

PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date:	8/5/22	Prepared by	Manish	Serial no.	- 3813
Supplier name	SSLP	Project	GHT	HO inward no.	
Firm/Company	MMRKHLP	PO/WO No.	85579	HO received date	
PO/WO date	15/2/22	Scan ID			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22146	17/2/22	12,978.82/-	☐ Yes ☐ No
2.	22147	17/2/22	3,705.20/-	☐ Yes ☐ No
3.				☐ Yes ☐ No
4.			/	☐ Yes ☐ No

Amount A Bills total (Excluding Transport & Hamali Charges): 16,684.02/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	103871 & 103874	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B - Other Credits : Transportation charges -

Amount C - Other Debits : -

Amount D (D=A+B-C) - Amount to be credited to the supplier: 16,684.02/-

Amount E - PO / WO value: 16,684.02/-

Amount F - Difference (A - E): -

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No - wait for balance material ☐ Other

Payment due date: 16/5/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manish	Manish			
Sign:	Manish	Manish			
Date:	8/5/22	12 MAY 2022			
Approval limit	Upto 20k	MANISH PARIKH Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 08-05-2022

Customer Details

Mehta & Modi Realty Kowkur LLP
 Sy No. 196, Kowkur, Hyderabad, 500010

Invoice No. 22147
 Invoice Date. 17-02-2022
 PO No. 85579
 PO Date. 15-02-2022
 Req ID 73849
 Req Date 15-02-2022
 Loc Req No 141198

GSTIN : 36ABLFM7631F1Z3

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	10071 - Plumbing - CPVC - CPVC Tee Reducer - 1		10	91.00	910.00	18	163.80
2	10099 - Plumbing - CPVC - CPVC Solutions - NA -	35061000	10	223.00	2,230.00	18	401.40
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12							
13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount		3,140.00		565.20
	282.60	282.60	Total Invoice Amount			3,705.20	

Rupees : Three Thousand Seven Hundred Five and Paise Twenty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

1 of 1 : 08-05-2022

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7**Customer Details**

Mehta & Modi Realty Kowkur LLP
 Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

Invoice No.	22146
Invoice Date.	17-02-2022
PO No.	85579
PO Date.	15-02-2022
Req ID	73849
Req Date	15-02-2022
Loc Req No	141198

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	10052 - Plumbing - CPVC - CPVC pipe - 20 mm (10	39172390	8	205.00	1,640.00	18	295.20
2	10073 - Plumbing - CPVC - CPVC Elbow - 3/4 In -	39174000	20	12.00	240.00	18	43.20
3	10067 - Plumbing - CPVC - CPVC Tee - 3/4 In - nos	39174000	6	17.00	102.00	18	18.36
4	10134 - Plumbing - CPVC - CPVC 45 Elbow - 3/4	39174000	15	17.00	255.00	18	45.90
5	10061 - Plumbing - CPVC - CPVC Coupling - 3/4 In	39174000	6	9.00	54.00	18	9.72
6	10070 - Plumbing - CPVC - CPVC Tee Reducer - 1	39174000	6	48.00	288.00	18	51.84
7	10065 - Plumbing - CPVC - CPVC Reducer	39174000	5	18.00	90.00	18	16.20
8	10062 - Plumbing - CPVC - CPVC Coupling - 1 In -	39174000	4	15.00	60.00	18	10.80
9	10053 - Plumbing - CPVC - CPVC pipe - 25 mm (10	39172390	7	340.00	2,380.00	18	428.40
10	10216 - Plumbing - CPVC - Pipe - 1 1/4 In - nos	39172390	8	511.00	4,088.00	18	735.84
11	10130 - Plumbing - CPVC - CPVC Coupling - 1 1/4	39174000	6	32.00	192.00	18	34.56
12	10071 - Plumbing - CPVC - CPVC Tee Reducer - 1		6	91.00	546.00	18	98.28
13	10250 - Plumbing - CPVC - CPVC Reducer Tee - 1		8	78.00	624.00	18	112.32
14	10248 - Plumbing - CPVC - CPVC End Cap - 1 1/4		8	25.00	200.00	18	36.00
15	10125 - Plumbing - CPVC - CPVC Elbow - 1 1/4 In		5	48.00	240.00	18	43.20
IGST				Total Taxable Amount		10,999.00	1,979.82
CGST				Total Invoice Amount		12,978.82	
SGST							
989.91							
989.91							

Rupees : Twelve Thousand Nine Hundred Seventy Eight and Paise Eighty Two Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

