:		15-03-2022	
Site & Phase :		GHT		Time:		15:58	
Supplier				Req. No.		141283	
Material required before date:			17-03-2022		ID No.		74690
No	Description	Size	Quantity	Units	Inward No	Date	
	Yoga room						
1	Yoga mat	Std	10	Nos			
2	Low storage (Wenge color)	4' X30" X 18"	01	Nos			
3	Digital weighing machine	Std	01	Nos			
4							
5							
6							
7							
8							
9							
10							
Remarks: - For Ght site club House Yoga room purpose							
Prepared By		K.Sneha		Approved by		A Suresh	
Sign.& Date		15-03-2022		Sign. & Date		15-03-2022	

Note: On receipt of material at site write inward number and date in last 2 columns.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☒ Replenishing SSSLP stock
- ☐ Other



For MDS APPROVAL

- ☐ High Value/quantity beyond limits
- ☐ Project processed-post approval
- ☐ Approval for technical detail/clarification
- ☐ Re-examining GSTR stock
- ☐ Other

DELIVERY CHALLAN

Summit Sales LLP

23-4-187/3 & 4, II Floor, Sofham Mansion, M.G. Road, Secunderabad - 500003

Email: purchase@summitsalesllp.com

Supplier / Customer / Transporter - City

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 - 28-04-2022

Customer DetailsMehra & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad, 500010

DC No	19949
DC Date	28-04-2022
PO No	87546
PO Date	20-04-2022
Req ID	74690
Req Date	15-03-2022
Loc Req No	141283

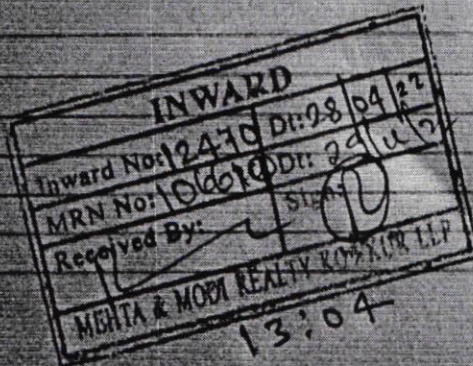
GSTIN: 36ABLFM7631F1Z3

Description of Goods

HSN/SAC

Qty

8584 - Furniture - Storage Unit - Nn - Slt



for Summit Sales LLP

Authorized signatory

Subject to Hyderabad Jurisdiction