PURCHASE DIVISION
Advice for approval for credit to supplier

Date	8/05/22	Prepared by	Vanajatshi	Serial no.	3802
Supplier name	Pratul sanitary			HO inward no.	
Firm/Company	mfm LLP	Project	GMR	HO received date	
PO/WO date	12/04/22	PO/WO No.	87341	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	PS/22-23/45	19/04/22	1,28,828/-	☑ Yes □ No
2				□ Yes □ No
3				□ Yes □ No
4.				□ Yes □ No

Amount A Bills total (Excluding Transport & Hamali Charges):	1,28,828/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	106279	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,28,828/-
Amount E – PO / WO value:	1,28,828/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment due date	16/05/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajatshi				
Sign:					
Date	8/05/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
12 MAY 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Form for closure of purchase order

Data required from site/engineers:							
PO no.:		PO date:		Req. no.:		Advice Scan ID	
MRN nos. related to PO							
☐	Part material received.						
☐	Full material received.						
☐	Material not received.						
☐	Close PO – Balance material will be re-ordered by new requisition.						
☐	Cancel PO. Material not required.						
☐	Cancel PO. Material will be re-ordered by new requisition.						
☐	Keep PO open. Material required.						
☐	Keep PO open. Work under progress.						
Remarks by engineer:							

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.

Prepared by	Sign	Date	Project manager	Sign	Date

Data required from accounts:			
☐	Checked with E&D for receipt of bills.		
☑	Bills not received against this PO.		
☐	Part bill received against this PO.	Bill nos.	
☐	All bills received against this PO.		
☐	Advance paid against this PO.	Amount paid	
Remarks by Accountants:			

Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.

Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
	Rajyalaxmi	6/8			

Advice by MD - action to be taken by purchase:			
☐	Get certified bill from supplier (not original).		
☐	Prepare bill in SSLLP for material supplied.		
☐	Get proof of delivery from site.		
☐	Barcoded PO missing – get certified copy from Accounts.		
☐	Thereafter, prepare advice to credit to supplier and send to HO for processing.		
☐	Close PO	☐	Keep PO open. Material awaited
☐	Send barcoded PO to MDs desk. PO to be closed thereafter.		
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.		
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.		
☐	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.		
☐	E&D to check receipt of bill and enter comments below.		
☐	Details of material supplied and balance material to be supplied is required.		
Remarks:			

Prepared by	Sign	Date

GST INVOICE (ORIGINAL FOR RECIPIENT)

PRAFUL SANITARY
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer (Bill to)
Modi Reality Mallapur LLP
5-4-187/3 & 4, IInd Floor
Soham Mansion, MG Road
Secunderabad.
GSTIN/UIN : 36AAEFM1459R1ZP
State Name : Telangana, Code : 36

Invoice No. **PS/22-23/ 45** e-Way Bill No. **191463409281**	Dated **19-Apr-22**
Delivery Note **Invoice**	
Reference No. & Date.	Other References **9676374400**
Buyer's Order No. **87341**	Dated **18-Apr-22**
Dispatch Doc No. **Invoice**	Delivery Note Date **19-Apr-22**
Dispatched through **Goods Vehicle**	Destination **Gulmohar Gardens, Mallapur**
Bill of Lading/LR-RR No.	Motor Vehicle No. **TS09UA1278**

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**160mm Pvc Door Bend**	3917	18 %	**10 No:**	728.97	No:	48 %	**3,790.64**
2	**160mm Pvc Plain Tee**	3917	18 %	**20 No:**	939.41	No:	48 %	**9,769.86**
3	**160mm Pvc 45* Bend**	3917	18 %	**20 No:**	540.74	No:	48 %	**5,623.70**
4	**160mm Pvc Cleansing Pipe**	3917	18 %	**8 No:**	800.56	No:	48 %	**3,330.33**
5	**160mm Pvc Rigid Pipe 6kg**	3917	18 %	**20 lngths**	8,218.80	lngths	48 %	**85,475.52**
6	**160mm Pvc End Cap**	3917	18 %	**10 No:**	228.04	No:	48 %	**1,185.81**
								1,09,175.86
	Output CGST							**9,825.83**
	Output SGST							**9,825.83**
	ROUNDING OFF							**0.48**
	Total							**₹ 1,28,828.00**

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 756
Date 22/4

Amount Chargeable (in words) E. & O.E
Indian Rupees One Lakh Twenty Eight Thousand Eight Hundred Twenty Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3917	1,09,175.86	9%	9,825.83	9%	9,825.83	19,651.66
99		9%		9%		
99		14%		14%		
Total	**1,09,175.86**		**9,825.83**		**9,825.83**	**19,651.66**

Tax Amount (in words) : **Indian Rupees Nineteen Thousand Six Hundred Fifty One and Sixty Six paise Only**

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for PRAFUL SANITARY
Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 93637
Date: 21/4
Sign:

e-Way Bill

E-Way Bill No:	**1914 6340 9281**
E-Way Bill Date:	**19/04/2022 02:39 PM**
Generated By:	**36ACW PG486 4A1ZG - PRAFUL SANITARY**
Valid From:	**19/04/2022 02:39 PM [5Kms]**
Valid Until:	**20/04/2022**

Part - A

GSTIN of Supplier	**36ACWPG4864A1ZG,PRAFUL SANITARY**
Place of Dispatch	**Hyderabad,TELANGANA-500029**
GSTIN of Recipient	**36AAE FM145 9R1ZP ,MODI REALTY MALLAPUR LLP**
Place of Delivery	**SECUNDERABAD,TELANGANA-500003**
Document No.	**PS/22-23/45**
Document Date	**19/04/2022**
Transaction Type:	**Regular**
Value of Goods	**128827.51**
HSN Code	**3917 - PIPE AND FITTINGS**
Reason for Transportation	**Outward - Supply**
Transporter	

Part - B

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	TS09UA1278	Hyderabad	19/04/2022 02:39 PM	36ACWPG4864A1ZG	-	-

191463409281

Purchase Order

 24-04-2022 1:09:45 PM Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

65526886. 40077300
9849624797

Doc No	87341	193058
Doc Date	12-04-2022	
Quote No	NIL	
Quote Date	30-04-2022	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 7365 - Plumbing - PVC - Door Bend - 6 In - nos	10.00	728.97	48.00	18.00	4,472.96
2 7233 - Plumbing - PVC - Plain Tee - 4 In - nos 6"	20.00	939.41	48.00	18.00	11,528.44
3 7185 - Plumbing - PVC - Bend 45 degrees - 4 In - nos 6"	20.00	540.74	48.00	18.00	6,635.96
4 7191 - Plumbing - PVC - Cleansing pipe - 4 In - nos 6"	8.00	800.56	48.00	18.00	3,929.79
5 7254 - Plumbing - PVC - Rigid Pipe -6Kgs Pressure - 6 In - lengths	20.00	8,218.80	48.00	18.00	100,861.11
6 10186 - Plumbing - PVC - End Cap - NA - Nos 6"	10.00	228.04	48.00	18.00	1,399.25

Total Order Value . . . 128,827.52

Rupees : One Lakh(s) Twenty Eight Thousand Eight Hundred Twenty Seven and Paise Fifty Two Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Sudhakhar' brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for B Block flat no-1 to 8 hanging work purpose.
Completion Date	Nil
Measurment	Nil

Books of accounts verified and no bills wrt this PO were received by accounts
Name: Rajyalaxmi
Sign: [signature]
Date: 6/8

For *Modi Reality Mallapur LLP*

Authorised Signatory

Accepted the above Terms And Conditions

For *Praful Sanitary*

Name : ____________ Name : ____________ Date : __/__/____

Purchase Order

 24-04-2022 1:09:45 PM

Original / Office Copy / Purchase Div.Copy

Security Nil

Remarks

For *Modi Reality Mallapur LLP*

Authorised Signatory

Accepted the above Terms And Conditions

For *Praful Sanitary*

Name : ______________________

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date	11.042022
Site & Phase	GULMOHAR RESIDENCY	Time:	11:00
Supplier		Req. No.	193058
Material required before date:	urgent	ID No	

No	Description	Size	Quantity	Units	Inward No	Date
1.	PVC pipe (rigid 6kg 10' length)	6"	20	No's		
2.	PVC Tee	6"x4"	20	No's		
3.	PVC 45 degree bend	6"	20	No's		
4.	PVC door bend	6"	10	No's		
5.	PVC cleaning piece	6"	8	No's		
6.	PVC End cap	6"	10	No's		
7.	PVC pipe (Single socket 10' length)	4"	50	No's		
8.	PVC plane Y	4"	20	No's		
9.	PVC plane tee	4"	15	No's		
10.	PVC 45 degree bend	4"	25	No's		

Remarks: For B-block flat no: 1 to 8 hanging (Sewer lines) work purpose at GMR site.

Prepared By	Madhan	Approved by	
Sign.& Date	11.04.2022	Sign. & Date	

Note:

APR 2022

GST INVOICE (ORIGINAL FOR RECIPIENT)

PRAFUL SANITARY
3-6-429/6,SRI SAI TOWER,
SI.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

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Secunderabad.
GSTIN/UIN : 36AAEFM1459R1ZP
State Name : Telangana, Code : 36

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Reference No. & Date.	Other References **9676374400**
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	Total							**₹ 1,28,828.00**

8190 19/04/22
106279 19/04/22
19/04

Amount Chargeable (in words)
Indian Rupees One Lakh Twenty Eight Thousand Eight Hundred Twenty Eight Only
E. & O.E

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Tax Amount (in words) : **Indian Rupees Nineteen Thousand Six Hundred Fifty One and Sixty Six paise Only**

Company's PAN : **ACWPG4864A**

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We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for PRAFUL SANITARY

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

SUMMIT SALES LLP
IN WARD
No: 93637
Date: 24/4
Sign:
R.R. DIST.