E

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	10/5/22	Prepared by	Kovitha	Serial no.	3972
~~Supplier name~~	Venkat Sai Roofing industries			~~HO inward no:~~	
Firm/Company	GVRC	Project	GVRC	HO received date	
PO/WO date	11/4/22	PO/WO No.	81289	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.				□ Yes □ No
2.	22-23/22	12/04/22	751933/-	☑ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	751933/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	106031	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	751933/-
Amount E – PO / WO value:	751933/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	16/05/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Kavitha	P.Prabhakar			
Sign:	10/5/22	APPROVED			
Date		13 MAY 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
SR. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and PO/WO total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

(ORIGINAL FOR RECIPIENT)

Venkat Sai Roofing Industries
A-28-1/3&4, Servey No.292
Ida Nacharam
Hyderabad
GSTIN/UIN: 36AASFV1531B1ZA
State Name : Telangana, Code : 36
E-Mail : venkatsairoofings@gmail.com

Invoice No. / e-Way Bill No.: **22-23/22**	Dated: **12-Apr-22**
Delivery Note	Mode/Terms of Payment
Reference No. & Date.: **87289/164701 dt. 11-Apr-22**	Other References
Buyer's Order No.	Dated
Dispatch Doc No.	Delivery Note Date
Dispatched through: **ROAD**	Destination: **THURKAPALLY**
Bill of Lading/LR-RR No.	Motor Vehicle No.: **TS10UC5473**
Terms of Delivery	

Consignee (Ship to)
GV RESEARCH CENTERS PRIVATE LIMITED
MG Road 5-4-187/3
Soham mansion MG Road
Secunderabad
GSTIN/UIN : 36AAHCG4562D1ZP
State Name : Telangana, Code : 36

Buyer (Bill to)
GV RESEARCH CENTERS PRIVATE LIMITED
MG Road 5-4-187/3
Soham mansion MG Road
Secunderabad
GSTIN/UIN : 36AAHCG4562D1ZP
State Name : Telangana, Code : 36

80 / Rcd

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**COLOUR COATED SHEETED** *6mtrs........20 No's* *Off White 0.50mm*	72109090	132.000 SQRM	450.00	SQRM	**59,400.00**
2	**COLOUR COATED SHEETED** *1'x1' - Ridges.......10 No's* *Off White 0.50mm*	72109090	10.000 SQRM	495.00	SQRM	**4,950.00**
						64,350.00
	CGST					**5,791.50**
	SGST					**5,791.50**
	Total		142.000 SQRM			**₹ 75,933.00**

INWARD
Inward No: 8922 Dt: 12/4/22
MRN No: 106031 Dt: 13/4/22
Received By Sign
Genome Valley Research Center Pvt. Ltd.

SUMMIT SALES LLP
INWARD
No: 92557
Date: 21/4
Sign:
R.R. DIST.

Amount Chargeable (in words)
E. & O.E
INR Seventy Five Thousand Nine Hundred Thirty Three Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
72109090	64,350.00	9%	5,791.50	9%	5,791.50	11,583.00
Total	**64,350.00**		**5,791.50**		**5,791.50**	**11,583.00**

Tax Amount (in words) : **INR Eleven Thousand Five Hundred Eighty Three Only**

Company's Bank Details
Bank Name : **INDIAN BANK**
A/c No. : **6816340584**
Branch & IFS Code : **MALLAPUR & IDIB000M147**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Venkat Sai Roofing Industries

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 24-04-2022 2:14:55 PM

87289
04.04.22 1:33:43

Copy

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderal
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Venkat Sai Roofing Industries	**Doc No**	87289	164701
#A-28-1/344, Sy.No. 292, IDA, Nacharam, Hyderabad - 500076.	**Doc Date**	11-04-2022	
	Quote No	Nil	
GSTIN 36AASFV1531B1ZA	**Quote Date**	11-04-2022	
9533266643	**SupplyType**	Supply	

Kind Attn : Mr. Ravi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8279 - Steel - other - PPGL-Galvalume Sheet - NA - Sq.Mtrs *1.1mtr x 6mtrs - 20 nos - Kerbee sheets*	132.00	450.00	0.00	18.00	70,092.00
2	8279 - Steel - other - PPGL-Galvalume Sheet - NA - Sq.Mtrs *1' X 1' - Ridge - in nos*	10.00	495.00	0.00	18.00	5,841.00
					Total Order Value . . .	**75,933.00**

Rupees : Seventy Five Thousand Nine Hundred Thirty Three Only.

Terms and Conditions :-

Specification /	Items shall be of 'ISI' - 'SR' brand. 0.50mm thick. Off white colour.
Payment Terms	100% as advance.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Rs. 75,933/- to be pay through RTGS.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Hazardous waste plant purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Venkat Sai Roofing Industries***

Name : ____________

Name : ____________

Date : __/__/___

Requisition Form

Company Name:	G V Research Centre		Date:	09.03.2022
Site & Phase:	Innopolis		Time:	15:30
Supplier			Req. No.	164701
Material required before date:		11.03.2022	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1.	ISMB Channels	100mm	48	Meters		
2.	L-Angles	75 mm	54	Meters		
3.	L-Angle	50mm	96	Meters		
4.	MS Sheet (0.5mm thickness)	1mx6m	20	No's		
5.	Central Ridge	Std	10	~~No's~~ M Tons		

Remarks: For Hazardous Waste plant purpose.

