PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/5/22	Prepared by	Kavitha	Serial no.	3964
Supplier name	Summit Sales llp			HO inward no.	
Firm/Company	MMRK llp	Project	GHT	HO received date	
PO/WO date	6/4/22	PO/WO No.	87109	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23149	18/4/22	848/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	848/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 106233 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	848/-
Amount E – PO / WO value:	4,097/-
Amount F – Difference (A – E):	3,249/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	16/05/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	10/5/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	23149
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	18-04-2022
	PO No.	87109
	PO Date.	06-04-2022
	Req ID	75317
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	06-04-2022
	Loc Req No	141353

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4065 - Consumables - Vim bar - NA - nos	3405	6	45.00	270.00	18	48.60
2	4003 - Consumables - Bombay Broom - Big - nos	9603	6	88.20	529.20	0	0.00
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	799.20		48.60
	24.30	24.30	Total Invoice Amount	847.80		

Rupees : Eight Hundred Fourty Seven and Paise Eighty Only.

SUMMIT SALES LLP INWARD No: 93444 Date: 18/4 Sign: R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 06-04-2022 15:21:36

87109
04.04.22 1:33:42

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-.
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	87109	141353
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	06-04-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	06-04-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4065 - Consumables - Vim bar - NA - nos	6.00	45.00	0.00	18.00	318.60
2	4022 - Consumables - Dettol - NA - nos *handwash*	5.00	86.00	0.00	18.00	507.40
3	4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	25.20	0.00	5.00	132.30
4	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs *1/2 liter*	6.00	80.00	0.00	18.00	566.40
5	4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	55.00	0.00	18.00	389.40
6	4000 - Consumables - Acid - NA - ltrs	12.00	21.00	0.00	18.00	297.36
7	4009 - Consumables - Coconut Broom - other - nos *big*	24.00	15.75	0.00	0.00	378.00
8	4003 - Consumables - Bombay Broom - Big - nos	6.00	88.20	0.00	0.00	529.20
9	4041 - Consumables - Mopping stick - NA - nos	2.00	128.00	0.00	18.00	302.08
10	4008 - Consumables - Cleaning Cloth - other - nos	12.00	16.80	0.00	5.00	211.68
11	4040 - Consumables - Mopping Cloth - NA - nos	12.00	15.75	0.00	5.00	198.45
12	4001 - Consumables - Air Freshner - NA - nos *odonil*	5.00	45.00	0.00	18.00	265.50
				Total Order Value . . .		**4,096.37**

Rupees : Four Thousand Ninty Six and Paise Thirty Seven Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

PART DELIVERY DETAILS

No.	Bill Dt.	Amount
22986	7/4/22	31249/-

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

Name : 07/04/2022

Contact - -

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : / /

Purchase Order

 06-04-2022 15:21:36 Original / Office Copy / Purchase Div.Copy

Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for GHT site office &model flats &club house cleaning purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

07/04/2022

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MMR Kowkur llp	Date:	06-04-2022
Site & Phase :	GHT	Time:	11:04
Supplier		Req. No.	141353
Material required before date: 07-04-2022		ID No.	75717

No	Description	Size	Quantity	Units	Inward No	Date
1	Vim bar	500g	06	Nos		
2	Dettol hand wash	500ml	05	Nos		
3	Air packets	Std	05	Nos		
4	Wheel-surf	1 kg	05	Nos		
5	Lizol floor cleaner	500ml	06	Nos		
6	Harpic	500ml	06	Nos		
7	Acid	1 liter	1	Dozen		
8	Coconut brooms	Big	02	Dozens		
9	Bombay brooms	Big	06	Nos		
10	Mopping sticks	Std	02	Nos		
11	Cleaning cloth	Std	02	Dozens		
12	Mopping cloth	Std	02	Dozens		

87109

Remarks: - For ght site Office&model flats&clubhouse cleaning purpose

Prepared By	K.Sneha	Approved by	A Suresh
Sign.& Date	06-04-2022	Sign. & Date	06-04-2022

Note: On receipt of material at site write inward number and date in last 2 columns

APPROVED
07 APR 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	19803
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date.	18-04-2022
	PO No.	87109
	PO Date.	06-04-2022
	Req ID	75317
GSTIN : 36ABLFM7631F1Z3	Req Date	06-04-2022
	Loc Req No	141353

	Description of Goods	HSN/SAC	Qty
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2	4003 - Consumables - Bombay Broom - Big - nos	9603	6
3			
4			
5			
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INWARD
Inward No: 12425 Dt: 18/04/22
MRN No: 106233 Dt: 19/4/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
17:00

SUMMIT SALES LLP
IN WARD
No: 79296
Date: 19/4
Sign:
R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory