

PURCHASE DIVISION 8
Advice for approval for credit to supplier

Date: <u>04/05/2022</u>		Prepared by: <u>MINISH</u>		Serial no. <u>3718</u>	
Supplier name: <u>Ganosh Tube Traders</u>		HO inward no.			
Firm/Company: <u>SSLP</u>		Project: <u>SHLL</u>		HO received date	
PO/WO date: <u>25/04/2022</u>		PO/WO No. <u>87717</u>		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1. <u>63</u>		<u>29/04/2022</u>	<u>28,320/-</u>	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A Bills total (Excluding Transport & Hamali Charges): 28,320/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: <u>106738</u>	Proof of delivery matches MRN: ☒ Yes ☐ No
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Amount B -Other Credits : Transportation charges

Amount C Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier: 28,320/-

Amount E - PO / WO value: 28,320/-

Amount F - Difference (A - E): - NIL

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No - wait for balance material ☐ Other

Payment due date: 09/05/2022

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



CSTIN 36ADBPJ8881C1ZJ

Telargana

Despatch From

[illegible]

INWARD	
Inward No: 18094	Dt: 30/4/22
MRN No: 106738	Dt: 4/5/22
Received By:	Sign: 
SUMMIT SALES LLP	



Total:	28,320.00
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Total Amount In Words: INR Twenty Eight Thousand Three Hundred Twenty Only

HSN/SAC		Central Tax		State Tax		Total
	Taxable Value	Rate	Amount	Rate	Amount	Tax Amount
350699	24,000.00	9%	2,160.00	9%	2,160.00	4,320.00
	Total		2,160.00		2,160.00	4,320.00

Tax Amount (in words) : **INR Four Thousand Three Hundred Twenty Only**

Company's Bank Details

Bank Name : HDFC BANK

A/c No. : 50200014835551

Branch & IFS Code: PG ROAD, SEC-BAD & HDFC0000042

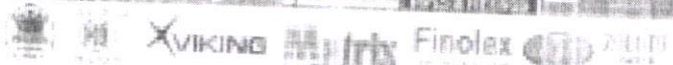
Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

For GAMESHUB TRADERS



Authorised Signatory



5-2-270, PLOT NO. 29, HYDERBASTI,
RANIGUNJ, SECUNDERABAD-3
TELANGANA PIN 500003

Ph. 04066563587 9246330441

Email : ganeshtubetraders@gmail.com

Purchase Order

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25-04-2022 14:48:32

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From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7



87717

20.04.22 3:07:38

Supplier Details

Ganesh Tube Traders
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.

GSTIN 36ADBPJ8881C1ZJ

66568587/ 66384751

9246330441.

9949248666

Doc No	87717	169715
Doc Date	25-04-2022	
Quote No	nil	
Quote Date	20-04-2022	
SupplyType	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7109 - Plumbing - other - Araldite - other - gms	40.00	600.00	0.00	18.00	28,320.00
Total Order Value . . .					28,320.00

Rupees : Twenty Eight Thousand Three Hundred Twenty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment.
Above order for Stock replenishing purpose.

Completion Date Nil**Measurment** Nil**Security** Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.
Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**

Name : _____

Date : __/__/__

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	20.04.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169715
Material required before date:		ID No.	75885

No	Description	Size	Quantity	Units	Inward No	Date
1.	Araldite 600x600 87717 500 gr	500 gr	40	Nos		

Remarks: For Stock replenishing purpose.

Prepared By	Vanajakshi	Approved by	
Sign.& Date	20.04.2022	Sign. & Date	



Note: On receipt of material at site write inward number and date in last 2 columns.

