

Form for closure of purchase order

| Data required from site/engineers:   |  |                |   |                                |               |                |  |                        |
|--|--|----------------|---|--------------------------------|---------------|----------------|--|------------------------|
| PO no.:  | 86561  | PO date:       | 19/3/22   | Req. no.:                      | 192966        | Advice Scan ID |  |                        |
| MRN nos. related to PO   |  |                |   |                                |               |                |  |                        |
| <input checked="" type="checkbox"/>  | Part material received.  |                |   |                                |               |                |  |                        |
| <input type="checkbox"/>   | Full material received.  |                |   |                                |               |                |  |                        |
| <input type="checkbox"/>   | Material not received.   |                |   |                                |               |                |  |                        |
| <input checked="" type="checkbox"/>  | Close PO – Balance material will be re-ordered by new requisition.   |                |   |                                |               |                |  |                        |
| <input type="checkbox"/>   | Cancel PO. Material not required.  |                |   |                                |               |                |  |                        |
| <input checked="" type="checkbox"/>  | Cancel PO. Material will be re-ordered by new requisition.   |                |   |                                |               |                |  |                        |
| <input type="checkbox"/>   | Keep PO open. Material required.   |                |   |                                |               |                |  |                        |
| <input type="checkbox"/>   | Keep PO open. Work under progress.   |                |   |                                |               |                |  |                        |
| Remarks by engineer: <i>part material received, close the PO.</i>  |  |                |   |                                |               |                |  |                        |
| Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya. |  |                |   |                                |               |                |  |                        |
| Prepared by  | Sign   | Date           | Project manager   | Sign                           | Date          |                |  |                        |
| <i>A. Tanaki</i>   | <i>Ap</i>  | <i>6/5/22</i>  | <i>M. Ramprasad</i>                                       | <i>[Signature]</i>             | <i>6/6/22</i> |                |  |                        |
| Data required from accounts:   |  |                |   |                                |               |                |  |                        |
| <input type="checkbox"/>   | Checked with E&D for receipt of bills.   |                |   |                                |               |                |  |                        |
| <input type="checkbox"/>   | Bills not received against this PO.  |                |   |                                |               |                |  |                        |
| <input checked="" type="checkbox"/>  | Part bill received against this PO.  |                | Bill nos.   | <i>22930 &amp; 23360</i>       |               |                |  | <i>Scan Id: 163828</i> |
| <input type="checkbox"/>   | All bills received against this PO.  |                |   |                                |               |                |  | <i>102246</i>          |
| <input type="checkbox"/>   | Advance paid against this PO.  |                | Amount paid   |                                |               |                |  |                        |
| Remarks by Accountants:  |  |                |   |                                |               |                |  |                        |
| Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.  |  |                |   |                                |               |                |  |                        |
| Prepared by  | Sign   | Date           | Accounts manager (approval required for PO more than 10k) | Sign                           | Date          |                |  |                        |
| <i>Rajyalakshmi</i>  |  | <i>12/5/22</i> |   |                                |               |                |  |                        |
| Advice by MD - action to be taken by purchase:   |  |                |   |                                |               |                |  |                        |
| <input type="checkbox"/>   | Get certified bill from supplier (not original).   |                |   |                                |               |                |  |                        |
| <input type="checkbox"/>   | Prepare bill in SSSLP for material supplied.   |                |   |                                |               |                |  |                        |
| <input type="checkbox"/>   | Get proof of delivery from site.   |                |   |                                |               |                |  |                        |
| <input type="checkbox"/>   | Barcoded PO missing – get certified copy from Accounts.  |                |   |                                |               |                |  |                        |
| <input type="checkbox"/>   | Thereafter, prepare advice to credit to supplier and send to HO for processing.  |                |   |                                |               |                |  |                        |
| <input checked="" type="checkbox"/>  | Close PO   |                | <input type="checkbox"/>                                  | Keep PO open. Material awaited |               |                |  |                        |
| <input type="checkbox"/>   | Send barcoded PO to MDs desk. PO to be closed thereafter.  |                |   |                                |               |                |  |                        |
| <input type="checkbox"/>   | Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.  |                |   |                                |               |                |  |                        |
| <input type="checkbox"/>   | Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.  |                |   |                                |               |                |  |                        |
| <input type="checkbox"/>   | RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs. |                |   |                                |               |                |  |                        |
| <input type="checkbox"/>   | E&D to check receipt of bill and enter comments below.   |                |   |                                |               |                |  |                        |
| <input type="checkbox"/>   | Details of material supplied and balance material to be supplied is required.  |                |   |                                |               |                |  |                        |
| Remarks:   |  |                |   |                                |               |                |  |                        |
|  |  |                |   |                                |               |                |  |                        |
| Prepared by  |  | Sign           |   | Date                           |               |                |  |                        |
|  |  |                |   |                                |               |                |  |                        |

