PURCHASE DIVISION
Advice for approval for credit to supplier

(8)

Date:	04/05/2022	Prepared by	MINISH	Serial no.	3731
Supplier name	Kaveri Timber Depot.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP.	HO received date	
PO/WO date	26/04/2022	PO/WO No.	87741	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	410	30/04/2022	29,972-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A Bills total (Excluding Transport & Hamali Charges):	29264/-	

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	106725.	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges 600+18%.	708/-
Amount C Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	✓ 29,972/-
Amount E – PO / WO value:	29,264/-
Amount F – Difference (A – E):	708/-

Quantity received as per PO /WO	✓ Yes □ Excess received □ Short received □ Part received
Close PO / WO	✓ Yes □ No – wait for balance material □ Other
Payment due date	09/05/2022
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		05 MAY 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST NO. 36AAFFK7078K1ZT

Subject to Hyderabad Jurisdiction

CASH / CREDIT MEMO

✆ : 040-27157218

Kaveri Timber Depot

Dealers in : Burma Teak, Indian Teak, African Teak, Salwood, Non-Teak, Moulding & Plywood.

Plot No. 2, ECIL Road, IDA, Nacharam, Hyderabad - 76.

No. 410

Date : 30.04.2022

M/s. SUMMIT SALES LLP

GST:- 36ACQFS2044C1Z7 [P.O:- 87741 | 169718] DATE:- 26.04.22

Sl.No.	PARTICULARS	Qty.	C.Ft./C.M.	RATE	AMOUNT Rs.	Ps.
	IND WOOD CUTSIZES.					
	4' = 1½ x ¾ = 200NOS.	1400FT				
	3' = 1½ x ¾ = 50NOS.	150FT				
		1,550FT @ 16/-			24,800	=W
	INWARD Inward No: 18089 Dt: 30/4/22 MRN No: 106725 Dt: 2/5/22 Received By: Sign: SUMMIT SALES LLP					
	SUMMIT SALES LLP R.R. DIST. IN WARD No: 93990 Date: 4/5/22 Sign:					
			TRANSPORTING		600	=W
	E. & O.E.		TOTAL		25,400	=W
			CGST	9 %	2,286	=W
			SGST	9 %	2,286	=W
			IGST	%		
			TOTAL AMOUNT GST		29,972	=W

Party GSTIN No.

Way Bill No. :

Vehicle No. : TS 08UG 4206.

HDFC Bank
A/c. No. 50200005516244
IFSC Code : HDFC0000081
Branch : Himayathnagar

* Goods once sold will not be taken back.
* No claim will be admitted by us once goods delivered from our premises.
* Interest rate @ 24% will be charged of this bill, if not paid within a week time.

For Kaveri Timber Depot

GST NO. 36AAFFK7078K1ZT

040-27157218

Subject to Hyderabad Jurisdiction

CASH / CREDIT MEMO

Kaveri Timber Depot

Dealers in: ... African Teak, Railway Sleepers, Mouldings & Plywood

... Macharam, Hyderabad

Date: 30.04.2022

M/s. Summit Sales LLP

P.O:- 27741|163918 DATE:- 26.04.22

GST:- 36ACOFS2044C1Z7

INDP WOOD CUTSIZES			
4' = 1½ x ¾" = 200 Nos	1400 FT		
3' = 1½ x ¾" = 50 Nos	150 FT		
	1,550 FT @ 16/-		24,800=00
Transporting			600=00
			25,400=00
	9		2,286=00
	9		2,286=00
			29,972=00

Party GSTIN No.

Way Bill No.

Vehicle No. TS 08 UK 4206

For Kaveri Timber Depot

SUMMIT SALES LLP
INWARD
No:
Date:
Sign:

INWARD
Inward No: 5059 Dt: 2/5/22
MRN No:
Received by:
SUMMIT SALES LLP

Purchase Order

 26-04-2022 14:29:04

87741
20.04.22 3:07:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Kaveri Timber Depot	**Doc No**	87741	169718
Plot No. 2, Sy.no. 52 & 54, Road No.7, IDA Nacharam, Hyderabad - 500076.	**Doc Date**	26-04-2022	
	Quote No	nil	
GSTIN 36AAFFK7078K1ZT	**Quote Date**	21-04-2022	
9441723939	**SupplyType**	Supply	

Kind Attn : Mr. Laxman Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2237 - Carpentry - wood - Sal wood Beading - other - rft *7'x1.5"x3/4"-200 Nos*	1,400.00	16.00	0.00	18.00	26,432.00
2	2237 - Carpentry - wood - Sal wood Beading - other - rft *3'x1.5"x3/4"-50 Nos*	150.00	16.00	0.00	18.00	2,832.00
					Total Order Value . . .	**29,264.00**

Rupees : Twenty Nine Thousand Two Hundred Sixty Four Only.

Terms and Conditions :-

Specification /	Salwood from Malyasia.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil.
Transportation	Extra
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order forstock replenishing purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Summit Sales LLP*
Authorised Signatory

Name : 26/04/2022

Contact - -

Accepted the above Terms And Conditions
For *Kaveri Timber Depot*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	21.04.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169718
Material required before date:		ID No.	75879

No	Description	Size	Quantity	Units	Inward No	Date
1.	Internal beading 87741 16	7'x1.5"x3/4"	200	Nos		
2.	Internal beading 16	3'x1.5"x3/4"	50	Nos		

Remarks: For Stock repleneshing purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY
Sign.& Date	21.04.2022	Sign. & Date	23 APR 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Kareei Ti