PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	05/05/2022	Prepared by	MINESH.	Serial no.	3760
Supplier name	Akshaya Trader's			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	30/04/2022	PO/WO No.	87840.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	050	03/05/2022	14,986/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A Bills total (Excluding Transport & Hamali Charges):	14,986/-
Proof of delivery by way of: ☐ DC's/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	106792.	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	14,986/-
Amount E – PO / WO value:	14,986/-
Amount F – Difference (A – E):	-NIL-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment due date	09/05/2022
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		05 MAY 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

AKSHAYA TRADERS
6-4-392/1, GROUND FLOOR, KRISHNA NAGAR COLONY, BHOLAKPUR
MUSHEERABAD, HYDERABAD
GSTIN/UIN: 36BFYPA0121A1Z3
State Name : Telangana, Code : 36
Contact : +91 9959611144

Invoice No. **2022-23/50**	Dated **3-May-2022**
Delivery Note	Mode/Terms of Payment
Supplier's Ref.	Other Reference(s)
Buyer's Order No. **87840 169747**	Dated **30-Apr-2022**
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

Consignee
SUMMIT SALES LLP
5-4-187/3&4,IIndFloor,MGRoad,Sec-500003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (if other than consignee)
SUMMIT SALES LLP
5-4-187/3&4,IIndFloor,MGRoad,Sec
-500003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**PVC GAMPAS(Big)**	5509	**60.0 Nos**	120.00	Nos	**7,200.00**
2	**2054-Carpentry Hardware Bombay Nails 2IN**	7317	**25.0 Nos**	110.00	Nos	**2,750.00**
3	**2055-Carpentry Hardware Boambay Nails 21/2IN**	7317	**25.0 Nos**	110.00	Nos	**2,750.00**
						12,700.00
	Output CGST @ 9%			9	%	**1,143.00**
	Output SGST @ 9%			9	%	**1,143.00**
	Total		**110.0 Nos**			**₹ 14,986.00**

E. & O.E

SUMMIT SALES LLP
INWARD
No: 94069
Date: 5/5/22
Sign:
R.R. DIST.

Amount Chargeable (in words)
INR Fourteen Thousand Nine Hundred Eighty Six Only

Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
12,700.00	9%	1,143.00	9%	1,143.00	2,286.00
Total: 12,700.00		**1,143.00**		**1,143.00**	**2,286.00**

Tax Amount (in words) : **INR Two Thousand Two Hundred Eighty Six Only**

INWARD
Inward No: 1807 Dt: 4/5/22
MRN No: 106792 Dt: 5/5/22
Received By: Sign:
SUMMIT SALES LLP

Company's Bank Details
Bank Name : **HDFC BANK**
A/c No. : **50200044551375**
Branch & IFS Code : **SECUNDERABAD & HDFC0002479**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Customer's Seal and Signature

for AKSHAYA TRADERS
AKSHAYA TRADERS HYDERABAD
Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 30-04-2022 12:10:42

87840
20.04.22 3:07:39

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Akshaya Traders
6-4-392/1, New Bholakpur, Secunderbad

GSTIN 36BFYPA0121A1Z3
9381004542 9959611144

Doc No	87840	169747
Doc Date	30-04-2022	
Quote No	Nil	
Quote Date	30-04-2022	
SupplyType	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2148 - Carpentry - hardware - Plastic gampa - other - nos	60.00	120.00	0.00	18.00	8,496.00
2	2054 - Carpentry - hardware - Bombay Nails - 2 In - kgs	25.00	110.00	0.00	18.00	3,245.00
3	2055 - Carpentry - hardware - Bombay Nails - 21/2 In - kgs	25.00	110.00	0.00	18.00	3,245.00
				Total Order Value . . .		**14,986.00**

Rupees : Fourteen Thousand Nine Hundred Eighty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replanishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For *Summit Sales LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Akshaya Traders*

Name :

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP		
Site & Phase :	SHLLP	Date:	28.04.2022
Supplier		Time:	10:57
Material required before date:		Req.No.	169747
		ID No.	76047

No	Description	Size	Quantity	Units	Inward No	Date
1.	Fisher Plug-Bosh	5mm	50	Pkts		
2.	Fisher Plug-Bosh 87838	6mm	50	Pkts		
3.	Bombay Nails	2"	25	Kgs		
4.	Bombay Nails 87840	21/2"	25	Kgs		
5.	Plastic Gampa	17"	60	Nos		
6.	SS Screws	32x8mm	30	Pkts		

Remarks: For stock replenishig purpose.

Prepared By	Vanajakshi	Approved by	
Sign.& Date	28.04.2022	Sign. & Date	APPROVED BY 29 APR 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.