PURCHASE DIVISION

Advice for approval for credit to supplier

Date	8/5/22	Prepared by	Manoj	Serial no.	3806
Supplier name	SSLLP			HO inward no.	
Firm/Company	MRMLLP	Project	GMR	HO received date	
PO/WO date	18/2/22	PO/WO No.	85679	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22656	17/3/22	6,442.80/-	□ Yes □ No
2				□ Yes □ No
3				□ Yes □ No
4.				□ Yes □ No

Amount A Bills total (Excluding Transport & Hamali Charges):	6,442.80/-

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	104996	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,442.80/-
Amount E – PO / WO value:	100,932.48 ~~6,442.80~~/-
Amount F – Difference (A – E):	94489.68/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment due date	9/5/22

Remarks: Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	8/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Form for closure of purchase order AC

Data required from site/engineers:							
PO no.:	85679	PO date:	18/2/22	Req. no.:	192835	Advice Scan ID	
MRN nos. related to PO							
☐	Part material received.						
☑	Full material received.						
☐	Material not received.						
☐	Close PO – Balance material will be re-ordered by new requisition.						
☐	Cancel PO. Material not required.						
☐	Cancel PO. Material will be re-ordered by new requisition.						
☐	Keep PO open. Material required.						
☐	Keep PO open. Work under progress.						
Remarks by engineer: Close Po							

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.

Prepared by	Sign	Date	Project manager	Sign	Date
B.NANDINI	[signature]	5/4/22	M.Ramprasad	[signature]	5/4/22

Data required from accounts:			
☐	Checked with E&D for receipt of bills.		
☐	Bills not received against this PO.		
☑	Part bill received against this PO.	Bill nos.	22469 & 22468 dtd 8/3/22
☐	All bills received against this PO.		
☐	Advance paid against this PO.	Amount paid	
Remarks by Accountants: scan ids 99171			

Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.

Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
Vijayalakshmi	[signature]				

Advice by MD - action to be taken by purchase:			
☐	Get certified bill from supplier (not original).		
☐	Prepare bill in SSLLP for material supplied.		
☐	Get proof of delivery from site.		
☐	Barcoded PO missing – get certified copy from Accounts.		
☐	Thereafter, prepare advice to credit to supplier and send to HO for processing.		
☐	Close PO	☐	Keep PO open. Material awaited
☐	Send barcoded PO to MDs desk. PO to be closed thereafter.		
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.		
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.		
☐	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.		
☐	E&D to check receipt of bill and enter comments below.		
☐	Details of material supplied and balance material to be supplied is required.		
Remarks:			

Prepared by	Sign	Date

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Reality Mallapur LLP

Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076

GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R

Invoice No.	22656
Invoice Date.	17-03-2022
PO No.	85679
PO Date.	18-02-2022
Req ID	73860
Req Date	14-02-2022
Loc Req No	192835

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7269 - Plumbing - PVC - Single Socket Pipe 10ft - 3	39172390	14	390.00	5,460.00	18	982.80
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	5,460.00	982.80
	491.40	491.40	Total Invoice Amount	6,442.80	

Rupees : Six Thousand Four Hundred Fourty Two and Paise Eighty Only.

SUMMIT SALES LLP IN WARD No: 92336 Date: 17/3 Sign: R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

19-02-2022 12:27:59 PM

85679
14.02.22 2:32:34

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	85679	192835
Doc Date	18-02-2022	
Quote No	NIL	
Quote Date	14-02-2022	
SupplyType	Supply	

Kind Attn : **Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7270 - Plumbing - PVC - Single Socket Pipe 10ft - 4 In - nos	32.00	728.00	0.00	18.00	27,489.28
2	10030 - Plumbing - PVC - Bend Plain - 4 In - nos	32.00	135.00	0.00	18.00	5,097.60
3	7185 - Plumbing - PVC - Bend 45 degrees - 4 In - nos	16.00	120.00	0.00	18.00	2,265.60
4	7269 - Plumbing - PVC - Single Socket Pipe 10ft - 3 In - nos	64.00	390.00	0.00	18.00	29,452.80
5	10023 - Plumbing - PVC - Bend Plain - 3 In - nos	32.00	80.00	0.00	18.00	3,020.80
6	7184 - Plumbing - PVC - Bend 45 degrees - 3 In - nos	64.00	67.00	0.00	18.00	5,059.84
7	7227 - Plumbing - PVC - Nahani Trap with jali - 4 In - nos	16.00	82.00	0.00	18.00	1,548.16
8	10032 - Plumbing - PVC - Floor Trap - 4 In - nos	16.00	200.00	0.00	18.00	3,776.00
9	7201 - Plumbing - PVC - Door tee - 3 In - nos	16.00	125.00	0.00	18.00	2,360.00
10	7232 - Plumbing - PVC - Plain Tee - 3 In - nos	40.00	83.00	0.00	18.00	3,917.60
11	10245 - Plumbing - PVC - Reducer Bush - 3 in x 1 1/2 in - nos	16.00	51.00	0.00	18.00	962.88
12	10039 - Plumbing - PVC - PVC Rigid Elbow - 1 1/2 In - nos	80.00	25.00	0.00	18.00	2,360.00
13	10040 - Plumbing - PVC - PVC Rigid Pipe - 1 1/2 In - len	16.00	510.00	0.00	18.00	9,628.80
14	7440 - Plumbing - PVC - Rigid 45 degree Elbow - Others - nos 50mm	64.00	32.00	0.00	18.00	2,416.64
15	10244 - Plumbing - PVC - Rigid End Cap - 1 1/2 in - Nos	24.00	15.00	0.00	18.00	424.80
16	7261 - Plumbing - PVC - Rubber Lubricant - 250gms - nos	8.00	52.00	0.00	18.00	490.88
17	7278 - Plumbing - PVC - Solvent Cement - 250ml - nos	8.00	70.00	0.00	18.00	660.80