Form for closure of purchase order

Data required from site/engineers: <u>Full material Received.</u>					
PO no.:	<u>85579</u>	PO date:	<u>15/02/22</u>	Req. no.:	<u>141198</u>
MRN nos. related to PO		<u>103870 / 103871</u>			
☐	Part material received.				
☒	Full material received.				
☐	Material not received.				
☐	Close PO – Balance material will be re-ordered by new requisition.				
☐	Cancel PO. Material not required.				
☐	Cancel PO. Material will be re-ordered by new requisition.				
☐	Keep PO open. Material required.				
☐	Keep PO open. Work under progress.				
Remarks by engineer: <u>Full material Received.</u>					
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.					
Prepared by	Sign	Date	Project manager	Sign	Date
<u>K. Sneha</u>	<u>Sneha</u>	<u>05/04/22</u>	<u>A. Suresh</u>	<u>[Signature]</u>	<u>05/04/22</u>
Data required from accounts:					
☐	Checked with E&D for receipt of bills.				
☐	Bills not received against this PO. <u>✓</u>				
☐	Part bill received against this PO.		Bill nos.		
☐	All bills received against this PO.				
☐	Advance paid against this PO.		Amount paid		
Remarks by Accountants: <u>Bill Not Received</u>					
Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.					
Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
<u>[Signature]</u>	<u>[Signature]</u>	<u>02/05/22</u>			
Advice by MD - action to be taken by purchase:					
☒	Get certified bill from supplier (not original).				
☐	Prepare bill in SSLP for material supplied.				
☐	Get proof of delivery from site.				
☐	Barcoded PO missing – get certified copy from Accounts.				
☒	Thereafter, prepare advice to credit to supplier and send to HO for processing.				
☒	Close PO		☐	Keep PO open. Material awaited	
☐	Send barcoded PO to MDs desk. PO to be closed thereafter.				
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.				
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.				
☐	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.				
☐	E&D to check receipt of bill and enter comments below.				
☐	Details of material supplied and balance material to be supplied is required.				
Remarks:					
Prepared by		Sign		Date	



Purchase Order

Page(s) 1 Of 2

19-02-2022 11:18:03 AM



85579

14.02.22 2:32:33

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	85579	141198
Doc Date	15-02-2022	
Quote No	NIL	
Quote Date	15-02-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 10052 - Plumbing - CPVC - CPVC pipe - 20 mm (10 ft len) - nos	8.00	205.00	0.00	18.00	1,935.20
2 10073 - Plumbing - CPVC - CPVC Elbow - 3/4 In - nos	20.00	12.00	0.00	18.00	283.20
3 10067 - Plumbing - CPVC - CPVC Tee - 3/4 In - nos	6.00	17.00	0.00	18.00	120.36
4 10134 - Plumbing - CPVC - CPVC 45 Elbow - 3/4 In - nos	15.00	17.00	0.00	18.00	300.90
5 10061 - Plumbing - CPVC - CPVC Coupling - 3/4 In - nos	6.00	9.00	0.00	18.00	63.72
6 10070 - Plumbing - CPVC - CPVC Tee Reducer - 1 In x 3/4 In - nos	6.00	48.00	0.00	18.00	339.84
7 10065 - Plumbing - CPVC - CPVC Reducer Coupling - 1 In x 3/4 In - nos	5.00	18.00	0.00	18.00	106.20
8 10062 - Plumbing - CPVC - CPVC Coupling - 1 In - nos	4.00	15.00	0.00	18.00	70.80
9 10053 - Plumbing - CPVC - CPVC pipe - 25 mm (10 ft len) - nos	7.00	340.00	0.00	18.00	2,808.40
10 10216 - Plumbing - CPVC - Pipe - 1 1/4 In - nos	8.00	511.00	0.00	18.00	4,823.84
11 10130 - Plumbing - CPVC - CPVC Coupling - 1 1/4 In - nos	6.00	32.00	0.00	18.00	226.56
12 10071 - Plumbing - CPVC - CPVC Tee Reducer - 1 1/4 In x 3/4 In - nos	6.00	91.00	0.00	18.00	644.28
13 10250 - Plumbing - CPVC - CPVC Reducer Tee - 1 1/4 in X 1 in - Nos	8.00	78.00	0.00	18.00	736.32
14 10248 - Plumbing - CPVC - CPVC End Cap - 1 1/4 in - nos	8.00	25.00	0.00	18.00	236.00
15 10125 - Plumbing - CPVC - CPVC Elbow - 1 1/4 In - nos	5.00	48.00	0.00	18.00	283.20
16 10071 - Plumbing - CPVC - CPVC Tee Reducer - 1 1/4 In x 3/4 In - nos	10.00	91.00	0.00	18.00	1,073.80
17 10099 - Plumbing - CPVC - CPVC Solutions - NA - Ltrs	10.00	223.00	0.00	18.00	2,631.40

