PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/5/22	Prepared by		Serial no.	
Supplier name	PRITANICA PRINTER			HO inward no.	
Firm/Company	Kadaketa	Project	MODI HOUSING LTD	HO received date	
PO/WO date	4/5/22	PO/WO No.	87904	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	548	25/4/22	3325/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	107045	Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			3325/-
Amount E – PO / WO value:			3325/-
Amount F – Difference (A – E):			
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	□ Yes □ No – wait for balance material □ Other		
Payment – due date	18/5/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Girmukhi				
Sign:	[signature]				
Date	10/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

04-05-2022 10:31:28

Copy

87904
20.04.22 3:07:39

...y : **Kadakia and Modi Housing**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAHFK8714A1ZJ

...er Details			
...anka Printers	**Doc No**	87904	167066
..4-5/37/A, Bholakpur, Hyderabad	**Doc Date**	04-05-2022	
	Quote No		
GSTIN -	**Quote Date**	04-05-2022	
9849558805	**SupplyType**	Supply	

Kind Attn : Mr. Venu

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	7631 - Stationery - printing - Invoice books - other - nos *Transit Invoice*	5.00	195.00	0.00	0.00	975.00
2	7646 - Stationery - printing - Receipt Books - other - nos *Delivery Challan*	5.00	235.00	0.00	0.00	1,175.00
3	7646 - Stationery - printing - Receipt Books - other - nos *Annexure - A*	5.00	235.00	0.00	0.00	1,175.00
					Total Order Value . . .	**3,325.00**

Rupees : Three Thousand Three Hundred Twenty Five Only.

Terms and Conditions :-

Specification / Brand	Transit Invoice, Delivery Challan & Annexure-A
Payment Terms	Against Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	25-04-2022
Delivery Location	Bloomdale Sy. No. 1139, Shameerpet, Hyd. Take Rd Opp. Orange Bowl Phone. Mobile no. 9100461618 (Mr.Vijay Bhasker - Admin)
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	NIl
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for staff identification purpose.
Completion Date	09-05-2022
Measurment	Nil
Security	Nil
Remarks	

For ***Kadakia and Modi Housing***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Priyanka Printers***

TAX INVOICE CASH / CREDIT

Cell : 98495 58805
93987 02763

PRIYANKA PRINTERS

★ OFFSET PRINTING ★ SCREEN PRINTING ★ LETTER PADS
...VITATIONS ★ VISTING CARDS ★ ID CARDS ★ BROUCHERS ★ PHAMPLATES
★ OFFICE FILES ★ STICKERS ETC.,

9-5-80/2A, Anjaiaha Nagar, Old Bowenpally, Hyderabad - 500 011, Telangana State.
Email : priyankaprinters4@gmail.com

No. 548

Date : 25/04/2022

M/s Kadakia & Modi Housing pvt Ltd
M.G. Road, Secunderabad.

Party GSTIN.

Sl No.	PARTICULARS	HSN Code	Qty	Rate	Amount Rs. Ps.
1.	Transit Invoice		5	195=00	975=00
2.	Delivery challan		5	235=00	1175=00
3.	Annexure -A		5	235=00	1175=00

INWARD
Inward No: 77 Dt: 25/04/22
MRN No: Dt:
Received By: Sarvan Sign:
MODI PROPERTIES

E. & O.E.

Rupees	Bank Details		
Three Thousand three hundred and twenty five only.	Bank : Punjab & Sind Bank A/c : 03191100022739 Branch : Secunderabad Park Lane IFSC Code : PSIB0000319	CGST	–
		SGST	–
		TOTAL	3325=00

GSTIN: 36AROPK5593K1Z0
Composite Scheme

For PRIYANKA PRINTERS

Goods once sold Cannot be taken back

Subject to Secunderabad jurisdiction