

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	6/05/22	Prepared by	Vanajarthi	Serial no.	3708
Supplier name	SSLP			HO inward no.	
Firm/Company	Vista Homes	Project	Vista Homes	HO received date	
PO/WO date	9/10/21	PO/WO No.	81574	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	19806	11/10/21	31,724/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.			/	☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A Bills total (Excluding Transport & Hamali Charges): 31,724/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	97753	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B - Other Credits : Transportation charges -

Amount C - Other Debits : -

Amount D (D=A+B-C) - Amount to be credited to the supplier: 31,724/-

Amount E - PO / WO value: 2,269/-

Amount F - Difference (A - E): 10,545/-

Quantity received as per PO / WO	☒ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☒ Yes ☐ No - wait for balance material ☐ Other
Payment due date	9/05/22
Remarks:	alt bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajarthi				
Sign:	[Signature]				
Date	6/05/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Form for closure of purchase order

Data required from site/engineers:																	
PO no.:	81574			PO date:	09-10-2021												
Req. no.:	180880			Req. date:	-												
Material received	☐ Part ☒ Full			MRN nos.:	97753, 97754, 98400												
If material partially delivered then can balance material be ordered by new requisition/PO	☐ No further material required and PO can be closed. ☐ No material cannot be ordered by new PO. ☐ PO can be closed and balance material can be ordered by new requisition.			Can PO be closed?	☐ Yes ☐ No												
Remarks by engineer: The above material fully received at site.																	
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.																	
Prepared by	Sign	Date	Project manager	Sign	Date												
V. Sanketh	[Signature]	04/03/2022	K. Purushotham	[Signature]	04/03/2022												
Data required from accounts:																	
Are any bills received wrt to this PO.			☐ Yes for full PO ☒ Yes for part of PO ☐ No.														
Scan ID nos. of advice for credit to supplier			90743 & 94129														
Remarks by Accountants: Part bills received, bill enclosed Balance received for Rs. 31,724.30																	
Notes: 1. Accountants to attach hard copy of purchase voucher.																	
Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date												
Rajyulaksh	[Signature]	5/3/22															
Action taken by purchase:																	
Status of PO			☒ PO closed and email sent to supplier. not ☐ PO open material awaited.														
Status of proof of delivery:			☐ Proof of delivery received. ☒ Proof of delivery not available with site or purchase. <i>get proof of delivery</i>														
Original barcoded PO available			☐ Yes ☐ No – certified copy received from accounts.														
Original bill available			☐ Yes ☐ No – certified copy obtained from supplier.														
Supplier's ledger available			☐ Yes ☐ No														
Advice for credit to supplier			☐ Prepared for entire PO ☐ Part of PO and PO closed. ☐ Prepared for part of PO and balance material awaited.														
Remarks by purchase:																	
<table border="1"> <tr> <td>Prepared by</td> <td>Sign</td> <td>Date</td> <td>Purchase manager</td> <td>Sign</td> <td>Date</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>nnn</td> <td></td> </tr> </table>						Prepared by	Sign	Date	Purchase manager	Sign	Date					nnn	
Prepared by	Sign	Date	Purchase manager	Sign	Date												
				nnn													
Notes: 1. Purchase to attach hard copies of 'advice for credit to supplier'. 2. In case advice for payment to supplier cannot be prepared (material not delivered or other reasons) attach this note to original PO, original requisition, original bill and proof of delivery and send to MD.																	

Get proof of delivery for bill no. 19806 and advise for advance!

5/3/22

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 2 :

Customer Details				Invoice No.		19806	
Vista Homes Kapra, Opp to MRR School, Ecil SY.no.193 GSTIN : 36AAGFV2068P1ZJ							

