PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/5/22	Prepared by	Manu	Serial no.	4016
~~Supplier name~~	Green Belt services			~~HO inward no.~~	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	2/5/22	PO/WO No.	87879	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	115	4/5/22	3,519/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,519/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 107035	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	1325/-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,519/-
Amount E – PO / WO value:	2194/-
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	16/5/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manu				
Sign:	Manu				
Date	11/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN :36AAUFG2910P1ZT **INVOICE** Cell : 8897895924

Composite Scheme

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODi properties pvt LtD 115 →

(MPPL)

Sl.No. 115 Date 10/05/2022

D.C.No. ~~113~~ 115 Date :

P.O.No 87879 Date :

S.No.	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
1	Supply of plants -			3519	00
			TOTAL	3519	00

GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No.50200055048996

IFSC Code: HDFC0002019

SUMMIT SALES LLP R.R. DIST. IN WARD No: 94255 Date: 10|5 Sign:

Rupees inwards: Three thousand five Hundred nineteen only. -

For GREEN BELT SERVICES

Authorised Signatory

1	Rhoca-attata -	20x35 =	700
2	Saupenga, 10'	1x1250	1,250
3	Lenboy	10x12	120
			2070
4	Transport	–	1250
			3,320
5	Gst 6%	—	199
			3,519

Purchase Order

 02-05-2022 14:04:55

87879
20.04.22 3:07:39

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Green Belt Services	**Doc No**	87879	178538
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49	**Doc Date**	02-05-2022	
	Quote No	Nil	
GSTIN 36AAUFG2910P1ZT	**Quote Date**	02-05-2022	
8897895924	**SupplyType**	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6031 - Miscellaneous - Plants - NA - nos *Rhoeo Vittata*	20.00	35.00	0.00	6.00	742.00
2	6031 - Miscellaneous - Plants - NA - nos *Sampige-10'*	1.00	1,250.00	0.00	6.00	1,325.00
3	6031 - Miscellaneous - Plants - NA - nos *Lantana*	10.00	12.00	0.00	6.00	127.20
			Total Order Value . . .			**2,194.20**

Rupees : Two Thousand One Hundred Ninty Four and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for missing & maintenance planting use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Green Belt Services***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	02.05.2022
Site & Phase :	May Flower Platinum	Time:	02:15
Supplier		Req.No.	178538
Material required before date: 05.05.2022		ID No.	76070

No	Description	Size	Quantity	Units	Inward No	Date
1	Rhoeo Vittata 35/-	-	20	No's		
2	Sampige 1250/-	10'	01	No's		
3	Lantana 121/-	-	10	No's		
4						
5	87878					
6						
7						
8						
9						
10						

Remarks: Towards Missing and maintenance planting use purpose			
Prepared By	R.Ashok	Approved by	K.Narender Reddy
Sign.& Date	02.05.2022	Sign. & Date	APPROVED 06 MAY 2022

Note:

GSTIN :36AAUFG2910P1ZT
Composite Scheme

DELIVERY CHALLAN

Cell 8897805924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR
H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49
E-mail : greenbeltservices.2212@gmail.com

M/s. MODI properties pvt LtD (MPPL)

D.C.No. 115 Date 09/05/2022

P.O.No. 37879 Date

S.No.	PARTICULARS	QUANTITY
1	Rhoea vettata -	20 NO's
2	Sam penga 10' -	1 NO
3	Lantana -	10 NO's
4	Transport Extra -	

INWARD
Inward No: 19174 09/05/22
MRN No: 10035 Dt
Received By:
Sign:
MODI PROPERTIES PVT. LTD.
MRN - 102035

For GREEN BELT SERVICES

Receivers Signature

Authorised Signatory

SUMMIT SALES LLP
INWARD
No: 79764
Date: 12/5
Sign:
R.R. DIST.