PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	05/05/2022	Prepared by	MINISH.	Serial no.	3752
Supplier name	Reflection's Electrical's Pvt ltd.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP.	HO received date	
PO/WO date	01/04/2022	PO/WO No.	86940.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	419.	04/05/2022	5,806/-	☑ Yes □ No
2				☑ Yes □ No
3				□ Yes □ No
4.				□ Yes □ No

Amount A Bills total (Excluding Transport & Hamali Charges):		5,806/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report		
MRN nos.: 106789.	Proof of delivery matches MRN	□ Yes □ No
Amount B – Other Credits : Transportation charges		-
Amount C – Other Debits :		-
Amount D (D=A+B-C) – Amount to be credited to the supplier:		5,806/-
Amount E – PO / WO value:		95,557/-
Amount F – Difference (A – E):		89,751/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received	
Close PO / WO	☑ Yes □ No – wait for balance material □ Other	
Payment due date	09/05/2022	
Remarks: Final Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED

05 MAY 2022

MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

06-04-2022 11:25:23 AM

Original / Office Copy / Purchase Div.Copy

ıs	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replenishing purpose
ıion Date	Nil
ırment	Nil
ırity	Nil
ımarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

For ***Summit Sales LLP***

Authorised Signatory

Date : __/__/___

Name : ________________

Name : ________________

Requisition Form

npany Name:	SUMMIT SALES LLP	Date:	29.03.2022
.te & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169626
Material required before date:		ID No.	75162

No	Description	Size	Quantity	Units	Inward No	Date
1	Surface mounted tube light	2'	20	Nos		
2	Surface mounted tube light	4'	20	Nos		
3	Isolater	40amps	24	Nos		
4	Switch	6amps	600	Nos		
5	Module plate 86940-	2 m	150	Nos		
6	Switch	16amps	100	Nos		
7	Socket	16amps	100	Nos		
8	Fan dimmer		90	Nos		
9	Torch light	Big	8	Nos		

Remarks: For Stock repleneshing purpose.

APPROVED BY
30 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

Prepared By	Vanajakshi	Approved by	
Sign.& Date	29.03..2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd.
5-4-187/7, M G Road & R P Road Junction
Ranigunj, Secunderabad 500003 T.S
Phone: 04027543785, 9705577776
GSTIN/UIN: 36AADCR2047Q1ZZ
State Name : Telangana, Code : 36
E-Mail : reflections_hyderabad@yahoo.com

Invoice No. **419**	Dated **4-May-2022**
Delivery Note **099**	Mode/Terms of Payment **Against Delivery**
Reference No. & Date. **419 dt. 4-May-2022**	Other References
Buyer's Order No. **86940/169626**	Dated **1-Apr-2022**
Dispatch Doc No.	Delivery Note Date **4-May-2022**
Dispatched through **Your Self**	Destination **Cherlapally**
Terms of Delivery	

Consignee (Ship to)
Summit Sales LLP
5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
Summit Sales LLP
5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36
Place of Supply : Telangana

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Torch LED Emerald Plus CL0008**	851310	18 %	**8 No's**	615.00	No's	**4,920.00**
	OUTPUT CGST						**442.80**
	OUTPUT SGST						**442.80**
	Rounding Off						**0.40**
	Total			**8 No's**			**₹ 5,806.00**

E. & O.E

INWARD
Inward No: 8104 Dt: 4/3/22
MRN No: 106789 Dt: 5/5/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 94062
Date: 5/5/22
Sign:
R.R. DIST.

Amount Chargeable (in words)
INR Five Thousand Eight Hundred Six Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
851310	4,920.00	9%	442.80	9%	442.80	885.60
Total	**4,920.00**		**442.80**		**442.80**	**885.60**

Tax Amount (in words) : **INR Eight Hundred Eighty Five and Sixty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

REFLECTIONS ELECTRICALS PVT. LTD.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 06-04-2022 11:25:23 AM

86940
16.03.22 2:13:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	86940	169626
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	01-04-2022	
	Quote No	NIL	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	29-03-2022	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4662 - Electrical - other - Tubelight fitting - 2ft - nos	20.00	214.00	0.00	12.00	4,793.60
2	4663 - Electrical - other - Tubelight fitting - 4ft - nos	20.00	218.00	0.00	12.00	4,883.20
3	4798 - Electrical - other - FP Isolator - NA - nos	24.00	450.00	0.00	18.00	12,744.00
4	4681 - Electrical - switches - Switch - 6Amps - nos	600.00	34.50	0.00	18.00	24,426.00
5	4628 - Electrical - other - Modular Plate - 2 way - nos	150.00	33.00	0.00	18.00	5,841.00
6	4713 - Electrical - switches - Switch - 16-amps - nos	100.00	185.00	70.00	18.00	6,549.00
7	4790 - Electrical - other - Modular socket - 15 A - nos	100.00	295.00	70.00	18.00	10,443.00
8	4792 - Electrical - other - Modular Step Dimmer - NA - Nos	90.00	630.00	70.00	18.00	20,071.80
9	4062 - Consumables - Torch light - Big - nos	8.00	615.00	0.00	18.00	5,805.60
				Total Order Value . . .		**95,557.20**

Rupees : Ninty Five Thousand Five Hundred Fifty Seven and Paise Twenty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand.
Payment Terms	Within 7 days of delivery.
Tax	Inclusive of all taxes
Delivery Date	Within 3days
Delivery Location	Summit Housing LLP, Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	5 yrs
Advance Paid	Nil

PART DELIVERY DETAILS

S.no	Bill no.	Bill Dt.	Amount
1.	84	7/04/22	92,920/-
2.			
3.			
4.			
5.			

Blnc Amount: 2,637/-

For MDs APPROVAL
☐ High Value/quantity beyond limits.
☑ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSLLP stock.
☐ Other

APPROVED BY
07 APR 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Reflections Electricals Pvt. Ltd.,*

Name : ____________

Date : __/__/____