## PURCHASE DIVISION Advice for approval for credit to supplier

Date	7/05/22	Prepar	ed by	Vana	ia Flhs	Serial no.	and the same of	• 378
Supplier name	00/1001	uban	2 End	explise	,	HO inward	по.	
Firm Company	mifmlle	Projec		Gir		HO receive	d date	
PO:WO date	6/03/22	PO/W	O No.	871		Scan II).	- #1-97-0-14	and the state of the Proof of the state of t
Si ne.	Bill no.		Bill	date	to a commence	Bili amount	1	Original attached
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3				erinnender wertelt danzung unwertigt, in. Auf bes		7		n Yes n No
4.				and the second s	17			□ Yes □ No
Amount A Bills	total (Excluding Tra	nsport & F	Iamali Chan	ges):			835	-1
Proof of delivery	by way of: o DCs/bill	1 o Steel	report a RM	C pour repo	ert a Sol	id block repor	CC. A	allation report
MRN D	6085			art are annual separate desiration	Proof o matche:	f delivery s MRN	2	Yes a No
Amount B -Other	Credits : Transportat	ion charge	S		İ.			
Amount C -Other	Debits:		18			-		
Amount D (D=A+	·B-C) – Amount to be	credited to	o the supplie	T:	\$7920per#######		•	_ 1
Amount E - PO		70. J. B. d. (1986)			20 NEV	1	839	1-
Amount F - Diffe	rence (A – 11):	-/ 50000					83.	5/-
Quantity received			Vac 5 E	voses rangi	ved n Sho	ort received a	Dart san	41146
Close PO WO		- Indiana and Appendic				material o Ot		
Payment due date			Z 188 C F			material () (A	ner	
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Approved by	Durahasa Clos		1					The state of action of actions
A L	Purchase Officer	Purc Ivian	and the same of th	MD		Accountan		Accounts Manager
2****	Vanajatship	bones	FBU		1			CO. THE POPULATION AND ADDRESS.
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graval limb	Upto 20k	Aborta 30	PURCHI SE	hove 100k	1	lpto 20k	A	bove 20k
1831 1. ÎN Case Albi	ount to be credited & by have 5 documents	MADITET AL	id the bills v	Jái dúca nd	e muich, d	occountants to	pri mirai i	IV for debit or an

Notes: 1. In case amount to be credited standard and the bills wan does not much, accountants to propare IV for debt or credit.

2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with farcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount 2. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

## Form for closure of purchase order

PO no.:
□ Part material received. □ Full material received. □ Close PO − Balance material will be re-ordered by new requisition. □ Cancel PO. Material not required. □ Cancel PO. Material will be re-ordered by new requisition. □ Keep PO open. Material required. □ Keep PO open. Material required. □ Keep PO open. Work under progress. Remarks by engineer:  Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.  Prepared by Sign Date Project manager Sign Date  Data required from accounts: □ Checked with E&D for receipt of bills. □ Bills not received against this PO. □ Part bill received against this PO. □ All bills received against this PO.
Full material received.    Material not received.   Close PO – Balance material will be re-ordered by new requisition.   Cancel PO. Material not required.   Cancel PO. Material will be re-ordered by new requisition.   Keep PO open. Material required.   Keep PO open. Work under progress.   Remarks by engineer:
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□ Part bill received against this PO. Bill nos. □ All bills received against this PO.
☐ All bills received against this PO.
☐ All bills received against this PO.
Advance paid against this PO. Amount paid
Remarks by Accountants:
*
Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.
Prepared by Sign Date Accounts manager (approval required for Sign Date PO more than 10k)
Rey aleuly
Advice by MD - action to be taken by purchase:
☐ Get certified bill from supplier (not original).
Prepare bill in SSLLP for material supplied.
☐ Get proof of delivery from site.
☐ Barcoded PO missing – get certified copy from Accounts.
Thereafter prepare advice to credit to supplier and send to HO for processing.
Clean PO Keen PO open Material awaited
Sand bareaded PO to MDs desk, PO to be closed thereafter.
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A accounts to be reconciled with supplier Suppliers ledger required from 1.4.2021.
Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.
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: 36AELFS6374J1ZC

