PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	12/05/2022	Prepared by	PRASAD E	Serial no.	
Supplier name	M/s - MUTHA DRESSES			HO inward no.	
Firm/Company	Summit Safety	Project	All Projects.	HO received date	
PO/WO date	15/03/2022	PO/WO No.	86439	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	BNG/059	10-05-2022	1,36,064/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.:	Proof of delivery matches MRN ☐ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,36,064/-
Amount E – PO / WO value:	1,42,742/-
Amount F – Difference (A – E):	6,678/-
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☐ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	14-05-2022
Remarks:	Advance paid as Rs. 50,000/-. Please deduct the amount from above Rs. 1,36,064/-

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	C. Hutton	APPROVED BY PRASAD MANAGER-PROMOTIONS 12 MAY 2022			
Sign:	[signature]	[signature]			
Date	12/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

M/S. MUTHA DRESSES No.37, 4th Cross, K.S. Garden, Lalbagh Road BENGALURU-560027 M:9900332200, Ph: 080-22245541 Karnataka - 560027, India GSTIN/UIN: 29AACPU0514D1Z0 State Name : Karnataka, Code : 29 Contact : 080-222345541,9900332200 E-Mail : acounts@walkerjeans.in, saleswalkerjeans@gmail.com	Invoice No. **BNG/059** e-Way Bill No. 191472128492	Dated **10-May-2022**
	Delivery Note **059/3**	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **SUMMIT SALES LLP** 3RD FLOOR 5-4-187/3 AND 4 SOHAM MANSION MG ROAD SECUNDRABAD RANGA REDDY TELANGANA-500003 Telangana - 500003, India GSTIN/UIN : 36ACQFS2044C1Z7 PAN/IT No : State Name : Telangana, Code : 36	Buyer's Order No.	Dated
	Despatch Document No.	Delivery Note Date **10-May-2022**
	Despatched through **VRL**	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**1979 (MRP-1299)**	62034200	**163 Pcs**	795.00	Pcs		**1,29,585.00**
	INPUT IGST @ 5%			5	%		**6,479.25**
	Less : ***ROUND OF***						**(-)0.25**
	Total		**163 Pcs**				**₹ 1,36,064.00**

Amount Chargeable (in words) *E. & O.E*

INR One Lakh Thirty Six Thousand Sixty Four Only

HSN/SAC	Taxable Value	Integrated Tax Rate	Integrated Tax Amount	Total Tax Amount
62034200	1,29,585.00	5%	6,479.25	6,479.25
Total	**1,29,585.00**		**6,479.25**	**6,479.25**

Tax Amount (in words) : **INR Six Thousand Four Hundred Seventy Nine and Twenty Five paise Only**

Company's Bank Details
Bank Name : **SBI CURRENT A/C NO.38233897832**
A/c No. : **38233897832**
Branch & IFS Code : **BANGALORE CITY & SBIN0000814**

Company's PAN : **AACPU 0514 D**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for M/S. MUTHA DRESSES

Authorised Signatory

This is a Computer Generated Invoice

 15-03-2022 16:09:30

Purchase Order

86439
28.02.22 2:52:30

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Mutha Dresses No. 37, 4th floor, K.S. Garden, Lalbagh Road, Bengaluru 560027 **GSTIN** 0 9900332200	**Doc No**	86439	166970
	Doc Date	15-03-2022	
	Quote No	Nil	
	Quote Date	15-03-2022	
	SupplyType	Supply And Application	

Kind Attn : Sachin

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	6158 - Miscellaneous - Uniform - NA - Nos *Blue color jeans to contruction team*	171.00	795.00	0.00	5.00	142,742.25
					Total Order Value . . .	**142,742.25**

Rupees : One Lakh(s) Fourty Two Thousand Seven Hundred Fourty Two and Paise Twenty Five Only.

