

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

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|  |                        |   |             |   |      |
|--|------------------------|---|-------------|---|------|
| Date   | 7/05/22                | Prepared by   | Prabhakar   | Serial no.  | 3873 |
| Supplier name  | Ganji Venkannah & sons |   |             | HO inward no.   |      |
| Firm/Company   | GNRC                   | Project   | Innapolis   | HO received date  |      |
| PO/WO date   | 15/04/22               | PO/WO No.   | 87154       | Scan ID.  |      |
| Sl no.   | Bill no.               | Bill date   | Bill amount | Original attached   |      |
| 1.   | 319                    | 18/04/22  | 37,000/-    | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |      |
| 2.   |                        |   |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |      |
| 3.   |                        |   |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |      |
| 4.   |                        |   |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |      |
| Amount A Bills total (Excluding Transport & Hamali Charges):   |                        |   |             | 37,000/-  |      |
| Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report |                        |   |             |   |      |
| MRN nos.:  | 106244                 | Proof of delivery matches MRN   |             | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |      |
| Amount B - Other Credits : Transportation charges  |                        |   |             | -   |      |
| Amount C - Other Debits :  |                        |   |             | -   |      |
| Amount D (D=A+B-C) - Amount to be credited to the supplier:  |                        |   |             | 37,000/-  |      |
| Amount E - PO / WO value:  |                        |   |             | 37,000/-  |      |
| Amount F - Difference (A - D):   |                        |   |             | -   |      |
| Quantity received as per PO/WO   |                        | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received |             |   |      |
| Close PO / WO  |                        | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> Other                                  |             |   |      |
| Payment due date   |                        | 16/05/22  |             |   |      |
| Remarks:   |                        |   |             |   |      |

|                |  |                  |            |            |                  |
|----------------|--|------------------|------------|------------|------------------|
| Approved by    | Purchase Officer   | Purchase Manager | M D        | Accountant | Accounts Manager |
| Name:          | <div style="border: 2px solid blue; padding: 5px; display: inline-block;"> <b>APPROVED</b><br/> <span style="color: red; font-size: 1.2em;">12 MAY 2022</span><br/> <b>MINISH PARIKH</b><br/> <small>MANAGER PURCHASE</small> </div> |                  |            |            |                  |
| Sign:          |  |                  |            |            |                  |
| Date:          |  |                  |            |            |                  |
| Approval limit | Upto 20k   | Above 20k        | Above 100k | Upto 20k   | Above 20k        |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.  
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

(ORIGINAL FOR RECIPIENT)



**GANJI VENKANNAH & SONS-21-22**  
 5-5-97, GANJI CHAMBERS, RANIGUNJ,  
 SECUNDERABAD -500 003 (T.S)  
 GSTN/SAC : 36AABFG9288K1ZT  
 PH NO : 27710339-27719935  
 MOB NO : 8247540893

Consignee (Ship to)

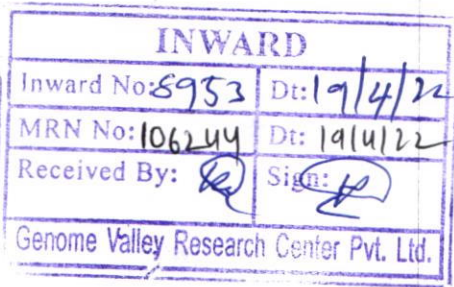
**GV RESEARCH CENTER PVT LTD.,**  
 5-4-187/3&4, II ND FLOOR, SOHAN MANSION,  
 M G ROAD, SECUNDERABAD.  
 MOB.8639649100  
 GSTIN/UIN : 36AAHCG4562D1ZP  
 State Name : Telangana, Code : 36

Buyer (Bill to)

**GV RESEARCH CENTER PVT LTD.,**  
 5-4-187/3&4, II ND FLOOR, SOHAN MANSION,  
 M G ROAD, SECUNDERABAD.  
 MOB.8639649100  
 GSTIN/UIN : 36AAHCG4562D1ZP  
 State Name : Telangana, Code : 36

|  |  |
|--|--|
| Invoice No.<br><b>319</b>                  | Dated<br><b>18-Apr-22</b>              |
| Delivery Note<br><b>DIRECT</b>             | Mode/Terms of Payment<br><b>CREDIT</b> |
| Reference No. & Date.                      | Other References                       |
| Buyer's Order No.<br><b>87154 / 164810</b> | Dated<br><b>15-Apr-22</b>              |
| Dispatch Doc No.                           | Delivery Note Date<br><b>18-Apr-22</b> |
| Dispatched through                         | Destination                            |
| Bill of Lading/LR-RR No.                   | Motor Vehicle No.<br><b>TS10UA0143</b> |
| Terms of Delivery                          |  |

| SI No.       | Description of Goods                                   | HSN/SAC  | Quantity      | Rate (Incl. of Tax) | Rate     | per | Disc. % | Amount           |                    |
|--------------|--|----------|---------------|---------------------|----------|-----|---------|------------------|--------------------|
| 1            | <b>8261 - ACE EXTERIOR EMULSION - AC21G ACE 20 LTR</b> | 32091090 | <b>10 nos</b> | 3,700.00            | 3,135.59 | nos |         | <b>31,355.90</b> |                    |
|              |  |          |               |                     |          |     |         | <b>CGST</b>      |                    |
|              |  |          |               |                     |          |     |         | <b>2,822.03</b>  |                    |
|              |  |          |               |                     |          |     |         | <b>SGST</b>      |                    |
|              |  |          |               |                     |          |     |         | <b>2,822.03</b>  |                    |
|              |  |          |               |                     |          |     |         | <b>Round Off</b> |                    |
|              |  |          |               |                     |          |     |         | <b>0.04</b>      |                    |
| <b>Total</b> |  |          |               |                     |          |     |         | <b>10 nos</b>    | <b>₹ 37,000.00</b> |



