

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 7/05/22		Prepared by: Vanajathi		Serial no.: 3784	
Supplier name: SSLUP				HO inward no.:	
Firm/Company: mfmlp		Project: GumR		HO received date:	
PO/WO date: 9/04/22		PO/WO No.: 87240		Scan ID.:	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23048	12/04/22	4,484/-	☒ Yes - ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A Bills total (Excluding Transport & Hamali Charges): **4,484/-**

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 106057	Proof of delivery matches MRN: ☒ Yes ☐ No
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Amount B - Other Credits : Transportation charges: **-**

Amount C - Other Debits : **-**

Amount D (D=A+B-C) - Amount to be credited to the supplier: **4,484/-**

Amount E - PO / WO value: **4,484/-**

Amount F - Difference (A - E): **-**

Quantity received as per PO / WO: ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO: ☒ Yes ☐ No - wait for balance material ☐ Other

Payment due date: **16/05/22**

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajathi				
Sign:	<i>[Signature]</i>				
Date:	7/05/22				
Approval limit	Upto 20k	P. PRADYAKAR Sr. MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Form for closure of purchase order

Data required from site/engineers:					
PO no.:		PO date:		Req. no.:	
MRN nos. related to PO					
☐	Part material received.				
☐	Full material received.				
☐	Material not received.				
☐	Close PO – Balance material will be re-ordered by new requisition.				
☐	Cancel PO. Material not required.				
☐	Cancel PO. Material will be re-ordered by new requisition.				
☐	Keep PO open. Material required.				
☐	Keep PO open. Work under progress.				
Remarks by engineer:					
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.					
Prepared by	Sign	Date	Project manager	Sign	Date
Data required from accounts:					
☐	Checked with E&D for receipt of bills.				
☒	Bills not received against this PO.				
☐	Part bill received against this PO.	Bill nos.			
☐	All bills received against this PO.				
☐	Advance paid against this PO.	Amount paid			
Remarks by Accountants:					
Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.					
Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
<i>P. J. A. A. A.</i>		6/8			
Advice by MD - action to be taken by purchase:					
☐	Get certified bill from supplier (not original).				
☐	Prepare bill in SSLLP for material supplied.				
☐	Get proof of delivery from site.				
☐	Barcoded PO missing – get certified copy from Accounts.				
☐	Thereafter, prepare advice to credit to supplier and send to HO for processing.				
☐	Close PO	☐	Keep PO open. Material awaited		
☐	Send barcoded PO to MDs desk. PO to be closed thereafter.				
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.				
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.				
☐	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.				
☐	E&D to check receipt of bill and enter comments below.				
☐	Details of material supplied and balance material to be supplied is required.				
Remarks:					
Prepared by		Sign		Date	

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

Customer Details				Invoice No.	23048		
Modi Reality Mallapur LLP				Invoice Date.	12-04-2022		
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, 500076				PO No.	87240		
				PO Date.	09-04-2022		
				Req ID	75454		
				Req Date	08-04-2022		
GSTIN : 36AAEFM1459R1ZP				Loc Req No	193050		
PAN AAEFM1459R							
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4782 - Electrical - wires - A1 service Wire - 7/20 -	85446020	200	19.00	3,800.00	18	684.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount		3,800.00		684.00
	342.00	342.00	Total Invoice Amount		4,484.00		

Rupees : Four Thousand Four Hundred Eighty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Supplier / Customer / Transporter - Copy

Email: purchase@modiproperties.com

1 of 1 - 12-04-2022

Customer Details

Modi Reality Mallapur LLP

Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, 500076

GSTIN: 36AAEFM1459R1ZP

GSTIN/UNI: 36ACQFS2044C1Z7

DC No 19711
 DC Date 12-04-2022
 PO No 87240
 PO Date 09-04-2022
 Req ID 75454
 Req Date 08-04-2022
 Loc Req No 193050

HSN/SAC
 85446020

Qty
 200

	Description of Goods		
1	4782 - Electrical - wires - A1 service Wire - 7/20 - mts		
2			
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Subject to Hyderabad Jurisdiction

IN WARD
 No. 79621
 Date: 7/5/24
 Sign: [Signature]
 IN WARD
 No. 8113 DL
 12/04/22
 for Summit Sales LLP
 IN WARD
 No. 106057 DL
 13/04/22
 12/04/22
 Authorised signatory
 Received By: [Signature] Sign: [Signature]

Purchase Order

Page(s) 1 Of 1

24-04-2022 1:09:45 PM

Original / Office Copy / Purchase Div. Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

040-66335551
9618244433

Doc No 87240 193050
Doc Date 09-04-2022
Quote No NIL
Quote Date 09-04-2022
SupplyType Supply

Kind Attn : **Hamendra, Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 4782 - Electrical - wires - A1 service Wire - 7/20 - mts	200.00	19.00	0.00	18.00	4,484.00

Total Order Value . . . 4,484.00

Rupees : Four Thousand Four Hundred Eighty Four Only.

Terms and Conditions :-

Specification / Brand All items shall be of "Gloster" brand, FRLSH grade.

Payment Terms Within 30 days of delivery.

Tax GST included in above price.

Delivery Date Within 3 days

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. Next to NFC Railway Over Bridge
Phone. Contact: Security _____, Admin 9502211011

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications Payment as per actual receipt of material. Order for Fire safety pannel work purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

Books of accounts verified and no bills wrt this PO were received by accounts	
Name:	Rajyash
Sign:	HR
Date:	6/5

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form - Electrical Wires

Company

Req no.

Material required before

Prepared by

Flat / Block no

Remarks

Type A 1360 Sft 3BHK Order Value

Type B 1660 Sft 3BHK Order Value

Modi Realty Mallapur L1 Site & Phase

193050

10/04/22

Ajanaki

for fire safety panel work purpose at GMR site

Approved by (sign)

0 Flats

0 Flats

Gulmohar Residency

08/04/22

Ram Prasad

Approved by (sign)

for fire safety panel work purpose at GMR site

Approved by (sign)

0 Flats

0 Flats

S No

Item Description

Units

Qty required for Type B 1660 Sft 3BHK flat

Qty required for Type A 1360 Sft 3BHK flat

Type B 1660 3BHK flats requirement

Type A 1360 Sft 3BHK flats requirement

Quantity required

Qty Available at site

Balance Qty to be ordered

Inward No

Date

1 Cu-Multistand wire-1/18 -Yellow

2 Cu-Multistand wire-1/18 -Black

3 Cu-Multistand wire-1/18 -Red

4 Cu-Multistand wire-1/18 -Green

5 Cu-Multistand wire-3/20 -Yellow

6 Cu-Multistand wire-3/20 -Black

7 Cu-Multistand wire-3/20 -Green

8 Cu-Multistand wire-7/20 -Blue

9 Cu-Multistand wire-7/20 -Black

10 Al Service wire 7/20

11 Al Service wire 3/20

12 RG 6 TV cable

13 Telephone wire 2 pair

14 Insulation Tapes

15 Spring Wire

16 D-Link cat 6 cable (1 Coil)

Total

2.00

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2019 APR 2017
PROJECT MANAGER