PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	11/05/22	Prepared by	Kavitha	Serial no.	**4006**
~~Supplier name~~	Summit Sales LLP			~~HO inward no.~~	
Firm/Company	SOV	Project	SOV III	HO received date	
PO/WO date	17/3/22	PO/WO No.	86480	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.				□ Yes □ No
2.	23150	18/04/22	50,126/-	☑ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			50,126/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	106227	Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges			–
Amount C – Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			50,126/-
Amount E – PO / WO value:			50,126/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	16/05/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha	Prabhakar			
Sign:	10/5/22	APPROVED			
Date		13 MAY 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
SR. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and bill total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details			
Silver Oak Villas LLP		Invoice No.	23150
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		Invoice Date.	18-04-2022
		PO No.	86480
		PO Date.	17-03-2022
		Req ID	74739
GSTIN : 36ADBFS3288A2Z7	PAN ADBFS3288A	Req Date	16-03-2022
		Loc Req No	184017

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7300 - Plumbing - sanitary - Flush tank conceled - NA	39229000	12	3540.00	42,480.00	18	7,646.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	42,480.00		7,646.40
	3,823.20	3,823.20	Total Invoice Amount	50,126.40		

Rupees : Fifty Thousand One Hundred Twenty Six and Paise Fourty Only.

SUMMIT SALES LLP
INWARD
No: 93445
Date: 18/4
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1 17-03-2022 11:07:59

86480
28.02.22 2:52:30

From Company :	**Silver Oak Villas LLP** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	86480	184017
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	17-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	17-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7300 - Plumbing - sanitary - Flush tank conceled - NA - nos	12.00	3,540.00	0.00	18.00	50,126.40
					Total Order Value . . .	**50,126.40**

Rupees : Fifty Thousand One Hundred Twenty Six and Paise Fourty Only.

Terms and Conditions :-

Specification /	All items shall be of "Prince' / 'Gebrittee' brand.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.No 135 137 162
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ______

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	16-03-2022
Site & Phase :	Silver Oak Villas-III	Time:	15.00
Supplier		Req. No.	184017
Material required before date:	urgent	ID No.	74739

No	Description	Size	Quantity	Units	Inward No	Date
1	Concealed Flush tanks		12	Nos		
2						
3						
4						
5	86480					
6						
7						
8						
9						
10						

Remarks: -For villa no 135,137,162 purpose

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	16-03-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
19 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No.	19804
DC Date.	18-04-2022
PO No.	86480
PO Date.	17-03-2022
Req ID	74739
Req Date	16-03-2022
Loc Req No	184017

	Description of Goods	HSN/SAC	Qty
1	7300 - Plumbing - sanitary - Flush tank conceled - NA - nos	39229000	12
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INWARD
1988 Dt: 18/4/22
106287 Dt: 18/4/22
Received By:
SILVER OAK

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

SUMMIT SALES LLP
INWARD
No: 79797
Date: 12/5
Sign:
R.R. DIST.