PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	30/4/22	Prepared by	Manohar	Serial no.	- 3605
Supplier name	SSLLP			HO inward no.	
Firm/Company	Dr. NRK Biotech Pvt Ltd	Project	NRK	HO received date	
PO/WO date	22/4/22	PO/WO No.	87669	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23274	25/4/22	6,973.80/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A Bills total (Excluding Transport & Hamali Charges):	6,973.80/-

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	106486	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,973.80/-
Amount E – PO / WO value:	6,973.80/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment due date	2/5/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manohar				
Sign:	Manohar				
Date	30/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

DR. NRK Biotech Private Limited
Sy No. 230 to243, Plot no. 11, Thurkapally, Shameerpet,

GSTIN : 36AACCD2775Q1Z3 PAN AACCD2775Q

Invoice No.	23274
Invoice Date.	25-04-2022
PO No.	87669
PO Date.	22-04-2022
Req ID	75829
Req Date	22-04-2022
Loc Req No	186297

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7578 - Stationery - other - Ring Binder - other - nos A3- Black		10	187.00	1,870.00	18	336.60
2	7578 - Stationery - other - Ring Binder - other - nos A3 Blue		10	187.00	1,870.00	18	336.60
3	7530 - Stationery - other - Folder cover - NA - nos A3		100	5.50	550.00	18	99.00
4	7530 - Stationery - other - Folder cover - NA - nos A4		100	5.50	550.00	18	99.00
5	7544 - Stationery - other - Marker - NA - nos Red-20 Blue-20 Green-20	9608	60	16.00	960.00	18	172.80
6	7539 - Stationery - other - Labels - NA - sheets		50	2.20	110.00	18	19.80
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
	531.90	531.90	Total Taxable Amount	5,910.00	1,063.80
			Total Invoice Amount	6,973.80	

Rupees : Six Thousand Nine Hundred Seventy Three and Paise Eighty Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 93688 Date: 25/4 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Page(s) 1 Of 1 23-04-2022 10:18:46

Purchase Order

87669

20.04.22 3:07:37

From Company : **DR.NRK Biotech Private Limited**
Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, TL
Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551
9618244433

Doc No	87669	186297
Doc Date	22-04-2022	
Quote No	Nil	
Quote Date	22-04-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7578 - Stationery - other - Ring Binder - other - nos *A3- Black*	10.00	187.00	0.00	18.00	2,206.60
2	7578 - Stationery - other - Ring Binder - other - nos *A3 Blue*	10.00	187.00	0.00	18.00	2,206.60
3	7530 - Stationery - other - Folder cover - NA - nos *A3*	100.00	5.50	0.00	18.00	649.00
4	7530 - Stationery - other - Folder cover - NA - nos *A4*	100.00	5.50	0.00	18.00	649.00
5	7544 - Stationery - other - Marker - NA - nos *Red-20 Blue-20 Green-20*	60.00	16.00	0.00	18.00	1,132.80
6	7539 - Stationery - other - Labels - NA - sheets	50.00	2.20	0.00	18.00	129.80

Rupees : Six Thousand Nine Hundred Seventy Three and Paise Eighty Only. **Total Order Value . . .** **6,973.80**

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone.
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order For Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

APPROVED BY
27 APR 2022
SOHAM MODI
MANAGING DIRECTOR

For ***DR.NRK Biotech Private Limited***
Authorised Signatory

Name : 23/04/2022

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	DR.NRK BioTech Pvt Ltd		
Site & Phase:	Nextopolis	Date:	22.04.2022
Supplier		Time:	11:30
Material required before date:		Req. No.	186297
		ID No.	75829

No	Description	Size	Quantity	Units	Inward No	Date
1.	Black files (ring binders)	A 3	10	Nos		
2.	Blue files (ring binders)	A 3	10	Nos		
3.	Plastic covers	A3	100	Nos		
4.	Plastic covers	A 4	100	Nos		
5.	Permanent markers-red	Std	05	Packets		
6.	Permanent markers-blue 87669	Std	05	Packets		
7.	Permanent markers-green	Std	05	Packets		
8.	Lable stickers	Std	50	nos		
9.						
10.						

Remarks: Towards site office use purpose.

Prepared By	S.Shravya		
Sign. & Date	22.04.2022	Approved by	C.Balamuralikrishana
		Sign. & Date	22.04.2022

Note:

Cmv
22/4/22.

APPROVED
23 APR 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

DR. NRK Biotech Private Limited
Sy No. 230 to243, Plot no. 11, Thurkapally, Shameerpet,

GSTIN : 36AACCD2775Q1Z3

DC No.	19901
DC Date	25-04-2022
PO No.	87669
PO Date	22-04-2022
Req ID	75829
Req Date	22-04-2022
Loc Req No	186297

	Description of Goods	HSN/SAC	Qty
1	7578 - Stationery - other - Ring Binder - other - nos		10
2	7578 - Stationery - other - Ring Binder - other - nos		10
3	7530 - Stationery - other - Folder cover - NA - nos		100
4	7530 - Stationery - other - Folder cover - NA - nos		100
5	7544 - Stationery - other - Marker - NA - nos	9608	60
6	7539 - Stationery - other - Labels - NA - sheets		50
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INWARD
Inward No: 1781 Date: 26/4/22
MRN No: 106486 Date: 26/4/22
Received By: Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
INWARD No: 79506 Date: 29/4 Sign: