PURCHASE DIVISION

Advice for approval for credit to supplier

Date	7/5/22	Prepared by	Manoj	Serial no.	3793
Supplier name	Venkataramana stationery & Binding works			HO inward no.	
Firm/Company	Dr. NRK Biotech Pvt Ltd	Project	NRK	HO received date	
PO/WO date	18/4/22	PO/WO No.	87493	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	126	26/4/22	2,973.60/-	□ Yes □ No
2				□ Yes □ No
3				□ Yes □ No
4.				□ Yes □ No

Amount A Bills total (Excluding Transport & Hamali Charges):	2,973.60/-

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	106970	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,973.60/-
Amount E – PO / WO value:	2,973.60/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment due date	16/5/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	7/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Ph: 040 - 27842572
Cell: 9849360076 / 99665 18678

VENKATARAMANA STATIONERY AND BINDING WORKS

Note Books, Registers, Account Books, Stationery & Xerox Paper Etc. Available

#1-5-85, General Bazar, Secunderabad - 500 003. Email: venkatramana.bindingworks@gmail.com

To
M/S. DR. NRK Biotech Private Limited
M.G. Road Turkapally

GSTIN 36AACCD2775Q1Z3

Order No 87493 Date

Delivery Challan No Date

Bill No. [redacted] 2022-23 **126** Date 26/4/22

Sl No	PARTICULARS	HSN Code	Qty	Rate	12% GST	18% GST	0% -5% GST	Amount Rs.	Ps.
1	Concete tape		28	90/-		2520			
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									

	12% GST	18% GST	0% -5% GST	Amount Rs.	Ps.
Total		2520			
SUB Total					
CGST		226-80			
SGST		226-80			
Grand Total		2973-60		2973	60

Rupees..

....

SUMMIT SALES LLP
R.R. DIST.
INWARD
No: 94195
Date: 7/5
Sign:

Receiver's Signature & Seal

GSTIN: 36AEJPP5811M1Z2

Terms & Conditions
Goods once sold will not be taken back
Interest @2%p.m. if not paid within 30 days time
Subject to Secunderabad Jurisdiction.

THE COSMOS CO-OP BANK LTD. M.G. Road, Secunderabad.
RTGS / NEFT CODE COSB0000069 A/C No. 069100102707

For: VENKATARAMANA STATIONERY AND BINDING WORKS

Signature

Purchase Order

 18-04-2022 15:48:24

87493
04.04.22 1:33:44

From Company : **DR.NRK Biotech Private Limited**
Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Turkapally, Hyderabad,
Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details

Venkatramana Stationery & Binding works
1-5-85, General Bazar, Sec-Bad -500 003.

GSTIN 36AEJPP5811M1Z2
27842572 9849360076

Doc No	87493	186278
Doc Date	18-04-2022	
Quote No	Nil	
Quote Date	08-01-2022	
SupplyType	Supply	

Kind Attn : Mr. Prathap

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4585 - Electrical - other - Insulation tape - NA - nos *Concrete tape*	28.00	90.00	0.00	18.00	2,973.60
			Total Order Value . . .			**2,973.60**

Rupees : Two Thousand Nine Hundred Seventy Three and Paise Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Shuttering joints closing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

APPROVED BY
27 APR 2022
SOHAM MODI
MANAGING DIRECTOR

APPROVED BY
27 APR 2022
SOHAM MODI
MANAGING DIRECTOR

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Venkatramana Stationery & Binding works***

Name :

Date : __/__/____

Requisition Form

Company Name:	DR.NRK BioTech Pvt Ltd	Date:	18.04.2022
Site & Phase:	Nextopolis	Time:	11:40
Supplier		Req. No.	186278
Material required before date:		ID No.	75694

No	Description	Size	Quantity	Units	Inward No	Date
1.	Concrete tape - 3"thickness	85 Mts	25	Nos		
2.						
3.						
4.						
5.	87493					
6.						
7.						
8.						
9.						
10.						

Remarks: Towards shuttering use purpose.

Prepared By	S.Shravya	Approved by	C.Balamuralikrishana
Sign. & Date	18.04.2022	Sign. & Date	18.04.2022

Note:

APPROVED
21 APR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

18/04/2022

TAX INVOICE

Ph: 040 - 27842572
Cell: 9849360076 / 99665 18678

VENKATARAMANA STATIONERY AND BINDING WORKS

Note Books, Registers, Account Books, Stationery & Xerox Paper Etc. Available

#1-5-85, General Bazar, Secunderabad - 500 003. Email: venkatramana.bindingworks@gmail.com

To
M/S. DR. NRK Biotech Private Limited
M.G. Road Turkapally

GSTIN 36AACCD2775Q1Z3

Order No 87493 Date

Delivery Challan No Date

Bill No. [redacted] 2022-23 126 Date 26/4/22

Sl No	PARTICULARS	HSN Code	Qty	Rate	12% GST	18% GST	0% -5% GST	Amount Rs.	Ps.
1	Concrete tape		28	90/-		2520			
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									

INWARD
Inward No: 1816 Dt: 06/05/22
MRN No: 106990 Dt: 7/5/22
Received By: NIRAJ Sign: NIRAJ
DR NRK BIOTECH PVT LTD

Rupees..........

Total	2520	
SUB Total		
CGST	226=80	
SGST	226=80	
Grand Total	2973=60	2973=6

Receiver's Signature & Seal

GSTIN: 36AEJPP5811M1Z2

Terms & Conditions
Goods once sold will not be taken back
Interest @2%p.m. If not paid within 30 days time
Subject to Secunderabad Jurisdiction.
THE COSMOS CO-OP BANK LTD. M.G. Road, Secunderabad.
RTGS / NEFT CODE COSB0000069 A/C No. 069100102707

For: VENKATARAMANA STATIONERY AND BINDING WORKS

Signature

SUMMIT SALES LLP
IN WARD
No: 94195
Date: 7/5
Sign:
R.R. DIST.