

PURCHASE DIVISION
Advice for approval for credit to supplier

⑧

Date: 04/05/2022		Prepared by: MINISH		Serial no. 3730	
Supplier name: Anisha Associates				HO inward no.	
Firm/Company: SLLP		Project: SHLLP		HO received date	
PO/WO date: 25/04/2022		PO/WO No. 87723		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	021	30/04/2022	24,780/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A Bills total (Excluding Transport & Hamali Charges):		23,718/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report		
MRN nos.:	Proof of delivery matches MRN	☐ Yes ☐ No
Amount B -Other Credits : Transportation charges		900 + 18/-
Amount C - Other Debits :		1,062/-
Amount D (D=A+B-C) - Amount to be credited to the supplier:		24,780/-
Amount E - PO / WO value:		23,718/-
Amount F - Difference (A - E):		1,062/-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ Other
Payment due date		09/05/2022
Remarks:		

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

1470



TAX INVOICE

ANISHA ASSOCIATES



AUTHORISED DISTRIBUTORS :

DR FIXIT, ROFF, MYK, FOSROC, POLYGLAZE CONSTRUCTION CHEMICALS
No. 3-6-98, Vasavi Towers, West Marredpally Main Road, Secunderabad - 500 026.
Tel : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer / To M/s Summit Sales LLP
Summit Housing LLP Cherlapally
GST No: 36AC01ES
2044 C1Z7

No. **021**Date: 30/04/2022Your order No. 87723Date: 25/04/2022Our D.C. No. 338Date: 30/04/2022

Documents Sent through _____

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT	
					Rs.	Ps.
1)	RoFF S.T.A (Vitrifix) HSN Code: 3824 Transportation INWARD Inward No: 18092 MRN No: 106729 Received By: SUMMIT SALES LLP Dr: 30/4/22 Dr: 25/5/22 Sign:  INWARD No: 93991 Date: 4/5/22 Sign:  SUMMIT SALES LLP P. 7. DIST.	20kg	30	670.00	20100	00
					900	00
Total Taxable					21000	00
CGST @ 9%					1890	00
SGTS @ 9%					1890	00
IGST @					1	
TOTAL					24.780	00

pees Twenty four Thousand

Anisha Associates:
Bank of Baroda,
Ac.No : 12620200000171
IFSC : BARB0MARRED.
(Fifth character is Zero)

Rupees Twenty four Thousand Seven Hundred and Eighty Rupees
Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

For Anisha Associates

P. Sadhana



TAX INVOICE

ANISHA ASSOCIATES



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Tel : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer To M/s Summit Sales LLP

Summit Housing LLP Cherlapally

GST No: 36ACAFS

2044 C1Z7

No. 021

Date: 30/04/2022

Your order No. 87723

Date: 25/04/2022

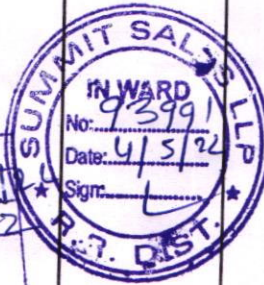
Our D.C. No. 338

Date: 30/04/2022

Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT	
					Rs.	Ps.
1)	Rooff STA (Vitrifix) Hsn Code: 3824 Transportation	20kg	30	670.00	20100	00
					900	00
Total Taxable					21000	00
CGST @ 9%					1890	00
SGTS @ 9%					1890	00
IGST @					1	
TOTAL					24.780	00

INWARD	
Inward No: 18092	Di: 30/04/22
MRN No: 106729	Di: 25/04/22
Received By:	Sign: [Signature]
SUMMIT SALES LLP	



Anisha Associates:

Bank of Baroda,

Ac.No : 12620200000171

IFSC : BARB0MARRED.

(Fifth character is Zero)

Rupees Twenty four Thousand Seven Hundred and Eighty Rupees
Goods once sold will not be taken back or exchanged
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For Anisha Associates

P. Sadashiva

Purchase Order

Page(s) 1 Of 1

25-04-2022 14:48:32

87723
20.04.22 3:07:38

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Anisha Associates No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad. GSTIN 36ABTPV3594Q1Z8 66209804	NA 9246589804	Doc No	87723 169720
		Doc Date	25-04-2022
		Quote No	nil
		Quote Date	21-04-2022
		SupplyType	Supply

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - Kgs	30.00	670.00	0.00	18.00	23,718.00
Total Order Value . . .					23,718.00
Rupees : Twenty Three Thousand Seven Hundred Eighteen Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Anisha Associates**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	21.04.2022			
Site & Phase :	SHLLP	Time:	10:57			
Supplier		Req.No.	169720			
Material required before date:		ID No.	75881			
No	Description	Size	Quantity	Units	Inward No	Date
1.	Tile adhesive-Roff brand	20kg	30	Bag		
Remarks: For Stock replenishing purpose.						
Prepared By	Vanajakshi	Approved by	APPROVED BY			
Sign.& Date	21.04.2022	Sign. & Date	23 APR 2022			
			SOHAM MODI MANAGING DIRECTOR			

Note: On receipt of material at site write inward number and date in last 2 columns.

Anisha
3165-670/-