(8)

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	04/05/2022	Prepared by	MINISH.	Serial no.	3718
Supplier name	Ganesh Tube Traders			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	25/04/2022	PO/WO No.	87717.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	63.	29/04/2022	28,320/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A Bills total (Excluding Transport & Hamali Charges):	28,320/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	106738.	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B -Other Credits : Transportation charges	-
Amount C Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	28,320/-
Amount E - PO / WO value:	28,320/-
Amount F – Difference (A – E):	- NIL
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment due date	09/05/2022
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		05 MAY 2022			
Date		MINISH PARIKH			
Approval limit	Upto 20k	MANAGER PROCUREMENT Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

GANESH TUBE TRADERS

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor

Bill To : **SUMMIT SALES LLP** 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad 36ACQFS2044C1Z7 Telangana	Invoice No.	63
	Ref. No.	87717
	Invoice Date	29-Apr-2022
Ship To : **SUMMIT SALES LLP** 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad 36ACQFS2044C1Z7 Telangana	Destination	
	Vehicle No	
	E-way Bill No	:
	Despatch From	:

Sl No	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**ARALDITE 500GMS**	350699	18 %	**40 NO**	600.00	NO		**24,000.00**
	CGST							**2,160.00**
	SGST							**2,160.00**
				Total:				**28,320.00**

INWARD
Inward No: 8094 Dt: 30/4/22
MRN No: 106728 Dt: 4/5/22
Received By:
Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 93989
Date: 4/5/22
Sign:

Total Amount In Words: **INR Twenty Eight Thousand Three Hundred Twenty Only**

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
350699	24,000.00	9%	2,160.00	9%	2,160.00	4,320.00
Total	24,000.00		2,160.00		2,160.00	4,320.00

Tax Amount (in words) : **INR Four Thousand Three Hundred Twenty Only**

Company's Bank Details
Bank Name : HDFC BANK
A/c No. : 50200014835?51
Branch & IFS Code: PG ROAD,SEC-BAD & HDFC0000042

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

For GANESH TUBE TRADERS

GANESH TUBE TRADERS SEC'BAD

Authorised Signatory

ASTRAL XVIKING Finolex

5-2-270, PLOT NO. 29, HYDERBASTI,
RANIGUNJ , SECUNDERABAD-3
TELANGANA PIN 500003
Ph.: 04066663587, 9246330441
Email : ganeshtubetraders@gmail.com

Purchase Order

 25-04-2022 14:48:32

py

87717
20.04.22 3:07:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganesh Tube Traders 5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.	**Doc No**	87717	169715
	Doc Date	25-04-2022	
	Quote No	nil	
GSTIN 36ADBPJ8881C1ZJ 66568587/ 66384751	**Quote Date**	20-04-2022	
9246330441. 9949248666	**SupplyType**	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7109 - Plumbing - other - Araldite - other - gms	40.00	600.00	0.00	18.00	28,320.00
					Total Order Value . . .	**28,320.00**

Rupees : Twenty Eight Thousand Three Hundred Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For *Summit Sales LLP*

Authorised Signatory

Name : 25/04/2022

Accepted the above Terms And Conditions

For ***Ganesh Tube Traders***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	20.04.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169715
Material required before date:		ID No.	75885

No	Description	Size	Quantity	Units	Inward No	Date
1.	Araldite Gurpeet 87717 600+GST	500 gr	40	Nos		

Remarks: For Stock repleneshing purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY
Sign.& Date	20.04.2022	Sign. & Date	23 APR 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.