PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/5/22	Prepared by	Monu	Serial no.	**4014**
~~Supplier name~~	Green Belt Services			~~HO inward no.~~	
Firm/Company	MRMLLP	Project	GMR	HO received date	
PO/WO date	4/5/22	PO/WO No.	87914	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	114	10/5/22	5,035/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			5,035/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	107031	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			1325/-
Amount C –Other Debits :			–
Amount D (D–A+B-C) – Amount to be credited to the supplier:			5,035/-
Amount E – PO / WO value:			3,710/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	16/5/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monu				
Sign:	Monu				
Date	11/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN :36AAUFG2910P1ZT

Composite Scheme

INVOICE

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING,CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODi Reality Mallapur LLP. (GMR)

Sl.No. 114 Date 10/05/2022

D.C.No. ~~13~~ 114 Date :

P.O.No. 87914 Date :

S.No.	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
1	Supply of plants.			5035	00
			TOTAL	5035	00

SUMMIT SALES LLP R.R. DIST. IN WARD No: 94254 Date: 10/5 Sign:

GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No.50200055048996

IFSC Code: HDFC0002019

Rupees inwards: five Thousand Thirty five only

For GREEN BELT SERVICES

Authorised Signatory

Neviam	— 100x35 =	3500
Transport	—	1250
		4,750
Gst 6%		285
		5,035

Purchase Order

 04-05-2022 12:22:26

87914
20.04.22 3:07:39

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Green Belt Services
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49

GSTIN 36AAUFG2910P1ZT

8897895924

Doc No	87914	193150
Doc Date	04-05-2022	
Quote No	Nil	
Quote Date	04-05-2022	
SupplyType	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6031 - Miscellaneous - Plants - NA - nos *Nerium plants*	100.00	35.00	0.00	6.00	3,710.00
					Total Order Value . . .	**3,710.00**

Rupees : Three Thousand Seven Hundred Ten Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for A-Block east side plantation work stilt floor purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Green Belt Services***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	02.05.22
Site & Phase :	GULMOHAR RESIDENCY	Time:	15:00
Supplier		Req. No.	193150
Material required before date:	04.05.22	ID No.	76082

No	Description	Size	Quantity	Units	Inward No	Date
1.	Nerium plants		100	No's		
2.						
3.						
4.	87914					
5.						
6.						
7.						
8.						
9.						
10.						

Remarks: For A-block east side plantation works purpose at GMR site Stilt floor

Prepared By	Sai kumar	Approved by	Ram prasad
Sign.& Date	02.05.22	Sign. & Date	

Note:

APPROVED
06 MAY 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

02 MAY 2022

GSTIN :36AAUFG2910P1ZT
Composite Scheme

DELIVERY CHALLAN

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING,CIVIL & LABOUR CONTRACTOR
H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.
E-mail : greenbeltservices.2212@gmail.com

M/s. MODI Reality mallapur LLP
(GMR)

D.C.No. 111 Date 09/05/2022
P.O.No. 87914 Date : ....

S.No.	PARTICULARS	QUANTITY
1	Neriam plants	100 no's
2	Transport Extra	

INWARD
MODI REALTY MALLAPUR LLP
Inward No 8302 Dt. 9/05/22
GRN No 10-031 Dt. 10/05/22
Received By Pawan Sign 9/05/2022

Receivers Signature

For GREEN BELT SERVICES

Authorised Signatory

SUMMIT SALES LLP
IN WARD
No: 79763
Date: 12/5
Sign:
R.R. DIST.