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Customer Details



[Signature]
Authorised signatory

Invoice No. 21247

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Purchase Order

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11-10-2021 10:52:29 AM



81574

08.10.21 5:17:53

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQF52044C1Z7

040-66335551

9618244433

Doc No	81574	180880
Doc Date	09-10-2021	
Quote No	Nil	
Quote Date	08-10-2021	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4628 - Electrical - other - Modular Plate - 2 way - nos NWB92200	10.00	35.00	0.00	18.00	413.00
2 4631 - Electrical - other - Modular Plate - 6way - nos NWB95600	45.00	72.00	0.00	18.00	3,823.20
3 4632 - Electrical - other - Modular Plate - 8way - nos NWB968S00	8.00	95.00	0.00	18.00	896.80
4 4798 - Electrical - other - FP Isolator - NA - nos 40 AMS	6.00	469.00	0.00	18.00	3,320.52
5 4596 - Electrical - other - MCB - 16Amps - nos	12.00	117.00	0.00	18.00	1,656.72
6 4605 - Electrical - other - MCB - 6Amps - nos	12.00	117.00	0.00	18.00	1,656.72
7 4790 - Electrical - other - Modular socket - 15 A - nos NWB133200	15.00	95.00	0.00	18.00	1,681.50
8 4791 - Electrical - other - Modular socket - 6 A - nos NWB14100	60.00	72.00	0.00	18.00	5,097.60
9 4796 - Electrical - other - Modular TV Socket - NA - Nos NWB47970	6.00	51.00	0.00	18.00	361.08
10 4794 - Electrical - other - Modular switch - 16 A - nos NWB01300	15.00	60.00	0.00	18.00	1,062.00
11 4793 - Electrical - other - Modular Switch - 6 A - nos NWB01100	100.00	37.00	0.00	18.00	4,366.00
12 4792 - Electrical - other - Modular Step Dimmer - NA - Nos NWB1900	10.00	201.00	0.00	18.00	2,371.80
13 4789 - Electrical - other - Modular switch Blank plates - NA - nos NWB900	90.00	12.00	0.00	18.00	1,274.40
14 4788 - Electrical - other - Modular Bell switches - 6A - nos	2.00	56.00	0.00	18.00	132.16
15 4799 - Electrical - other - Change over - 25 Amps - nos	5.00	1,020.00	0.00	18.00	6,018.00
16 4803 - Electrical - conducting - PVC Round Cover - 3 In - nos	40.00	6.00	0.00	18.00	283.20
17 4801 - Electrical - conducting - PVC round cover - 6 In - Nos	20.00	8.00	0.00	18.00	188.80
18 4795 - Electrical - other - Modular Telephone Jack - NA - For Vista Homes	6.00	51.00	0.00	18.00	361.08

Accepted the above Terms And Conditions

Purchase Order

Page(s) 2 Of 2

11-10-2021 10:52:29 AM

Original / Office Copy / Purchase Div. Copy

Nos					
19 4608 - Electrical - other - MCB Dummy - NA - nos	10.00	7.00	0.00	18.00	82.60
20 4799 - Electrical - other - Change over - 25 Amps - nos	6.00	1,020.00	0.00	18.00	7,221.60
Total Order Value ...					42,268.78
Rupees : Fourty Two Thousand Two Hundred Sixty Eight and Paise Seventy Eight Only.					

Terms and Conditions :-

Specification /	All items Sl.no.1 to 12 shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: Mr. Khader - 7893844733
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stage 3 flats purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

part bill
Bill no:- 19807
dt: 11/10/21
amount:- 915.68/-
Bt. amount receivable.

Books of accounts Verified and
no bills wot this PO were
received by accounts

Name: Rajyalakshmi

sign: *[Signature]*

Date: 03/03/21

Part bills received

(1) bill. No. 19807 915

(2) bill. No. 20062 9621

10,536

Pending bill's in this PO is Rs. 31,732.78

bill enclosed to xerox copy of this PO

[Signature]
3/3/22

For Vista Homes

Authorised Signatory

Accepted the above Terms And Conditions

For Summit Sales Ltd

[illegible]

20062
(9628)

DELIVERY CHALLAN

Summit Sales LLP

25-1-2025 to 4-1-2025, Chennai, Tamil Nadu, India, GSTIN: 33AACBY2068P173

For Summit Sales LLP

Supplier: Customer: Transporter: Cppg

Customer Details

Customer Name

Address

Kapra, Opp to VRIK School, Eot

SV no 193

GSTIN: 33AACBY2068P173

IC No

IC No

IC No

IC No

IC No

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IC No

IC No

IC No

IC No

IC No

IC No

IC No

IC No

Description of Goods

Sl. No.	Description of Goods	Quantity	Unit
1	4628 - Electrical - other - Modular Plate - 2 way - 100	100	10
2	4631 - Electrical - other - Modular Plate - 3 way - 100	100	10
3	4632 - Electrical - other - Modular Plate - 4 way - 100	100	10
4	4798 - Electrical - other - PP Isolator - 1A - 100	100	10
5	4596 - Electrical - other - MCB - 10Amps - 100	100	10
6	4605 - Electrical - other - MCB - 6Amps - 100	100	10
7	4790 - Electrical - other - Modular socket - 15 A - 100	100	10
8	4791 - Electrical - other - Modular socket - 6 A - 100	100	10
9	4796 - Electrical - other - Modular TV Socket - 1A - 100	100	10
10	4794 - Electrical - other - Modular switch - 1A - 100	100	10
11	4793 - Electrical - other - Modular Switch - 6 A - 100	100	10
12	4792 - Electrical - other - Modular Ring Disconnector - 1A - 100	100	10
13	4789 - Electrical - other - Modular switch Blank plates - 1A - 100	100	10
14	4788 - Electrical - other - Modular Bell switches - 6A - 100	100	10
15	4799 - Electrical - other - Change over - 15 Amps - 100	100	10
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for Summit Sales LLP

[Signature]

Authorized Signatory

Subject to Hyperlink and Jurisdiction