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

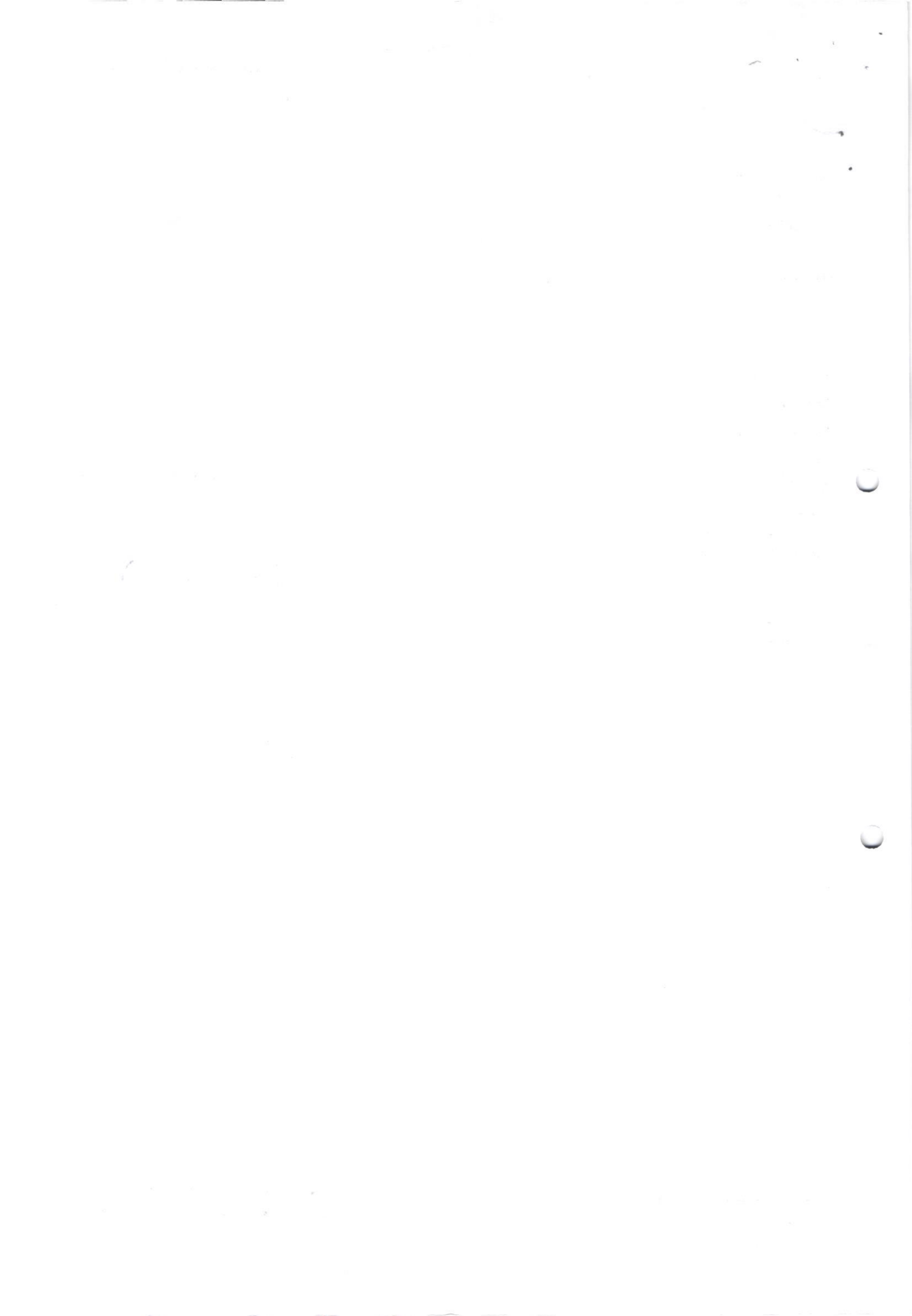
Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__



Purchase Order

Page(s) 2 Of 2

19-02-2022 11:18:03 AM

Original / Office Copy / Purchase Div.Copy

Total Order Value . . .

16,684.02

Rupees : Sixteen Thousand Six Hundred Eighty Four and Paise Two Only.

Terms and Conditions :-

Specification / All items shall be of 'Prince' / 'Sudhakar' brand.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for B-109 to 709 outer line work purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

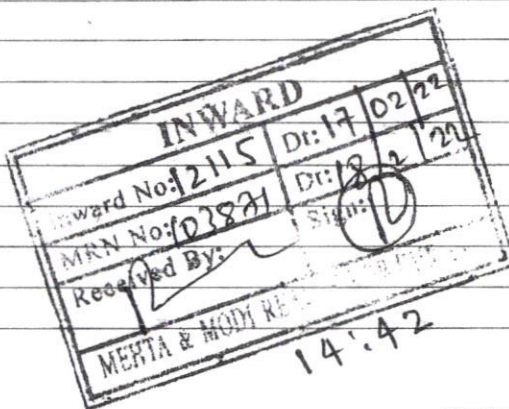
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 17-02-2022

Customer Details		DC No.	18951
Mehta & Modi Realty Kowkur LLP		DC Date.	17-02-2022
Sy No. 196, Kowkur, Hyderabad, 500010		PO No.	85579
		PO Date.	15-02-2022
		Req ID	73849
		Req Date	15-02-2022
GSTIN : 36ABLFM7631F1Z3		Loc Req No	141198
	Description of Goods	HSN/SAC	Qty
1	10071 - Plumbing - CPVC - CPVC Tee Reducer - 1 1/4 In x 3/4 In - nos		10
2	10099 - Plumbing - CPVC - CPVC Solutions - NA - Ltrs	35061000	10
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

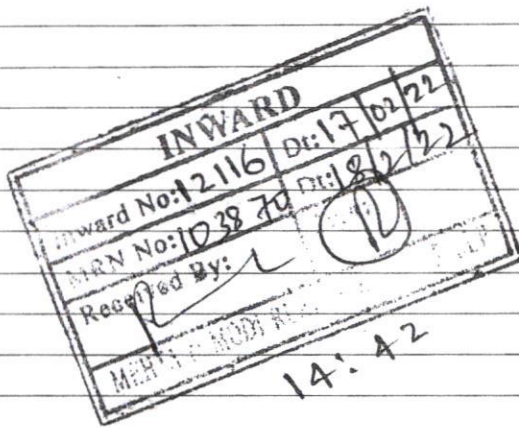
Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 17-02-2022

Supplier / Customer / Transporter - Copy

Customer Details		DC No.	18950
Mehta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad, 500010 GSTIN : 36ABLFM7631F1Z3		DC Date.	17-02-2022
		PO No.	85579
		PO Date.	15-02-2022
		Req ID	73849
		Req Date	15-02-2022
		Loc Req No	141198
	Description of Goods	HSN/SAC	Qty
1	10052 - Plumbing - CPVC - CPVC pipe - 20 mm (10 ft len) - nos	39172390	8
2	10073 - Plumbing - CPVC - CPVC Elbow - 3/4 In - nos	39174000	20
3	10067 - Plumbing - CPVC - CPVC Tee - 3/4 In - nos	39174000	6
4	10134 - Plumbing - CPVC - CPVC 45 Elbow - 3/4 In - nos	39174000	15
5	10061 - Plumbing - CPVC - CPVC Coupling - 3/4 In - nos	39174000	6
6	10070 - Plumbing - CPVC - CPVC Tee Reducer - 1 In x 3/4 In - nos	39174000	6
7	10065 - Plumbing - CPVC - CPVC Reducer Coupling - 1 In x 3/4 In - nos	39174000	5
8	10062 - Plumbing - CPVC - CPVC Coupling - 1 In - nos	39174000	4
9	10053 - Plumbing - CPVC - CPVC pipe - 25 mm (10 ft len) - nos	39172390	7
10	10216 - Plumbing - CPVC - Pipe - 1 1/4 In - nos	39172390	8
11	10130 - Plumbing - CPVC - CPVC Coupling - 1 1/4 In - nos	39174000	6
12	10071 - Plumbing - CPVC - CPVC Tee Reducer - 1 1/4 In x 3/4 In - nos		6
13	10250 - Plumbing - CPVC - CPVC Reducer Tee - 1 1/4 in X 1 in - Nos		8
14	10248 - Plumbing - CPVC - CPVC End Cap - 1 1/4 in - nos		8
15	10125 - Plumbing - CPVC - CPVC Elbow - 1 1/4 In - nos		5
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Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory