(6)

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/5/22	Prepared by	Deepa	Serial no.	3912
Supplier name	overseas Hardware & Tools centre			HO inward no.	
Firm/Company	SSLLP	Project	SSLLP	HO received date	
PO/WO date	25/4/22	PO/WO No.	87727	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	OHTL/0115	9/5/22	61,525/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			61,525/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	107006	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			61,525
Amount E – PO / WO value:			1,60,579.12
Amount F – Difference (A – E):			99,054.12
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☐ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	16/5/22		
Remarks:	part Received		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]	[signature]			
Date	11/5/22	12 MAY 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED 12 MAY 2022 MINISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

OVERSEAS Hardware & Tools Centre

The exclusive shop for best Hardware

All correspondence to 62-D, Shop No.2, Happy Trade Centre, S.D. Road, Secunderabad - 500 003.
Ph : 27800734, 27717419, Cell : 9393000633, Email : overseashw@yahoo.com, Website : overseashardware.com

Authorised Distributors & Resellers of Premium Quality National & International Brand Exclusive Designer Builder's Hardware

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(ORIGINAL FOR RECIPIENT)

Invoice No. **OHTC/0115** Dated **9-May-22**
Ref. No.

OVERSEAS HARDWARE & TOOLS CENTRE

TAX INVOICE

Party : **SUMMIT SALES LLP**
5-4-187/3 & 4, 2ND.FLOOR, M.G.ROAD
SECUNDERABAD
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Order No.	Dispatch Doc No.	Delivery Note
87727-169719 25-Apr-22	Through : DELIVERED AT STORES	NIL dt. 9-May-22

Sl No.	Description of Goods and Services	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**DORSET SS BEARING HINGES HG1151SS - 4"**	8302	**240.00 Nos**	395.00	Nos	45 %	**52,140.00**
	CGST						**4,692.60**
	SGST						**4,692.60**
	Less : ***Round Off***						**(-)0.20**
	Total		**240.00 Nos**				**₹ 61,525.00**

INWARD
Inward No: 18123 Dt: 9/5/22
MRN No: 107006 Dt: 9/5/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
INWARD No: 9429 Date: 10/5 Sign:

Amount Chargeable (in words) *E. & O.E*

INR Sixty One Thousand Five Hundred Twenty Five Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8302	52,140.00	9%	4,692.60	9%	4,692.60	9,385.20
1234		9%		9%		
9969		9%		9%		
Total	**52,140.00**		**4,692.60**		**4,692.60**	**9,385.20**

Tax Amount (in words) : **INR Nine Thousand Three Hundred Eighty Five and Twenty paise Only**
Company's GSTIN/UIN : **36AAAFO5758M1ZR**
Company's PAN : **AAAFO5758M**

for OVERSEAS HARDWARE & TOOLS CENTRE

Authorised Signatory

Bank Details : **Kotak Mahindra Bank, S.D. Road, Secunderabad - 500003 A/c. : 0611255493, IFSC : KKBK0000554**

GSTIN : 36AAAFO5758M1ZR

For **OVERSEAS HARDWARE & TOOLS CENTRE**

Partner

e-Way Bill

1. E-WAY BILL Details

eWay Bill No: **1214 7160 0651** Generated Date:**09/05/2022 11:19 AM** Generated By: **36AAA FO575 8M1ZR** Valid Upto: **10/05/2022**

Mode: **Road** Approx Distance: **33km**

Type: **Outward - Supply** Document Details: **Tax Invoice - OHTC/0115 - 09/05/2022** Transaction type: **Bill To - Ship To**

2. Address Details

From

GSTIN : 36AAA FO575 8M1ZR
OVERSEAS HARDWARE AND TOOLS CENTRE
TELANGANA

:: Dispatch From ::
SHop No.2 Happy Trade Centre
62-d S.D.RoadSecunderabad
Rangareddy,TELANGANA-500003

To

GSTIN : 36ACQ FS204 4C1Z7
SUMMIT SALES LLP
TELANGANA

:: Ship To ::
SUMMIT HOUSING LLP
CHERLAPALLY BEHIND KINGSTON PG COLLEGE
HYDERABAD,TELANGANA-501301

3. Goods Details

HSN Code	Product Name & Desc.	Quantity	Taxable Amount Rs.	Tax Rate (C+S+I+Cess+Cess Non.Advol)
8302	&	0.00	52140.00	9.000+9.000+NE+0.000+0.00

Tot. Tax'ble Amt **52140.00** CGST Amt **4692.60** SGST Amt **4692.60** IGST Amt **0.00** CESS Amt **0.00** CESS Non.Advol Amt **0.00**

Other Amt **0.00** Total Inv.Amt **61525.20**

4. Transportation Details

Transporter ID & Name : **BY AUTO** Transporter Doc. No & Date : **& 09/05/2022**

5. Vehicle Details

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	AP10W3105	Rangareddy	09/05/2022 11:19 AM	36AAAFO5758M1ZR	-	-

121471600651

For Overseas Hardware & Tools Centre

Partner

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	21.04.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169719
Material required before date:		ID No.	75880

No	Description	Size	Quantity	Units	Inward No	Date
1.	Mortise lock		20	Nos		
2.	~~Cylindrical lock~~		48	~~Nos~~		
3.	SS Hinges		240	Nos		
4.	Magnetic door stopper		50	Nos		

Remarks: For Stock repleneshing purpose.

Prepared By	Vanajakshi	Approved by	
Sign.& Date	21.04.2022	Sign. & Date	23 APR 2022

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

 25-04-2022 16:07:31

87727
20.04.22 3:07:38

opy

From Company :	**Summit Sales LLP** 5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003. G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Overseas Hardware &Tools Centre			
Shop no.2, 62-D, Happy trade centre, S.D.Road, Secunderabad		Doc No	87727 / 169719
		Doc Date	25-04-2022
		Quote No	nil
GSTIN 36AAAFO5758M1ZR		Quote Date	21-04-2022
040-27800734	9989000633	**SupplyType**	Supply

Kind Attn : MD. Hussain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2169 - Carpentry - hardware - SS Mortise Lock - other - nos	20.00	4,610.00	45.00	18.00	59,837.80
2	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	48.00	1,060.00	45.00	18.00	33,021.12
3	2285 - Carpentry - hardware - SS Hinges - Others - nos	240.00	395.00	45.00	18.00	61,525.20
4	2092 - Carpentry - hardware - Door Stopper - NA - nos	50.00	105.00	0.00	18.00	6,195.00
	Total Order Value . . .					**160,579.12**

Rupees : One Lakh(s) Sixty Thousand Five Hundred Seventy Nine and Paise Twelve Only.

Terms and Conditions :-

DELIVERY DETAILS

S.No.	Bill No.	Bill Dt.	Amount
1.	3084	26/04/22	67,422/-
2.	0115	9/5/22	61,525
3.			
4.			
5.			

Bk Amount ₹ 31,632.12

Specification /	Hardware is Dorset
Payment Terms	50% advance balanceafter delivery
Tax	Inclusive of all GST taxes
Delivery Date	with in 7 days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Extra.
Warranty	Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.
Advance Paid	Rs. 58,000-00, by RTGS/NEFT, dated..........
Other Terms	~~We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing~~ purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Authorised Signatory

Name : 25/04/2022

For *Overseas Hardware &Tools Centre*

Name :

Date : / /