E

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	08/05/22	Prepared by	Ramya	Serial no.	3572
Supplier name	SSLLP			HO inward no.	
Firm/Company	SOV	Project	SOV	HO received date	
PO/WO date	30/04/22	PO/WO No.	87862	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23454	05/05/22	6491-	□ Yes □ No
2.			/	□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	6491-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	106782	Proof of delivery matches MRN	□ Yes □ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6491-
Amount E – PO / WO value:	6491-
Amount F – Difference (A – E).	—

Quantity received as per PO /WO	✓ ~~□ Yes~~ □ Excess received □ Short received □ Part received
Close PO / WO	~~□ Yes~~ □ No – wait for balance material □ Other
Payment due date	16/05/22
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	(signature)				
Date	08/05/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents. Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	23454
Silver Oak Villas LLP		Invoice Date.	05-05-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		PO No.	87862
		PO Date.	30-04-2022
		Req ID	75310
GSTIN : 36ADBFS3288A2Z7	PAN ADBFS3288A	Req Date	06-04-2022
		Loc Req No	184070

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6176 - Miscellaneous - Alcohol Breathe Analyer		1	550.00	550.00	18	99.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	550.00		99.00
	49.50	49.50	Total Invoice Amount	649.00		

Rupees : Six Hundred Fourty Nine Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 94637 Date: 5/5 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 30-04-2022 15:31:09

87862
20.04.22 3:07:39

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	87862	184070
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	30-04-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	30-04-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6176 - Miscellaneous - Alcohol Breathe Analyer Machine - NA - Nos	1.00	550.00	0.00	18.00	649.00
					Total Order Value . . .	**649.00**

Rupees : Six Hundred Fourty Nine Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *Silver Oak Villas LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	06-04-2022
Site & Phase :	Silver Oak Villas-III	Time:	11:10
Supplier		Req. No.	184070
Material required before date:	Urgent	ID No.	15310

No	Description	Size	Quantity	Units	Inward Number	Date
1	Breath Analyzer		1	Nos		

27862

APPROVED
0 6 APR 2022

Remarks: - for Site use purpose

Prepared By	K.Tulasi Rani	Approved by	
Sign.& Date	06-04-2022	Sign. & Date	

Note. On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy. No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS1288A1Z2

DC No	20043
DC Date	05-05-2022
PO No.	87862
PO Date.	30-04-2022
Req ID	75310
Req Date	06-04-2022
Loc Req No	184070

	Description of Goods	HSN/SAC	Qty
1	6176 - Miscellaneous - Alcohol Breathe Analyer Machine - NA - Nos		1
2			
3			
4			
5			
6			
7			
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Inward No. 2053 Dt: 5/5/22
MRN No. 106782 Dt: 5/5/22
Received By: Sign:
SILVER OAK VILLAS LLP

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 79602
Date: 6/5/22
Sign: L
R.R. DIST.

Authorised signatory