

PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date: 20/4/22		Prepared by: [Signature]		Serial no. 3627	
Supplier name: Sub Sa Rishi Marketing Co		Project: MPPL		HO inward no.	
Firm/Company: MPPL		PO/WO date: 84509		HO received date	
PO/WO No. 84509		Scan ID.		14/1/22	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	263	10/3/22	195434-w	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A Bills total (Excluding Transport & Hamali Charges): 195434-w

Proof of delivery by way of ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☒ Installation report

MRN nos.:	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B -Other Credits : Transportation charges

Amount C -Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier: 195434-w

Amount E - PO / WO value: 174016.96

Amount F - Difference (A - E): 21,418-w

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No - wait for balance material ☐ Other

Payment - due date: 9/5/22

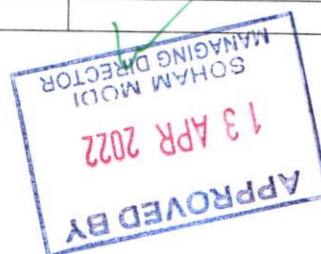
Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		[Signature]			
Sign:		[Signature]			
Date		30 APR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Form for closure of purchase order

Data required from site/engineers:					
PO no.:	84509	PO date:	27/1/22	Req. no.:	178312.
MRN nos. related to PO					
☐	Part material received.				
☒	Full material received.				
☐	Material not received.				
☐	Close PO – Balance material will be re-ordered by new requisition.				
☐	Cancel PO. Material not required.				
☐	Cancel PO. Material will be re-ordered by new requisition.				
☐	Keep PO open. Material required.				
☐	Keep PO open. Work under progress.				
Remarks by engineer: close PO. Full material Received & work Completed. Installation Report is enclosed.					
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.					
Prepared by	Sign	Date	Project manager	Sign	Date
A. Sravani	[Signature]	5/4/22	K. N. Kumar Reddy	[Signature]	
Data required from accounts:					
☐	Checked with E&D for receipt of bills.				
☐	Bills not received against this PO.				
☐	Part bill received against this PO.	Bill nos.			
☐	All bills received against this PO.				
☐	Advance paid against this PO.	Amount paid			
Remarks by Accountants:					
Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.					
Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
Advice by MD - action to be taken by purchase:					
☐	Get certified bill from supplier (not original).				
☐	Prepare bill in SSLLP for material supplied.				
☐	Get proof of delivery from site.				
☐	Barcoded PO missing – get certified copy from Accounts.				
☒	Thereafter, prepare advice to credit to supplier and send to HO for processing.				
☒	Close PO	☐	Keep PO open. Material awaited		
☐	Send barcoded PO to MDs desk. PO to be closed thereafter.				
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.				
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.				
☐	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.				
☐	E&D to check receipt of bill and enter comments below.				
☐	Details of material supplied and balance material to be supplied is required.				
Remarks:					
Prepared by		Sign		Date	



100

1. The first part of the report is a general introduction to the subject of the study. It discusses the importance of the study and the objectives of the research. The second part of the report is a detailed description of the methodology used in the study. This includes a discussion of the data sources, the sampling method, and the statistical techniques used to analyze the data. The third part of the report is a discussion of the results of the study. This includes a comparison of the results with the findings of previous studies and a discussion of the implications of the results for future research. The final part of the report is a conclusion and a list of references.

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GST No. : 36AMHPC9678H1ZM

TAX INVOICEOriginal for Recipient
Duplicate for Supplier/Transporter
Triplicate for Supplier**SRI SAI ROHITH MARKETING COMPANY**

Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,

Road No. 8, N.F.C. Main Road, Plot No. 66, Krishna Nagar, H.B. Colony, Moula Ali, Hyderabad-500040. (T.S) Mob. : 9866512288

INV. NO: 263 INVOICE DATE: 10/03/22

TRANSPORTATION NAME:

DETAILS OF RECEIVER (BILLED TO)

VEHICLE NO: AP29W0533 L/R No.

DATE & TIME OF SUPPLY:

PLACE OF SUPPLY:

M/S Modi Properties Pvt. Ltd
S-4-1871324, Ind Estate, M.H. Road,
Sec-bad-500003.**DETAILS OF CONSIGNEE (SHIPPED TO)**Site At May Flowers Platinum
Mallapuri.

STATE CODE:..... GSTIN NO..... STATE CODE:..... GSTIN NO.....

S. NO.	HSN CODE	DESCRIPTION	QUANTITY	RATE	AMOUNT Rs. Ps.
①	7610	12mm Toughen Galval with Patch Fitting → 303" x 76" → 01 _m	226.98	650/-	147422.00
②		Etching →	226.88	80/-	18150.40
					1

TOTAL BEFORE TAX 165622.40

ADD : CGST 9% 14906.22

ADD : SGST 9% 14906.22

ADD : IGST

TAX AMOUNT GST

GRAND TOTAL 195434.84

BANK DETAILS : HDFC BANK, HABSIGUDA BRANCH
SRI SAI ROHITH MARKETING. CO
A/C No. 50200007478658 IFSC CODE: HDFC0000368

Rupees in Words.....