Terms and Conditions :-

Specification / Brand	Blue color jeans to contruction team
Payment Terms	Advance as Rs. 75,000/-. Balance after delivery.
Tax	Included in the above prices
Delivery Date	With in 30 days
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Included by us
Warranty	Nil
Advance Paid	Advance as Rs. 75,000/-.
Other Terms	Nil
Completion Date	15-04-2022
Measurment	Sizes of the jeans suitable to employees
Security	Nil
Remarks	Nil

PPROVED BY
16 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

15/03/2022

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Mutha Dresses***

Name : ____________________

Name : ____________________

Date : __/__/____

Contact - -

81419

Requisition Form

Company Name:	Summit Sales LLP	Date:	12-03-2022
Site & Phase :	All Projects	Time:	1 pm
Supplier	~~DENIM~~ GANJO2	Req. No.	166970
Material required before date: Walker Jeans.		ID No.	74657

No	Description	Size	Quantity	Units	Inward No	Date
1	Blue color jeans to constructions team.	Sizes of the jeans must be suitable to employees.	171	No's		
2						
3	WALKER JEANS					
4	@ 750/-					
5						
6						
7						

Remarks:
1. Each member 3 qty.
2. Attached list of employees.
3. Sizes of the jeans must be suitable to employees.
4. We have to pay from Summit Sales LLP 50 % advance and after delivery balance 50 %. Project wise we need to raise the invoice from SSLLP to projects (attached below).

APPROVED BY
14 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

Prepared By	Prasad	Approved by	
Sign.& Date	14/03/22	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

List of the employees:

S.No	Name of Employee	Site	Designation
1	Zakir Hussain	AGH	Asst. Project Manager
2	Golam Sarwar	BRGV	Asst. Project Manager
3	O Sobhan Babu	BRGV	Asst. Project Manager
4	J. Soundarya	BRGV	Asst. Engineer
5	B Mallikarjun	GVSH	Engineer
6	A Suresh	GHT	Project Manager
7	S. Kuldeep	GHT	Engineer
8	Ram Parsad .M	GMR	Project Manager
9	P Sai Kumar Reddy	GMR	Sr. Engineer
10	N Srinivas	GMR	Sr. Engineer
11	T. Rahul	GMR	Engineer
12	Gosika Rajesh	GMR	Engineer
13	O Madhan	GMR	Asst. Engineer
14	K.Srikanth	GMR	Asst. Engineer
15	G. Nagendra	GMR	Asst. Engineer
16	Sai Kiran	GMR	Asst. Engineer
17	Bharath Varur	GVDC	Project Manager
18	Narsinga Rao	GVDC	Asst. Project Manager
19	G. Rajesh Babu	GVDC	Engineer
20	Veera Brahmam	GVDC	Engineer
21	T Madhu	GVRC	Project Manager
22	V Ramesh Reddy	GVRC	Project Manager
23	Salman. MD	GVRC	Asst. Project Manager
24	V Ramesh	GVRC	Sr. Engineer
25	Abdul Rahman	GVRC	Sr. Engineer
26	B. Raja Shekar	GVRC	Sr. Engineer
27	Raj Nikhil	GVRC	Engineer

Request for payment

Division	Promotions		
Pay to	Multi Dresses		
Towards	Blue color Jeans to construction team		
Amount	75,000/-	Payment / cheque date	18-03-2022
Payment from compar	Summit Sales LLP		
Project			
Type of payment	☑ Advance ☐ Part Payment ☐ Balance Payment ☐ Full Payment		
Payment mode	☐ Cheque ☐ Payorder ☐ RTGS/NEFT ☐ Cash ☐ Online payment		
Payment to be divided (attach statement)		☐ Yes	☑ No
PO/WO no.	86439	Requisition no.	166970
Remarks/ Desc.	Advance Rs. 75,000/- + Balance Rs. 67,742/- After delivery of the Jeans.		

Requested by:	Approved by:	Sign	Date
PRASAD. E. 15/03			APPROVED BY 16 MAR 2022 SOHAM MODI MANAGING DIRECTOR

Note: 1. Use this note for all requests for payment. 2. Do not use for weekly site payments. 3. Use for all transfers with Helpdesk/petro card.