PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	10/5/22	Prepared by		Serial no.	
Supplier name	PRIYANKA PRINTER			HO inward no.	
Firm/Company	MODI HOUSING PVT LTD	Project	SON	HO received date	
PO/WO date	28/4/22	PO/WO No.	87789	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	547	19/4/22	3325/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	107044	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3325/-
Amount E – PO / WO value:	3325/-
Amount F – Difference (A – E):	
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Part received
Close PO / WO	□ Yes □ No – wait for balance material □ Other
Payment – due date	18/5/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	[illegible]				
Sign:	[signature]				
Date	10/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

28-04-2022 11:42:27

87789
20.04.22 3:07:38

pany : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

pplier Details			
Priyanka Printers 1-4-5/37/A, Bholakpur, Hyderabad	**Doc No**	87789	167053
	Doc Date	28-04-2022	
GSTIN -	**Quote No**		
	Quote Date	28-04-2022	
9849558805	**SupplyType**	Supply	

Kind Attn : Mr. Venu

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	7631 - Stationery - printing - Invoice books - other - nos *Transit Invoice*	5.00	195.00	0.00	0.00	975.00
2	7646 - Stationery - printing - Receipt Books - other - nos *Delivery Challan*	5.00	235.00	0.00	0.00	1,175.00
3	7646 - Stationery - printing - Receipt Books - other - nos *Annexure - A*	5.00	235.00	0.00	0.00	1,175.00
					Total Order Value . . .	**3,325.00**

Rupees : Three Thousand Three Hundred Twenty Five Only.

<u>Terms and Conditions :-</u>

Specification / Brand	Transit Invoice, Delivery Challan & Annexure-A
Payment Terms	Against Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	19-04-2022
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for staff identification purpose.
Completion Date	03-05-2022
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Housing Pvt.Ltd***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Priyanka Printers***

TAX INVOICE CASH / CREDIT

Cell : 98495 58805
93987 02763

PRIYANKA PRINTERS

★ OFFSET PRINTING ★ SCREEN PRINTING ★ LETTER PADS
INVITATIONS ★ VISTING CARDS ★ ID CARDS ★ BROUCHERS ★ PHAMPLATES
★ OFFICE FILES ★ STICKERS ETC.,

9-5-80/2A, Anjaiaha Nagar, Old Bowenpally, Hyderabad - 500 011, Telangana State.
Email : priyankaprinters4@gmail.com

No. 547 Date : 19/04/2022

M/s Modi Housing pvt. Ltd
M.G. Road, Secunderabad.

Party GSTIN. 36AADCM5906D2Z0

Sl No.	PARTICULARS	HSN Code	Qty	Rate	Amount Rs. Ps.
1)	Transit Invoice		5	195=00	975=00
2)	Delivery challan		5	235=00	1175=00
3)	Annexure - A.		5	235=00	1175=00

INWARD
Inward No: 59 Dt: 19/4/22
GRN No: Dt:
Received By: Sameer Sign:
MODI PROPERTIES

E. & O.E.

Rupees Three Thousand three hundred and twenty five Only.

Bank Details
Bank : Punjab & Sind Bank
A/c : 03191100022739
Branch : Secunderabad Park Lane
IFSC Code : PSIB0000319

CGST	–
SGST	–
TOTAL	3325=00

GSTIN: 36AROPK5593K1Z0
Composite Scheme

Goods once sold Cannot be taken back

Subject to Secunderabad jurisdiction

For PRIYANKA PRINTERS
K.Venu

Date