

PURCHASE DIVISION
Advice for approval for credit to supplier

(3)

Date: 7/5/22		Prepared by: Prabhakar		Serial no. 3071	
Supplier name: E/egant Enterprises				HO inward no.	
Firm/Company: MPP1		Project: MPP1		HO received date	
PO/WO date: 28/4/22		PO/WO No. 87811		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	EE2224-0051	2/5/22	6,148/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A Bills total (Excluding Transport & Hamali Charges):			6,148/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 106761	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B - Other Credits : Transportation charges			-
Amount C - Other Debits :			-
Amount D (D=A+B-C) - Amount to be credited to the supplier:			6,148/-
Amount E - PO / WO value:			6,148/-
Amount F - Difference (A - D):			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ Other	
Payment due date		16/5/22	
Remarks:		final bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST IN		Original for Receiver		Duplicate for Supplier / Transporter		Triplicate for Supplier		GST Invoice CASH		
Elegant Enterprises										
No. 18/7-3, Fasana Main, Mahatma Gandhi Road, Sec. 3, Hyderabad - 500016 Phone: 040-6537134, 040-6537134 E-mail: info@elegantenterprises.com										
Converters Annunciators Switchgear Starters Motors & Cables Transformers Panels & Cable Accessories LED Strips Step Down Transformers LED Light Fixtures Earthing Equipments Cable Trunking Insulation Tape Joints Spacers										
Reverse Charge		Invoice Number		Invoice Date		State		Transportation Tax		
		EE2224-BES1		02 May 2022		Telangana		Not Applicable		
						Vehicle No.		Date of Supply		
								12 May 2022		
						Place of Supply		Hyderabad		
Details of Buyer / Billed to:										
Name: M/s Modi Properties Private Limited				Delivery Challan No.: Not Applicable				Date: 12 May 2022		
Address: 5-4 (B) & 8-4 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Sec. 3, Hyderabad - 500003				Purchase Order No.: 8781				Date: 12 May 2022		
GSTIN: 36ABCM4711E1ZM				Delivery Location: Smt. Mayflower Platinum, Sy. No. 82/1, Madhapur, Hyderabad.				Against Delivery		
State: Telangana				Term of Payment: Within 30 days from date of invoice						
State Code: 36										
Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount	
1	Siraco Occam-Ventilation Fan	8414	2.00	No's	9.00	9.00	0.00	2855.00	5710.00	
 INWARD Invoice No: 1914 MAN No: 10676 Received By: MODI PROPERTIES PVT LTD, SY. NO. 82/1										
Total Invoice Amount in Words:					Total Amount Before Tax					5,710.00
Rupees: Six Thousand One Hundred Forty Eight Only.					Add : CGST					468.90
					Add : SGST					468.90
					Add : IGST					0.00
					R/o - Transportation					0.00
					Total Amount					Rs. 6,148.00
Our Bank Details:										
Name of the Bank: HDFC Bank			Account No.: 50200009719725							
Branch Address: Paradise, S.D. Road, Sec-Bad-3			IFS Code: HDFC0000042							
Receiver's Seal and Signature with Name & Mobile Number M. Shetty 04/05/22			Terms and Conditions :							
			1. Goods once sold will not be taken back or exchanged. 2. Interest at 24% P.A. will be charged after 10 days. 3. Our risk & responsibility cease on the delivery of goods. 4. All disputes are subject to Secunderabad Jurisdiction. 5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.							
** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.					** No Guarantee & Warranty on Breakages & Burnouts					
Material Duly Checked By and Delivered to: Mr.					Way Bill No. Not Applicable Dated: Not Applicable					
										
Head Office: Block-A, 41st St Ananth Apartments, 7-1-3 Begunur, Hyderabad - 500016										

Purchase Order

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29-04-2022 2:32:22 PM



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20.04.22 3:07:38

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderbad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	87811	178517
Doc Date	28-04-2022	
Quote No	NIL	
Quote Date	21-04-2022	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4561 - Electrical - other - Exhaust fan - other - nos SIRACCO Occaris Exhaust Fan	2.00	2,605.00	0.00	18.00	6,147.80
Total Order Value . . .					6,147.80
Rupees : Six Thousand One Hundred Fourty Seven and Paise Eighty Only.					

Terms and Conditions :-

Specification /	All items shall be of Havells brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	1yr
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Club house purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name :

Date : _/_/_

Requisition Form

Company Name:		MODI PROPERTIES PVT LTD		Date:		21.04.2022	
Site & Phase :		May flower platinum		Time:		10:30	
Supplier				Req. No.		178517	
Material required before date:			24.04.2022		ID No.		75819
No	Description	Size	Quantity	Units	Inward No	Date	
1.	Sirocco Exhaust Fan	10"	01	No's			
2.	Sirocco Exhaust Fan	8"	01	No's			
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
Remarks: For club house purpsoe .							
Prepared By		A.Sravani		Approved by		K.Narendar reddy	
Sign.& Date		21.04.2022		Sign. & Date			

Note: