

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 10/5/22		Prepared by: Kanitha		Serial no. 3964	
Supplier name: Summit Sales LLP				HO inward no.	
Firm/Company: MMRK LLP		Project: GHT		HO received date	
PO/WO date: 6/4/22		PO/WO No. 87109		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	23149	18/4/22	848/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				848/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.: 106233		Proof of delivery matches MRN		☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				848/-	
Amount E – PO / WO value:				4,092/-	
Amount F – Difference (A – E):				3,249/-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		16/05/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kanitha				
Sign:	10/5/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

Customer Details				Invoice No.	23149		
Mehta & Modi Realty Kowkur LLP				Invoice Date.	18-04-2022		
Sy No. 196, Kowkur, Hyderabad, 500010				PO No.	87109		
				PO Date.	06-04-2022		
				Req ID	75317		
				Req Date	06-04-2022		
				Loc Req No	141353		
GSTIN : 36ABLFM7631F1Z3				PAN ABLFM7631F			
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4065 - Consumables - Vim bar - NA - nos	3405	6	45.00	270.00	18	48.60
2	4003 - Consumables - Bombay Broom - Big - nos	9603	6	88.20	529.20	0	0.00
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				799.20		48.60	
Total Invoice Amount				847.80			

Rupees : Eight Hundred Fourty Seven and Paise Eighty Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 2

06-04-2022 15:21:36



87109

04.04.22 1:33:42

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor, Soham Mansion, MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	87109	141353
	Doc Date	06-04-2022	
	Quote No	nil	
	Quote Date	06-04-2022	
	SupplyType	Supply	

Kind Attn : **Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4065 - Consumables - Vim bar - NA - nos	6.00	45.00	0.00	18.00	318.60
2 4022 - Consumables - Dettol - NA - nos handwash	5.00	86.00	0.00	18.00	507.40
3 4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	25.20	0.00	5.00	132.30
4 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs 1/2 liter	6.00	80.00	0.00	18.00	566.40
5 4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	55.00	0.00	18.00	389.40
6 4000 - Consumables - Acid - NA - ltrs	12.00	21.00	0.00	18.00	297.36
7 4009 - Consumables - Coconut Broom - other - nos big	24.00	15.75	0.00	0.00	378.00
8 4003 - Consumables - Bombay Broom - Big - nos	6.00	88.20	0.00	0.00	529.20
9 4041 - Consumables - Mopping stick - NA - nos	2.00	128.00	0.00	18.00	302.08
10 4008 - Consumables - Cleaning Cloth - other - nos	12.00	16.80	0.00	5.00	211.68
11 4040 - Consumables - Mopping Cloth - NA - nos	12.00	15.75	0.00	5.00	198.45
12 4001 - Consumables - Air Freshner - NA - nos odonil	5.00	45.00	0.00	18.00	265.50
Total Order Value . . .					4,096.37

Rupees : Four Thousand Ninty Six and Paise Thirty Seven Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : _____

Contact : _____

Name : _____

Date : ____/____/____

PART DELIVERY DETAILS		
Sl. No.	Bill No.	Amount
22986	7/4/22	31249/-
Accepted the above Terms And Conditions		
For Summit Sales LLP		

Purchase Order

Page(s) 2 Of 2

06-04-2022 15:21:36

Original / Office Copy / Purchase Div.Copy

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for GHT site office & model flats & club house cleaning purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Name :

Date : _/_/_

Contact :-

Requisition Form

Company Name:		MMR Kowkur llp		Date:		06-04-2022	
Site & Phase :		GHT		Time:		11:04	
Supplier				Req. No.		141353	
Material required before date:			07-04-2022		ID No.		75317
No	Description	Size	Quantity	Units	Inward No	Date	
1	Vim bar	500g	06	Nos			
2	Dettol hand wash	500ml	05	Nos			
3	Air packets	Std	05	Nos			
4	Wheel-surf	1 kg	05	Nos			
5	Lizol floor cleaner	500ml	06	Nos			
6	Harpic	500ml	06	Nos			
7	Acid	1 liter	1	Dozen			
8	Coconut brooms	Big	02	Dozens			
9	Bombay brooms	Big	06	Nos			
10	Mopping sticks	Std	02	Nos			
11	Cleaning cloth	Std	02	Dozens			
12	Mopping cloth	Std	02	Dozens			
Remarks: - For ght site Office&model flats&clubhouse cleaning purpose							
Prepared By		K.Sneha		Approved by		A Suresh	
Sign.& Date		06-04-2022		Sign. & Date		06-04-2022	

Note: On receipt of material at site write inward number and date in last 2 columns



DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 18-04-2022

Customer Details

Mehta & Modi Realty Kowkur LLP

Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN: 36ABLFM7631F1Z3

DC No.	19803
DC Date.	18-04-2022
PO No.	87109
PO Date.	06-04-2022
Req ID	75317
Req Date	06-04-2022
Loc Req No	141353

Description of Goods

HSN/SAC

Qty

1 4065 - Consumables - Vim bar - NA - nos

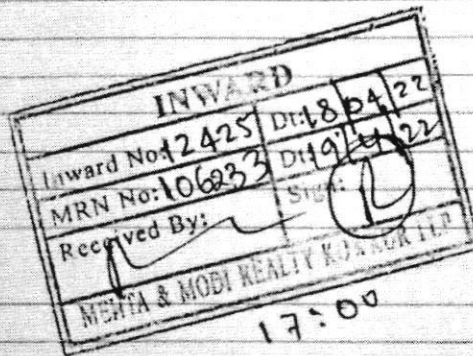
3405

6

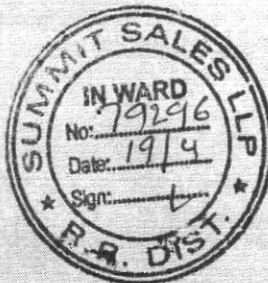
2 4003 - Consumables - Bombay Broom - Big - nos

9603

6



Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

