

PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date: 2/5/22		Prepared by: <i>Manoj</i>		Serial no. 3674	
Supplier name: <i>SSKLP</i>				HO inward no.	
Firm/Company: <i>MCS</i>		Project: <i>Green Town</i>		HO received date	
PO/WO date: 28/4/22		PO/WO No. 87802		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23391	30/4/22	4,757.761	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A Bills total (Excluding Transport & Hamali Charges):			4,757.561
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 106711	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B - Other Credits : Transportation charges			-
Amount C - Other Debits :			-
Amount D (D=A+B-C) - Amount to be credited to the supplier:			4,7581-
Amount E - PO / WO value:			4,7581-
Amount F - Difference (A - E):			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ Other	
Payment due date		9/5/22	
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	<i>Manoj</i>				
Sign:	<i>Manoj</i>				
Date	2/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Subject to Hyderabad Jurisdiction

Purchase Order

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29-04-2022 3:31:57 PM

From Company : **Mody Consultancy Services**
5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003.
G S T No. :



Supplier Details			
Summit Sales LLP 5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	87802	198004
	Doc Date	28-04-2022	
	Quote No	NIL	
	Quote Date	27-04-2022	
	SupplyType	Supply	

Kind Attn : **Hamendra, Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4746 - Electrical - other - LED Lights - NA - nos D541265-False ceiling lights-12watts	6.00	708.00	0.00	12.00	4,757.76
Total Order Value . . .					4,757.76
Rupees : Four Thousand Seven Hundred Fifty Seven and Paise Seventy Six Only.					

Terms and Conditions :-

Specification /	All items shall be of "Gloster" brand, FRLSH grade.
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Greens Towers Begumpet Main Road, Hyd. Opp. Hyderabad Public School. Phone. 66335551
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	NI
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Order for green towers projectins ceiling purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Mody Consultancy Services**

Authorised Signatory

Name :

30/04/2022

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Date : _/_/

Requisition Form

Company Name:		MCS	Date:		27-04-2022	
Site & Phase :		Greens towers	Time:		13:45PM	
Supplier			Req. No.		198004	
Material required before date:		Urgent	ID No.		75988	

No	Description	Size	Quantity	Units	Inward No	Date
1	False ceiling lights- D541265	12 watts	06	nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks : Towards greens towers projectins ceiling purpose.

Prepared By	Meenakshi. N	Approved by	
Sign. & Date	27-04-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
27 APR 2022
SOHAM MODI
MANAGING DIRECTOR

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

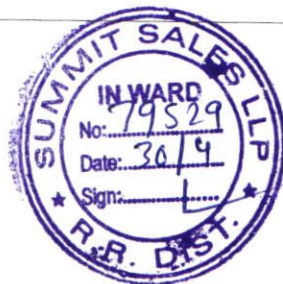
GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 30-04-2022

Customer Details		DC No.	19981
Mody Consultancy Services		DC Date.	30-04-2022
Green Towers, Begumpet, Hyderabad		PO No.	87802
		PO Date.	28-04-2022
		Req ID	75988
		Req Date	27-04-2022
GSTIN : 36		Loc Req No	198004
	Description of Goods	HSN/SAC	Qty
1	4746 - Electrical - other - LED Lights - NA - nos	9405	6
2			
3			
4			
5			
6			
7			
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29			
30			

Material Received

Mody 30/4



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

