PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	30/4/22	Prepared by	Prabhakar	Serial no.	3630
Supplier name	Mahadev Steels			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	14/1/22	PO/WO No.	84530	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	162	24/3/22	1,31,334.00	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A Bills total (Excluding Transport & Hamali Charges):	1,31,334-00

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report ☑ Installation report

MRN nos.:		Proof of delivery matches MRN	□ Yes ☑ No

Amount B – Other Credits : Transportation charges	
Amount C – Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,31,334-00
Amount E – PO / WO value:	1,31,334-00
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment - due date	9/5/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED 30 APR 2022

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Cell : 8125244729,7893726640.

M/s. MAHADEV STEEL

Mfg: All Kinds of Stainless steel, Railings steel Furniture, Kitchen Trolleys 202,304 & All Interior, Decorative Items

Main Office : 13, Vashant Nagar,High Tension Road, Kapra, Hyderabad.-500 062.

Buyer : M/s.: Modiproperties Pvt Ltd	Invoice No. 162	Date : 24/03/2022
	Delivery Note :	Made of Payment :
	Buyers Order No. : 84530	Date :
GST No. : 36AABCM4761E1Z4	Despatched Through:	Destination :

Sl. No.	Description of Goods	HSN Code	Qty	Rate	Amount Rs. Ps.
1	SS Railing @ staircase [C-1 flat- beside]		318.00	350.00	1,11,300.00/-

SUMMIT SALES LLP R.R. DIST. IN WARD No: 92615 Date: 25/3 Sign:

INWARD Inward No: 18154 Dt: 24/03/22 MRN No: Dt: Received By: Sign: MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

GST No. : 36CLQPB2383E1Z4	Gross Value	1,11,300.00/-
Rupees in words: One lakh Thirty One Thousand Three Hundred and Thirty Four Rupees only/-	Add CGST 09 %	10,017.00/-
	Add SGST 09 %	10,017.00/-
	Add IGST – %	–
	GRAND TOTAL	1,31,334.00/-

Terms & Conditions

1. Our risk and responsibilty ceases on delivery of goods and we are not respondible for damages, shortages or theft in transist.
2. 27% Intrest will be charged on bills remaining unpaid after due date
3. Payments within..........days.

For MAHADEV STEEL

[signature]

Proprietor

Purchase Order

 24-04-2022 12:36:40 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Mr. Mangilal	**Doc No**	84530	178315
Shop no. 5-46/3/G1/G2, Srivani Apartments, Beside Saibaba Temple, Dammaiguda Main Road, Hyderabad - 83	**Doc Date**	14-01-2022	
	Quote No	Nil	
GSTIN 36CLQPB2383E1Z4	**Quote Date**	23-12-2021	
7893726640	**SupplyType**	Supply And Installation	

Kind Attn : Mr. Mangilal

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	6039 - Miscellaneous - SS Railing - NA - rft 3'	318.00	350.00	0.00	18.00	131,334.00
				Total Order Value . . .		**131,334.00**

Rupees : One Lakh(s) Thirty One Thousand Three Hundred Thirty Four Only.

Terms and Conditions :-

Specification /	Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard.Prices shall remain fixed(Subject to change in GST) for a period of 6months.
Payment Terms	10% as advance & balance on delivery of material and receipt of invoice. Advance paid to be proportionately deducted.
Tax	All taxes included in above price.
Delivery Date	Within 3days
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Bill must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bill.
Transportation	Included in the above price.
Warranty	5years replacement guarantee on all hardware installed. Hardware material should be branded.
Advance Paid	Rs. 13,133/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Breakage if any in your a/c. Above order for C-1 flat beside staircase purpose. Fttg charges including in above price.
Completion Date	Work shall be completed within 4days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per actual measurement of material received at site.
Security	Supplier shall be responsible for security and storage of material at site.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

Books of accounts verified and no bills wrt this PO were received by accounts
Name: Sangeetha
Sign:
Date: 25/4/22

Books of accounts verified.
Ticked bills received.
Crossed bills not received.
Name:
Sign:
Date:

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Accepted the above Terms And Conditions

For *Mr. Mangilal*

Name : ____________

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	11.01.2022
Site & Phase :	May Flower Platinum	Time:	5:20
Supplier	Mangilal (mahadev steel& railing)	Req.No.	178315
Material required before date:	15.01.2022	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	SS Railing		318'	Rft		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: Towards C-1 flat beside staircase use Purpose.

Prepared By	N.Subhash	Approved by	S.V.Subba Reddy
Sign.& Date	11.01.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Internal memo no. 903/35/A
Annexure -A
INSTALLATION REPORT

Company/ firm:	modi properties pvt ltd	Requisition nos.:	178315
Project:	mayflower platinum	PO no.:	84530
Supplier:	mahadev steel	Material type:	SS Railing (staircase)

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	29-04-22	SS Railing @ C-1 flat beside stair case	SS Railing (staircase)	318	318 Rft
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
				Total:	318 Rft

Remarks: Beside C-1 flat staircase

Approved by	Project manager	Security	Admin (Audit)
	[signature] 29/4/2022	[signature] 29/4/22	[signature] 29/4/2022

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple POs in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be sent to purchase@modiproperties.com regularly. However, report must be provided within one working day of request from purchase. 7. Maintain signed original at site.