PURCHASE DIVISION

Advice for approval for credit to supplier

Date	07/05/2022	Prepared by	MINISH	Serial no.	3823
Supplier name	Jinkrupa Agency.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP.	HO received date	
PO/WO date	30/04/2022	PO/WO No.	87847.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	07	04/05/2022	21,240/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A Bills total (Excluding Transport & Hamali Charges): 21,240/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	106833.	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	21,240/-
Amount E – PO / WO value:	21,240/-
Amount F – Difference (A – E):	NIL-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment due date	16/05/2022
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:					
Date		07 MAY 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

JIN KRUPA AGENCY
Plot No 56,Ground Floor.Sarva Sukhi Colony,
West Marredpally,Secundrabad,Hyderabad
GSTIN/UIN: 36AEMPM4587N1ZL
State Name : Telangana, Code : 36

Invoice No. **7**	Dated **4-May-22**
Delivery Note	Mode/Terms of Payment
Dispatch Doc No. **87847**	Delivery Note Date
Dispatched through	Destination
Bill of Lading/LR-RR No. **dt. 30-Apr-22**	Motor Vehicle No.
Terms of Delivery	

Consignee (Ship to)
Summit Sales Llp
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
Summit Sales Llp
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	GST Rate	MRP/ Marginal	Quantity	Rate	per	Amount
1	**Pvc Green Breaded**	39173290	18 %		**20 NOS**	900.00	NOS	**18,000.00**
	CGST							**1,620.00**
	SGST							**1,620.00**
	Total				**20 NOS**			**₹ 21,240.00**

INWARD
Inward No: 8112 Dt: 7/5/22
MRN No: 106833 Dt: 7/5/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 94124
Date: 7/5

Amount Chargeable (in words)
INR Twenty One Thousand Two Hundred Forty Only
E. & O.E

	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
	18,000.00	9%	1,620.00	9%	1,620.00	3,240.00
Total:	**18,000.00**		**1,620.00**		**1,620.00**	**3,240.00**

Tax Amount (in words) : **INR Three Thousand Two Hundred Forty Only**

JIN KRUPA AGENCY
Plot No.56, H.No: 4-03-059,
Ground Floor, Sarva Sukhi Colony,
West Marredpally, Secunderabad - 500026.

Company's Bank Details
Bank Name : **Hdfc Bank**
A/c No. : **50200059117910**
Branch & IFS Code : **East Maradpally & HDFC0001293**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for JIN KRUPA AGENCY

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 30-04-2022 14:03:16

87847
20.04.22 3:07:39

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Jinkrupa Agency
4-3-75/3, Hill Street, Sec-Bad -500 003

GSTIN 36AEMPM4587N1ZL
2771-0119 98496-06725

Doc No	87847	169745
Doc Date	30-04-2022	
Quote No	Nil	
Quote Date	30-04-2022	
SupplyType	Supply	

Kind Attn : Mr. Hemal H. Mehta

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	7353 - Plumbing - other - Green Hose pipe - Other - Mtrs	600.00	30.00	0.00	18.00	21,240.00
			Total Order Value . . .			**21,240.00**

Rupees : Twenty One Thousand Two Hundred Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Jinkrupa Agency***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	27.04.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169745
Material required before date:		ID No.	76037

No	Description	Size	Quantity	Units	Inward No	Date
1.	CPVC- Pipe	3/4"	100	Length		
2.	CPVC- Elbow	3/4"	400	Nos		
3.	CPVC- Reducer Elbow	3/4"x1/2"	240	Nos		
4.	CPVC- Tee	3/4"	150	Nos		
5.	CPVC- Reducer Tee	3/4"x1/2"	40	Nos		
6.	CPVC-Coupling	3/4"	100	Nos		
7.	CPVC-Solution	500gm	36	Nos		
8.	CPVC-FAPT	11/4"	30	Nos		
9.	CPVC- Plain elbow	11/4"	90	Nos		
10.	Gren hose pipe 87847	3/4"	600	Mtrs		

Remarks: For stock replenishig purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY 28 APR 2022
Sign.& Date	27.04.2022	Sign. & Date	SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.