PURCHASE DIVISION
Advice for approval for credit to supplier

(C)

Date:	2/5/22	Prepared by	Manoj	Serial no.	... 3674
Supplier name	SSLLP			HO inward no.	
Firm/Company	MCS	Project	Greentown	HO received date	
PO/WO date	28/4/22	PO/WO No.	87802	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23391	30/4/22	4,757.76/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount A Bills total (Excluding Transport & Hamali Charges):				4,757.56/-

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	10671	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4758/-
Amount E – PO / WO value:	4758/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment due date	9/5/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	2/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	23391
Mody Consultancy Services		Invoice Date.	30-04-2022
Green Towers, Begumpet, Hyderabad		PO No.	87802
		PO Date.	28-04-2022
		Req ID	75988
GSTIN : 36	PAN	Req Date	27-04-2022
		Loc Req No	198004

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4746 - Electrical - other - LED Lights - NA - nos	9405	6	708.00	4,248.00	12	509.76
	D541265-False ceiling lights-12watts						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	4,248.00		509.76
	254.88	254.88	Total Invoice Amount	4,757.76		

Rupees : Four Thousand Seven Hundred Fifty Seven and Paise Seventy Six Only.

SUMMIT SALES LLP
IN WARD
No: 93934
Date: 30/4
Sign: L
R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 29-04-2022 3:31:57 PM

87802
20.04.22 3:07:38

From Company : **Mody Consultancy Services**
5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003.
G S T No. :

Supplier Details			
Summit Sales LLP	**Doc No**	87802	198004
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	28-04-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	27-04-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4746 - Electrical - other - LED Lights - NA - nos *D541265-False ceiling lights-12watts*	6.00	708.00	0.00	12.00	4,757.76
					Total Order Value . . .	**4,757.76**

Rupees : Four Thousand Seven Hundred Fifty Seven and Paise Seventy Six Only.

Terms and Conditions :-

Specification /	All items shall be of "Gloster"brand, FRLSH grade.
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Greens Towers Begumpet Main Road, Hyd. Opp. Hyderabad Public School. Phone. 66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nl
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for green towers projectins ceiling purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For *Mody Consultancy Services*

Authorised Signatory

Name : 30/04/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MCS		Date:		27-04-2022	
Site & Phase :	Greens towers		Time:		13:45PM	
Supplier			Req. No.		198004	
Material required before date:		Urgent	ID No.		75988	
No	Description	Size	Quantity	Units	Inward No	Date
1	False ceiling lights- D541265	12 watts	06	nos		
2						
3						
4						
5	81802					
6						
7						
8						
9						
10						

Remarks : Towards greens towers projectins ceiling purpose.

Prepared By	Meenakshi. N	Approved by	
Sign.& Date	27-04-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
27 APR 2022
SOHAM MODI
MANAGING DIRECTOR

615

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	19981
Mody Consultancy Services	DC Date.	30-04-2022
Green Towers, Begumpet, Hyderabad	PO No.	87802
	PO Date.	28-04-2022
	Req ID	75988
GSTIN : 36	Req Date	27-04-2022
	Loc Req No	198004

	Description of Goods	HSN/SAC	Qty
1	4746 - Electrical - other - LED Lights - NA - nos	9405	6
2			
3			
4			
5			
6			
7			
8			
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30			

Material Received

30/04

SUMMIT SALES LLP
INWARD
No: 79529
Date: 30/4
Sign:
R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory