PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date	10/5/22	Prepared by	Manoj	Serial no.	3845
Supplier name	SSLLP			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	30/4/22	PO/WO No.	87868	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23514	9/5/22	3,458/-	☑ Yes ☐ No
2				☐ Yes ☐ No
3				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A Bills total (Excluding Transport & Hamali Charges):	3,458/-

Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	10787.	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,458/-
Amount E – PO / WO value:	3741.52/-
Amount F – Difference (A – E):	283.19/-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☑ Part received
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ Other
Payment due date	16/5/22

Remarks: part Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	10/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	23514
Modi Properties Private Limited,.		Invoice Date.	09-05-2022
Sy No. 82/1, Mallapur, Nacharam, Hyderabad		PO No.	87868
		PO Date.	30-04-2022
		Req ID	76030
GSTIN : 36AABCM4761E1ZM	PAN AABCM4761E	Req Date	29-04-2022
		Loc Req No	167062

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6192 - Miscellaneous - Dinner Set - NA - Nos		6	73.66	441.96	18	79.56
	set of 6 no's						
2	4115 - Consumables - Small Bowl - NA - Nos		6	27.50	165.00	18	29.70
	set of 6 no's-Kotori						
3	4114 - Consumables - Quarter Plate - NA - Nos		6	38.83	232.98	18	41.94
	set of 6 no's						
4	4116 - Consumables - Bowl 1 Ltr - NA - Nos		1	193.00	193.00	18	34.74
5	4119 - Consumables - Serving Spoon - NA - Nos		1	46.00	46.00	18	8.28
6	4031 - Consumables - Glass - NA - nos		12	44.41	532.92	18	95.92
	set of 12 drinking glass						
7	4017 - Consumables - Cup - NA - sets		12	66.16	793.92	18	142.92
	set of 12 no's coffee cups						
8	4018 - Consumables - Cups & Saucers - NA - sets		6	87.50	525.00	18	94.50
	set of 6 with saucer						
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	2,930.78		527.56
	263.78	263.78	Total Invoice Amount	3,458.33		

Rupees : Three Thousand Four Hundred Fifty Eight and Paise Thirty Three Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 94201 Date: 9/5 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	29-04-2022
Site & Phase :	Mayflower Platinum	Time:	11 am
Supplier	Summit Sales LLP	Req. No.	167062
Material required before date:		ID No.	76030

No	Description	Size	Quantity	Units	Inward No	Date
1	Signora ware dinner plate - 6 qty	87868	1	Sets		
2	Signora ware quarter plate - 6 qty					
3	Signora ware Katori - 6 qty					
4	Signora ware 1 ltr bowl - 1 qty					
5	Parage coffee spoons - 6 qty		1	Sets		
6	Parage dinner spoon - 6 qty		1	Sets		
7	Parage serving spoon - 1 qty		1	Sets		
8	Urmila polycarbonate glass - 12 qty		1	Sets		
9	Coffee cup - 12 qty		1	Sets		
10	Tea cup and Saucer - 6 qty		1	Sets		

Remarks:			
Prepared By	Prasad	Approved by	APPROVED
Sign.& Date		Sign. & Date	29 APR 2022

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

87868
20.04.22 3:07:39

From Company :	**Modi Properties Pvt.Ltd.** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	87868	167062
	Doc Date	30-04-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-04-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6192 - Miscellaneous - Dinner Set - NA - Nos *set of 6 no's*	6.00	73.66	0.00	18.00	521.51
2	4115 - Consumables - Small Bowl - NA - Nos *set of 6 no's-Kotori*	6.00	27.50	0.00	18.00	194.70
3	4114 - Consumables - Quarter Plate - NA - Nos *set of 6 no's*	6.00	38.83	0.00	18.00	274.92
4	4116 - Consumables - Bowl 1 Ltr - NA - Nos	1.00	193.00	0.00	18.00	227.74
5	4120 - Consumables - Coffee Spoon - NA - Nos *set of 6 quantity*	6.00	20.00	0.00	18.00	141.60
6	4117 - Consumables - Dinner Spoon - NA - Nos *set of 6 quantity*	6.00	20.00	0.00	18.00	141.60
7	4119 - Consumables - Serving Spoon - NA - Nos	1.00	46.00	0.00	18.00	54.28
8	4031 - Consumables - Glass - NA - nos *set of 12 drinking glass*	12.00	44.41	0.00	18.00	628.85
~~9~~	~~4017 - Consumables - Cup - NA - sets~~ *set of 12 no's coffee cups*	~~12.00~~	~~66.16~~	~~0.00~~	~~18.00~~	~~936.83~~
10	4018 - Consumables - Cups & Saucers - NA - sets *set of 6 with saucer*	6.00	87.50	0.00	18.00	619.50
				Total Order Value . . .		**3,741.52**

Rupees : Three Thousand Seven Hundred Fourty One and Paise Fifty Two Only.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	23514	9/5/22	3458.33
2.			
3.			
4.			
5.			

Terms and Conditions :-

Specification /	All items are amazon brand
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________ Name : ____________ Date : __/__/____

Purchase Order

 30-04-2022 15:31:07

Original / Office Copy / Purchase Div.Copy

enality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for customers, purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______________________

Date : __/__/____

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Private Limited,

Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

DC No	20085
DC Date	09-05-2022
PO No.	87868
PO Date	30-04-2022
Req ID	76030
Req Date	29-04-2022
Loc Req No	167062

	Description of Goods	HSN/SAC	Qty
1	6192 - Miscellaneous - Dinner Set - NA - Nos		6
2	4115 - Consumables - Small Bowl - NA - Nos		6
3	4114 - Consumables - Quarter Plate - NA - Nos		6
4	4116 - Consumables - Bowl 1 Ltr - NA - Nos		1
5	4119 - Consumables - Serving Spoon - NA - Nos		1
6	4031 - Consumables - Glass - NA - nos		12
7	4017 - Consumables - Cup - NA - sets		12
8	4018 - Consumables - Cups & Saucers - NA - sets		6
9			
10			
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Inward No: 1917 Dt: 09/05/22

MRN No: 10787 Dt:

Received By: Sign:

MODI PROPERTIES PVT. LTD.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP

IN WARD

No: 29720

Date: 10/5

Sign:

R.R. DIST.