Prepared By	Praveen	Approved by	T.Madhu
Sign. & Date	03.02.2022	Sign. & Date	03.03.2022

PURCHASE DIVISION

Advice for approval for credit to supplier

Date	10/05/22	Prepared by	Ramya	Serial no.	3869
Supplier name	SSLLP			HO inward no.	
Firm/Company	MPL	Project	H.O	HO received date	
PO/WO date	09/10/21	PO/WO No.	81529	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22247	21/02/22	57,216/-	□ Yes □ No
2				□ Yes □ No
3				□ Yes □ No
4.				□ Yes □ No

Amount A Bills total (Excluding Transport & Hamali Charges):	57,216/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	57,216/-
Amount E - PO / WO value:	57,215.67
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	~~□ Yes~~ □ Excess received □ Short received □ Part received
Close PO / WO	~~□ Yes~~ □ No – wait for balance material □ Other
Payment due date	16/05/22
Remarks	final Bill

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Ramya	Prabhakar			
Sign:	Ramya	[signature]			
Date	10/05/22	13 MAY 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
13 MAY 2022
P. PRABHAKAR
SC MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Form for closure of purchase order

Data required from site/engineers: HO						
PO no.:	81529	PO date:	09-10-21	Req. no.:		Advice Scan ID
MRN nos. related to PO						

☐	Part material received.
☑	Full material received.
☐	Material not received.
☐	Close PO – Balance material will be re-ordered by new requisition.
☐	Cancel PO. Material not required.
☐	Cancel PO. Material will be re-ordered by new requisition.
☐	Keep PO open. Material required.
☐	Keep PO open. Work under progress.

Remarks by engineer: Material received at site. PO can be closed.

Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.

Prepared by	Sign	Date	Project manager	Sign	Date
Meenakshi	Dey	11-04-22	—	—	—

Data required from accounts:

☐	Checked with E&D for receipt of bills.		
☐	Bills not received against this PO.		
☐	Part bill received against this PO.	Bill nos.	
☐	All bills received against this PO.		
☐	Advance paid against this PO.	Amount paid	

Remarks by Accountants:

Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.

Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date

Advice by MD - action to be taken by purchase:

☐	Get certified bill from supplier (not original).		
☐	Prepare bill in SSLLP for material supplied.		
☐	Get proof of delivery from site.		
☑	Barcoded PO missing – get certified copy from Accounts.		
☑	Thereafter, prepare advice to credit to supplier and send to HO for processing.		
☑	Close PO	☐	Keep PO open. Material awaited
☐	Send barcoded PO to MDs desk. PO to be closed thereafter.		
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.		
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.		
☐	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.		
☐	E&D to check receipt of bill and enter comments below.		
☐	Details of material supplied and balance material to be supplied is required.		

Remarks:

Prepared by	Sign	Date

APPROVED BY
11 APR 2022
SOHAM MODI
MANAGING DIRECTOR

Form for closure of purchase order dt 21-3-22 ver4

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	
Modi Properties Pvt. Ltd.	
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	
GSTIN : 36AABCM4761E1ZM	PAN AABCM4761E

Invoice No.	22247
Invoice Date.	21-02-2022
PO No.	81529
PO Date.	09-10-2021
Req ID	70117
Req Date	05-10-2021
Loc Req No	183219

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9110 - Tiles - Stained Concrete Grigio -		25	810.00	20,250.00	18	3,645.00
2	9105 - Tiles - Grigio Serena - 600mm x 1200mm -		42	672.33	28,237.86	18	5,082.82
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	48,487.86	8,727.82
	4,363.91	4,363.91	Total Invoice Amount	57,215.67	

Rupees : Fifty Seven Thousand Two Hundred Fifteen and Paise Sixty Seven Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 91398
Date: 21/2
Sign: L

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 11-04-2022 13:53:12 Original / Office Copy / Purchase Div.Copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	81529	183219
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	09-10-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	09-10-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9110 - Tiles - Stained Concrete Grigio - 600mmx1200mm - Boxes	25.00	810.00	0.00	18.00	23,895.00
2	9105 - Tiles - Grigio Serena - 600mm x 1200mm - Boxes	42.00	672.33	0.00	18.00	33,320.67
	Total Order Value . . .					**57,215.67**

Rupees : Fifty Seven Thousand Two Hundred Fifteen and Paise Sixty Seven Only.

Terms and Conditions :-

Specification / Brand	Branded tiles Rate per sft is Rs 42 includeds GST, Each box contain 2 tiles.
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as speicified, above order is for MD Wall cabin, wall cladding and flooring , purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

Bill Received
Sangeetha
04/05/22

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt. Ltd.	Date:	05.10.2021
Site & Phase :	Head office	Time:	10:57
Supplier		Req.No.	183219
Material required before date:		ID No.	70117

No	Description	Size	Quantity	Units	Inward No	Date
1.	Stained concrete grigio	600mmx1200mm	25	boxes		
2.	Grigio serens	600mmx1200mm	42	boxes		

Remarks: For stock replenishig purpose.

Prepared By	Meenakshi	Approved by	
Sign.& Date	05-10-2021	Sign. & Date	

Note: ~~On receipt of material at site write inward number and date in last 2 columns.~~

APPROVED
13 MAY 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE