

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 07/05/22		Prepared by: Prabhakar		Serial no. 3896	
Supplier name: Elegant Enterprises				HO inward no.	
Firm/Company: GURC		Project: Innopolis		HO received date	
PO/WO date: 01/04/22		PO/WO No. 87396		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	FF 2223-0025	18/04/22	29,084/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A Bills total (Excluding Transport & Hamali Charges):			29,084
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 106247	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B - Other Credits : Transportation charges			-
Amount C - Other Debits :			-
Amount D (D=A+B-C) - Amount to be credited to the supplier:			29,084
Amount E - PO / WO value:			28,705/-
Amount F - Difference (A - E):			379/-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ Other	
Payment due date		16/05/22	
Remarks:		final bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Prabhakar				
Sign:					
Date	07/05/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

[illegible]

Purchase Order

Page(s) 1 Of 1

18-04-2022 10:27:35 AM

From Company : **G V Reserch Centers Pvt Ltd**

5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-!

G S T No. : 36AAHCG4562D1ZP



87396

04.04.22 1:33:44

Supplier Details

Elegant Enterprises

5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderbad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No

87396

164824

Doc Date

14-04-2022

Quote No

NIL

Quote Date

09-04-2022

SupplyType

Supply

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6228 - Miscellaneous - GI Flat Patti - 25 X 6 MM - Kgs 25mm x 6mm x 110mtrs	132.00	81.00	0.00	18.00	12,616.56
2 6024 - Miscellaneous - GI -Wire - other - kgs Copper Wire-2mm thick	2.00	985.00	0.00	18.00	2,324.60
3 6227 - Miscellaneous - GI Flat Patti - 50 X 6 MM - Kgs 50mm xmm x 60 mtrs	144.00	81.00	0.00	18.00	13,763.52
Total Order Value . . .					28,704.68

Rupees : Twenty Eight Thousand Seven Hundred Four and Paise Sixty Eight Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** Against Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Innopolis

Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana

Phone. Nagamani(Engineer) - 7981951035

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications, Above order is for Electrical earthing in etp and stp purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Name : _____

Date : ____/____/____

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Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	09.04.2022
Site & Phase:	Innopolis.	Time:	12:05
Supplier		Req. No.	164824
Material required before date:		ID No.	75444

No	Description	Size	Quantity	Units	Inward No	Date
1.	GI earthing patti	25x6	110	m		
2.	Copper wire	2mm thick	02	kgs		
3.	GI earth patti	50x6	60	m		
4.	GI Cable trays	300mm	10	No's		
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

87396



Remarks: Towards Electrical earthing in etp and stp

Prepared By	Akhil	Approved by	Mr. Ramesh reddy
Sign. & Date	09.04.2022	Sign. & Date	09.04.2022

Note:

[Handwritten signature]