TAX INVOICE

PAN No.: AELFS6374J

Ph: (O): 66318150 : 66568151

: 29308151



SHUBHAM ENTERPRISES

# 5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.

E-mail: shubhamentp1999@yahoo.co.uk

Invoice No.:

SE/22-23/117

13-Apr-22 Date:

P.O. No. : 87119 // 193040

Date: 13-Apr-22

Reverse Charge (Y/N):

D.C. No.: COLLECTED BY OWNDate: 13-Apr-22

State: Telangana

State Code: 36

Vehicle No.:

E-Way Bill No.:

Bill to Party:

MODI REALITY (MALLAPUR) LLP

2nd FLOOR 5-4-18-7/3&4

SOHAM MANSION

SECUNDERABAD, HYDERABAD

State: Telangana(36)

GSTIN No.: 36AAEFM1459R1ZP

Ship to Party:

MODI REALITY (MALLAPUR) LLP

2nd FLOOR 5-4-18-7/3&4

SOHAM MANSION

SECUNDERABAD, HYDERABAD

State: Telangana(36)

GSTIN No.: 36AAEFM1459R1ZP

GSTIN NO.: 36AAEFW1459K12F	1	-			0.000000	
DESCRIPTION	HSN CODE	QUANTITY	RATE Rs.	Ps.	AMOUNT Rs.	Ps.
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Bharat M.S. Pipes



1. Goods once sold will not be taken back.

2. Interest 24% p.a. will be applicable after due date.

3. Subject to Secunderabad Jurisdiction.

4. Cheque return Charges Rs. 500/-

5. Bank Details: PUNJAB NATIONAL BANK, Account No.: 3631001600000013

: PUNB0363100 **IFS Code** 

For SHUBHAM ENTE

10 Section to

## Purchase Order

24-04-2022 1:09:45 PM

Original / Office Copy / Purchase Div.Copy

From Company: Modi Reality Mallapur LLP

5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.

GSTNo.: 36AAEFM1459R1ZP

Supplier Details

Shubham Enterprises Doc No 87119 193040

5-2-288/D, Hyderbasti, R.P. Road, Lane Opp. Arya Samaj, sec-bad-500 003

Doc Date

Ouote No

Nil

040-66318150/23468151

6656-8151...

Quote Date

05-04-2022

Books of accounts verified and

no bills wrt this PO were

received by accounts

9849153774

SupplyType

Supply

Kind Attn: Viral.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 4610 - Electrical - other - Metal box - 12way - nos	12.00	59.00	0.00	18.00	835.44

Total Order Value . . .

Name:

Sign: Date: 835.44

Rupees: Eight Hundred Thirty Five and Paise Fourty Four Only.

Terms and Conditions :-

Specification / Brand All items shall be of 1st qity, heavy & good qity

Payment Terms

After delivery of all materials & Production of bill

Tax

All taxes included in above price.

Delivery Date

Same Day

Delivery Location

Gulmohar Residency

Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge

Phone. Contact: Security \_\_\_\_\_, Admin 9502211011

Penality For Delay

Transportation Cost

Transport cost shall be borne by us.

Warranty

Nil

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for club

house second floor work purpose. Nil

Completion Date

Nil

Measurment Security

Nil

Remarks

For	Modil	Real	lity	Ma	llapui	LLP

Authorised Signatory

Accepted the above Terms And Conditions

For Shubham Enterprises

lame :	Name :	Date : / /

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		Ram prasad		Approved by (sign) work purpose	nagendhar Approved by ( club house secound floor work purpose	club house	Flat Block no Remarks
су	iden	Gulmohar Recidency 05.04.22		Site & Phase Req Date ID no	Modi Realty mallapur 1.1 Site & Phase 193040 Req Date 08 04.22 ID no	Modi Re 1930 08 04 22	Req. no Material required before Prepared by:

Maguelet