Amount Chargeable (in words)

**INR Thirty Seven Thousand Only**

E. & O.E

| HSN/SAC      | Taxable Value    | Central Tax |                 | State Tax |                 | Total Tax Amount |
|--------------|------------------|-------------|-----------------|-----------|-----------------|------------------|
|              |                  | Rate        | Amount          | Rate      | Amount          |                  |
| 32091090     | 31,355.90        | 9%          | 2,822.03        | 9%        | 2,822.03        | 5,644.06         |
| <b>Total</b> | <b>31,355.90</b> |             | <b>2,822.03</b> |           | <b>2,822.03</b> | <b>5,644.06</b>  |

Tax Amount (in words) : **INR Five Thousand Six Hundred Forty Four and Six Only**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

TERMS & CONDITIONS:

1. Goods once sold will not be taken back or exchanged.
2. Interest @ 24% will be charged after 30 days from invoice date.
3. Subject to secunderabad jurisdiction.

for GANJI VENKANNAH & SONS-21-22



Authorised Signatory

# Purchase Order

Page(s) 1 Of 1

15-04-2022 13:09:46

Original /

From Company : **G V Reserch Centers Pvt Ltd**  
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003  
G S T No. : 36AAHCG4562D1ZP



04.04.22 1:33:42

## Supplier Details

Ganji Venkannah & sons (Asian Paints)  
#5-5-97/2, Ganji chambers, Ranigunj, Secunderabad-500003 A.P.India.

**GSTIN** 36AABFG9288K1ZT 040-40146505  
27710339,27719935,277807357

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 87154      | 164810 |
| <b>Doc Date</b>   | 15-04-2022 |        |
| <b>Quote No</b>   | Nil        |        |
| <b>Quote Date</b> | 15-04-2022 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : Mr.Ganji Ashok**

Purchase Order for the Supply of following Items.

| Item Name   | Qty   | Rate     | Dis% | GST   | Amount           |
|---|-------|----------|------|-------|------------------|
| 1 6501 - Paints - ACE External Emulsion - 20ltrs - buckets<br>Ace Exterior emulsion ( Code - 8261 ) | 10.00 | 3,135.59 | 0.00 | 18.00 | 36,999.96        |
| <b>Total Order Value . . .</b>  |       |          |      |       | <b>36,999.96</b> |

Rupees : Thirty Six Thousand Nine Hundred Ninty Nine and Paise Ninty Six Only.

## Terms and Conditions :-

|                          |  |
|--------------------------|--|
| <b>Specification /</b>   | As per details given in the quotation.   |
| <b>Payment Terms</b>     | After Delivery & Production of bill  |
| <b>Tax</b>               | All taxes included in above price.   |
| <b>Delivery Date</b>     | Next Working Day.  |
| <b>Delivery Location</b> | Innopolis<br>Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana<br>Phone. Nagamani(Engineer) - 7981951035   |
| <b>Penalty For Delay</b> | Nil  |
| <b>Transportation</b>    | Transport cost shall be borne by us.   |
| <b>Warranty</b>          | Nil  |
| <b>Advance Paid</b>      | Nil  |
| <b>Other Terms</b>       | We reserve the right to reject items not conforming to quality and specifications.Above Order for North side Compound wall purpose.  |
| <b>Completion Date</b>   | Nil  |
| <b>Measurment</b>        | Nil  |
| <b>Security</b>          | Nil  |
| <b>Remarks</b>           | Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email. |

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Ganji Venkannah & sons (Asian Paints)**

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

Requisition Form

| Company Name: GV Research Centers Pvt Ltd.        |                  | Date: 09.04.2022              |          |       |           |      |
|---|------------------|-------------------------------|----------|-------|-----------|------|
| Site & Phase: Innopolis.                          |                  | Time: 12:05                   |          |       |           |      |
| Supplier:   |                  | Req. No. 164810               |          |       |           |      |
| Material required before date:                    |                  | ID No. 75350                  |          |       |           |      |
| No  | Description      | Size                          | Quantity | Units | Inward No | Date |
| 1.  | Asian ace (8261) | 20liters                      | 10       | No's  |           |      |
| 2.  |                  |                               |          |       |           |      |
| 3.  |                  |                               |          |       |           |      |
| 4.  |                  |                               |          |       |           |      |
| 5.  |                  |                               |          |       |           |      |
| 6.  |                  |                               |          |       |           |      |
| 7.  |                  |                               |          |       |           |      |
| 8.  |                  |                               |          |       |           |      |
| 9.  |                  |                               |          |       |           |      |
| 10.   |                  |                               |          |       |           |      |
| 11.   |                  |                               |          |       |           |      |
| 12.   |                  |                               |          |       |           |      |
| Remarks: Towards north side wall painting purpose |                  |                               |          |       |           |      |
| Prepared By: Madhu                                |                  | Approved by: Mr. Ramesh reddy |          |       |           |      |
| Sign. & Date: 09.04.2022                          |                  | Sign. & Date: 09.04.2022      |          |       |           |      |


  
**APPROVED**  
 18 APR 2022  
 MINISH PARIKH  
 MANAGER PROCUREMENT

Note:

