PURCHASE DIVISION
Advice for approval for credit to supplier

Date	07/05/2022	Prepared by	MINISH.	Serial no.	3820
Supplier name	Ganesh Tube Trader's.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP.	HO received date	
PO/WO date	30/04/2022	PO/WO No.	87824	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	73.	05/05/2022	6,964/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A Bills total (Excluding Transport & Hamali Charges):	6,964/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	106830 -	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,964/-
Amount E – PO / WO value:	6,964/-
Amount F – Difference (A – E):	NIL.
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment due date	16/05/2022
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
07 MAY 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GANESH TUBE TRADERS

TAX INVOICE

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:

Clair

Bill To :
SUMMIT SALES LLP
5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad

36ACQFS2044C1Z7
Telangana

Ship To :
SUMMIT SALES LLP
5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad

36ACQFS2044C1Z7
Telangana

Invoice No.	:	**73**
Ref. No.	:	**87824**
Invoice Date	:	**5-May-2022**
Destination	:	
Vehicle No.	:	
E-way Bill No	:	
Despatch From	:	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**WHITE CEMENT 25 KG**	252329	28 %	**5 NO**	535.00	NO		**2,675.00**
2	**RED OXIDE** *BLACK OXIDE*	350699	18 %	**20 NO**	75.00	NO		**1,500.00**
3	**RED OXIDE**	350699	18 %	**20 NO**	75.00	NO		**1,500.00**
								5,675.00
	CGST							**644.50**
	SGST							**644.50**
				Total:				**6,964.00**

INWARD
Inward No: 18109 Dt: 7/5/22
MRN No: 06830 Dt: 7/5/22
Received By: Sign:
SUMMIT SALES LLP

Total Amount In Words: **INR Six Thousand Nine Hundred Sixty Four Only**

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
252329	2,675.00	14%	374.50	14%	374.50	749.00
350699	3,000.00	9%	270.00	9%	270.00	540.00
Total	**5,675.00**		**644.50**		**644.50**	**1,289.00**

Tax Amount (in words) : **INR One Thousand Two Hundred Eighty Nine Only**

Company's Bank Details
Bank Name : **HDFC BANK**
A/c No. : **50200014835551**
Branch & IFS Code: **PG ROAD,SEC-BAD & HDFC0000042**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 94126
Date: 7/5
Sign:

For GANESH TUBE TRADERS

GANESH TUBE TRADERS SECUNDERABAD

Authorised Signatory

Jaquar Supreme SUDHAKAR ASTRAL VIKING Matrix Finolex ZOLOTO

5-2-270, PLOT NO. 29, HYDERBASTI,
RANIGUNJ , SECUNDERABAD-3
TELANGANA PIN 500003
Ph.: 04066568587 9246330441
Email : ganeshtubetraders@gmail.com

Purchase Order

 30-04-2022 14:24:14

87824
20.04.22 3:07:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Ganesh Tube Traders
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.

GSTIN 36ADBPJ8881C1ZJ 66568587/ 66384751
9246330441. 9949248666

Doc No	87824	169743
Doc Date	30-04-2022	
Quote No	Nil	
Quote Date	30-04-2022	
SupplyType	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6549 - Paints - White Cement - 25kgs - bags	5.00	535.00	0.00	28.00	3,424.00
2	6517 - Paints - Black oxide powder - NA - kgs	20.00	75.00	0.00	18.00	1,770.00
3	6613 - Paints - Red Oxide Powder - NA - Kgs	20.00	75.00	0.00	18.00	1,770.00
				Total Order Value . . .		**6,964.00**

Rupees : Six Thousand Nine Hundred Sixty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________

Name : ______________

Accepted the above Terms And Conditions

For ***Ganesh Tube Traders***

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	27.04.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169743
Material required before date:		ID No.	76035

No	Description	Size	Quantity	Units	Inward No	Date
1.	Black oxide	1 kg	20	Nos		
2.	Red oxide 87824	1 kg	20	Nos		
3.	White cement	25kg	5	Bags		

Remarks: For stock replenishig purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY
Sign.& Date	27.04.2022	Sign. & Date	28 APR 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.