

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 27/4/22		Prepared by: [Signature]		Serial no. 3539	
Supplier name: SSKHP				HO inward no.	
Firm/Company: MAPP L		Project: Hd		HO received date	
PO/WO date: 9/4/22		PO/WO No. 87234		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	23050	12/4/22	1,090.32	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A Bills total (Excluding Transport & Hamali Charges):				1,090.32	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	106699		Proof of delivery matches MRN		☒ Yes ☐ No
Amount B -Other Credits : Transportation charges				-	
Amount C -Other Debits :				-	
Amount D (D=A+B-C) - Amount to be credited to the supplier:				1,090.32	
Amount E - PO / WO value:				1,090.32	
Amount F - Difference (A - E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ Other			
Payment - due date					
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	[Signature]				
Sign:	[Signature]				
Date	27/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	23050		
Modi Properties Pvt. Ltd. HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD GSTIN : 36AABCM4761E1ZM PAN AABCM4761E				Invoice Date.	12-04-2022		
				PO No.	87234		
				PO Date.	09-04-2022		
				Req ID	73850		
				Req Date	14-02-2022		
				Loc Req No	183404		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7663 - Stationery -other - Executive bag - NA - nos	4202	1	924.00	924.00	18	166.32
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST	SGST	Total Taxable Amount	
				83.16	83.16	Total Invoice Amount	
					924.00		166.32
					1,090.32		

Rupees : One Thousand Ninty and Paise Thirty Two Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

09-04-2022 17:06:42

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87234

04.04.22 1:33:43

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	87234	183404
Doc Date	09-04-2022	
Quote No	Nil	
Quote Date	09-04-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7663 - Stationery -other - Executive bag - NA - nos	1.00	924.00	0.00	18.00	1,090.32
Total Order Value . . .					1,090.32

Rupees : One Thousand Ninty and Paise Thirty Two Only.

Terms and Conditions :-**Specification /** HP 15.6 Inches expandable laptop bag.**Payment Terms** After Delivery & Production of bill**Tax** Included in the above prices**Delivery Date** With in a day**Delivery Location** Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551**Penalty For Delay** Nil**Transportation** Nil**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications, damages if any in suppliers account, for system admin, purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Contact : -

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Modi Properties		Date:		14-02-2022	
Site & Phase :		H.O.		Time:			
Supplier				Req. No.		183404	
Material required before date:					ID No.		12880
No	Description	Size	Quantity	Units	Inward No	Date	
1	Laptop Bag		1	1			
2	Mouse		1				
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: Laptop bag and Mouse for System Admin.							
Prepared By		A.Prudvi Raj		Approved by			
Sign. & Date		A.Prudvi Raj 14-02-2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

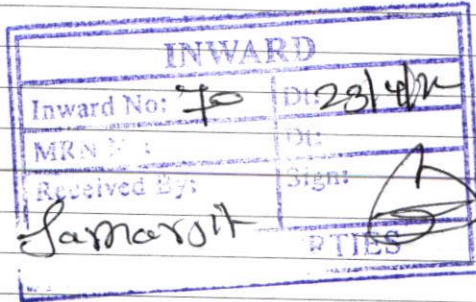
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 12-04-2022

Customer Details		DC No.	19713
Modi Properties Pvt. Ltd.		DC Date.	12-04-2022
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD		PO No.	87234
		PO Date.	09-04-2022
		Req ID	73850
		Req Date	14-02-2022
GSTIN : 36AABCM4761E1ZM		Loc Req No	183404
Description of Goods		HSN/SAC	Qty
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