DELIVERY DETAILS

S.no.		Bill Dt.	Amt
1	22469	08/03/22	12,805/-
2	22468	8/3/22	49475/-

Purchase Order

  19-02-2022 12:27:59 PM

Original / Office Copy / Purchase Div.Copy

Total Order Value . . . **100,932.48**

Rupees : One Lakh(s) Nine Hundred Thirty Two and Paise Fourty Eight Only.

Terms and Conditions :-

Specification /	All items shall be of "Prince" / 'Sudhakar' brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______. Admin 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for A block 2nd floor PVC Internal plumbing work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

Requisition Form - P.V.C. Pipe Works For flats

Company	Mod Realty mallapur LLP	Site & Phase		GMR
Req. no	192835	Req. Date	14-02-2022	
Material required before	Urgent	ID no	7380C	
Prepared by	Rahul.T	Approved by (sign)		
Flat - Block no:	A-Block 2nd floor PVC internal Plumbing work			
Name of the Supplier :-				
Type B 1660 Sft 3BHK Order Value	8 Flats			

APPROVED
15 FEB 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

S No	Item Description	Units	Qty required for One Type B 1660 Sft 3BHK flat	Qty required for Type A 1360 Sft 3BHK Flat	Qty required for Type A 1360 Sft 3BHK Flat	Qty required for Type B 1660 Sft 3BHK Flat	Quantity required	Quantity Available at site	Balance Qty to be ordered	Inward No	Date
1	PVC Pipe 4"	Length	4	-	-	8	32	-	32		
2	PVC Plain Bend 4"	Nos	4	-	-	8	32	-	32		
3	PVC 45* Bend 4"	Nos	2	-	-	8	16	-	16		
4	PVC Pipe 3"	Length	8	-	-	8	64	-	64		
5	PVC Plain Bend 3"	Nos	4	-	-	8	32	-	32		
6	PVC 45* Bend 3"	Nos	8	-	-	8	64	-	64		
7	PVC Nani trap 3"	Nos	2	-	-	8	16	-	16		
8	PVC Floor Trap 3"	Nos	2	-	-	8	16	-	16		
9	PVC Door Tee 3"	Nos	2	-	-	8	16	-	16		
10	PVC Plain Tee 3"	Nos	5	-	-	8	40	-	40		
11	PVC bose 75mm X 50mm	Nos	2	-	-	8	16	-	16		
12	PVC Rigid Pipe 50mm	Length	2	-	-	8	16	-	16		
13	PVC rigid Elbow 50mm	Nos	10	-	-	8	80	-	80		
14	PVC 45* Bend 50mm	Nos	8	-	-	8	64	-	64		
15	PVC End cap 50mm	Nos	3	-	-	8	24	-	24		
16	8mm Thread rod 3'	Nos	2	-	-	8	16	-	16		
17	8mm Fast nut	Nos	25	-	-	8	200	-	200		
18	4" Hi-tech Clamps	Nos	4	-	-	8	32	-	32		
19	3" Hi-tech clamps	Nos	3	-	-	8	24	-	24		
20	2" Hi-tech clamps	Nos	4	-	-	8	32	-	32		
21	Lubgrent 250gms	Nos	1	-	-	8	8	-	8		
22	Solvent 250gms	Nos	1	-	-	8	8	-	8		
	Total		147	-		-	848		848		

85679

T. Rahul

15 FEB 2022

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Realty Mallapur LLP

Sy No. 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076

GSTIN : 36AAEFM1459R1ZP

DC No.	19362
DC Date	17-03-2022
PO No	85679
PO Date	18-02-2022
Req ID	73860
Req Date	14-02-2022
Loc Req No	192835

	Description of Goods	HSN/SAC	Qty
1	7269 - Plumbing - PVC - Single Socket Pipe 10ft - 3 In - nos	39172390	14
2			
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4			
5			
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SUMMIT SALES LLP R.R. DIST.
IN WARD No: 79674
Date: 9/5
Sign:

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

7931 dt 17/3/22
104996 dt 19/3/22

Authorised signatory