- Once goods sold will not be taken back
- Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
- Subject to Secunderabad Jurisdiction only.
- Our Responsibility Ceases sooner the goods leave our premises

E.&O.E

Receiver Stamp & Signature.....

For SRI SAI ROHITH MARKETING.CO

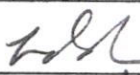
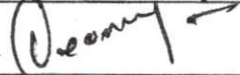

 Authorised Signature

Internal memo no. 903/35/A
Annexure -A
INSTALLATION REPORT

Company/ firm:	modi properties pvt ltd	Requisition nos.:	178312
Project:	may flower platinum	PO no.:	84509
Supplier:	sti Sai rohit marketing company	Material type:	Glass partition -12mm

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	10-03-22	Towards	Glass Partition-12mm	30'3"x7'6"	1 No's
2.			club-house with hardware		
3.			purpose		
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Total:					1 No's
Remarks:					

Approved by	Project manager	Security	Admin (Audit)
			
	10/3/22		10/3/2022

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple POs in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be sent to purchase@modiproperties.com regularly. However, report must be provided within one working day of request from purchase. 7. Maintain signed original at site.

Estimate/Draft PO

Page(s) 1 Of 1

14-01-2022 11:35:41



84509

08.01.22 11:50:01

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Sri Sai Rohith Marketing Company
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur,
Hyderabad - 500 076.

GSTIN 36AMHPC9678H1ZM

9866512288

Doc No	84509	178312
Doc Date	14-01-2022	
Quote No	Nil	
Quote Date	30-12-2021	
SupplyType	Supply	

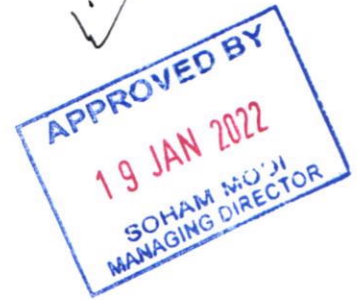
Kind Attn : Mr. C. Laxman Kumar

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 5559 - Furniture - Others-Partition - NA - sft 12mm Toughen glass with patch fitting - 30'3" x 7'6" - 01 no	226.88	650.00	0.00	18.00	174,016.96
Total Order Value . . .					174,016.96
Rupees : One Lakh(s) Seventy Four Thousand Sixteen and Paise Ninty Six Only.					

Terms and Conditions :-

Specification / Brand	12mm Toughen Glass shall be of Modi guard/Saint Gobain. Hardware 'Hardwin' brand.
Payment Terms	50% as advance and balance 50% after delivery and completion of the work.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penalty For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 87,009/- advance to be pay vide cheque no. , dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Club House purpose.
Completion Date	Work to be completed in 3days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'



For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Sai Rohith Marketing Company**

Name : _____

Name : _____

Date : __/__/__

RECEIVED BY
JAN 11
DIRECTOR
FEDERAL BUREAU OF INVESTIGATION
U.S. DEPARTMENT OF JUSTICE

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	11.01.2022
& Phase :	May Flower Platinum	Time:	15:18
Supplier		Req.No.	178312
Material required before date:	16.01.2022	ID No.	72864

No	Description	Size	Quantity	Units	Inward No	Date
1	Glass Partition-12mm with hardware	30'3" X 7'6"	01	No's		
2	"Toughen Glas with panel fitting"					
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: Towards Club house Purpose.

Prepared By	R.Ashok	Approved by	S.V.Subba Reddy
Sign.& Date	11.01.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.



For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ P.O./Req. processed-post approval.
- ☒ Approval for technical details/clarification.
- ☐ Replenishing SLLP stock
- ☐ Other

T.D. Muniyappa
14/1/22

14/1

te

GST No. : 36AMHPC9678H1ZM

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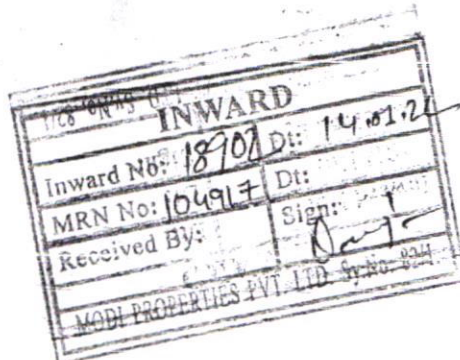
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TOTAL BEFORE TAX 165622.40

ADD : CGST 9% 14906.02

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TAX AMOUNT GST

GRAND TOTAL 195434.44

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- Our Responsibility Ceases sooner the goods leave our premises

Receiver Stamp & Signature:

For SRI SAI ROHITH MARKETING.CO

Authorised Signature

THE UNIVERSITY OF CHICAGO
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Chicago, Ill. 60637

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