**APPROVED BY**  
**13 MAY 2022**  
**SOHAM MODI**  
**MANAGING DIRECTOR**



# Purchase Order

From Company : **Modi Reality Mallapur LLP**  
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.  
G S T No. : 36AAEFM1459R1ZP

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 86561      | 192966 |
| <b>Doc Date</b>   | 19-03-2022 |        |
| <b>Quote No</b>   | Nil        |        |
| <b>Quote Date</b> | 17-03-2022 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name  | Qty   | Rate     | Dis% | GST   | Amount           |
|--|-------|----------|------|-------|------------------|
| 1 2360 - Carpentry - doors - Panel Doors - Others - Nos<br>38"x80"     | 2.00  | 2,660.00 | 0.00 | 18.00 | 6,277.60         |
| 2 2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82<br>In - Nos | 6.00  | 2,296.00 | 0.00 | 18.00 | 16,255.68        |
| 3 2360 - Carpentry - doors - Panel Doors - Others - Nos<br>26"x80"     | 6.00  | 1,820.00 | 0.00 | 18.00 | 12,885.60        |
| 4 2169 - Carpentry - hardware - SS Mortise Lock - other -<br>nos       | 2.00  | 2,350.00 | 0.00 | 18.00 | 5,546.00         |
| 5 2165 - Carpentry - hardware - SS Cylindrical Lock - other -<br>nos   | 12.00 | 541.00   | 0.00 | 18.00 | 7,660.56         |
| 6 2285 - Carpentry - hardware - SS Hinges - Others - nos<br>4"         | 36.00 | 218.00   | 0.00 | 18.00 | 9,260.64         |
| 7 2092 - Carpentry - hardware - Door Stopper - NA - nos                | 8.00  | 105.00   | 0.00 | 18.00 | 991.20           |
| <b>Total Order Value . . .</b>   |       |          |      |       | <b>58,877.28</b> |

Rupees : Fifty Eight Thousand Eight Hundred Seventy Seven and Paise Twenty Eight Only.

**Terms and Conditions :-**

|                          |  |
|--------------------------|--|
| <b>Specification /</b>   | As per details given in the quotation.Rate per sft Rs/- 125 + 18% Gst, Hardware will be Dorset   |
| <b>Payment Terms</b>     | After Delivery & Production of bill  |
| <b>Tax</b>               | Inclusive of all GST taxes   |
| <b>Delivery Date</b>     | with in a day  |
| <b>Delivery Location</b> | Gulmohar Residency<br>Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge<br>Phone. Contact: Security _____, Admin 9502211011 |
| <b>Penalty For Delay</b> | Nil  |
| <b>Transportation</b>    | Transport by us  |
| <b>Warranty</b>          | Nil  |
| <b>Advance Paid</b>      | Nil  |

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_



# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

1 of 1 : 01-04-2022

**GSTIN/UNI: 36ACQFS2044C1Z7**

Supplier / Customer / Transporter - Copy

| Customer Details   |  | DC No.     | 19597      |
|--|--|------------|------------|
| Modi Reality Mallapur LLP  |  | DC Date.   | 01-04-2022 |
| Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076 |  | PO No.     | 86561      |
| GSTIN : 36AAEFM1459R1ZP  |  | PO Date.   | 19-03-2022 |
|  |  | Req ID     | 74789      |
|  |  | Req Date   | 17-03-2022 |
|  |  | Loc Req No | 192966     |
| Description of Goods   |  | HSN/SAC    | Qty        |
| 1  | 2360 - Carpentry - doors - Panel Doors - Others - Nos  | 4418       | 6          |
| 2  | 2285 - Carpentry - hardware - SS Hinges - Others - nos | 8302       | 36         |
| 3  | 2092 - Carpentry - hardware - Door Stopper - NA - nos  | 8302       | 8          |
| 4  |  |            |            |
| 5  |  |            |            |
| 6  |  |            |            |
| 7  |  |            |            |
| 8  |  |            |            |
| 9  |  |            |            |
| 10   |  |            |            |
| 11   |  |            |            |
| 12   |  |            |            |
| 13   |  |            |            |
| 14   |  |            |            |
| 15   |  |            |            |
| 16   |  |            |            |
| 17   |  |            |            |
| 18   |  |            |            |
| 19   |  |            |            |
| 20   |  |            |            |
| 21   |  |            |            |
| 22   |  |            |            |
| 23   |  |            |            |
| 24   |  |            |            |
| 25   |  |            |            |
| 26   |  |            |            |
| 27   |  |            |            |
| 28   |  |            |            |
| 29   |  |            |            |
| 30   |  |            |            |

for Summit Sales LLP



Authorized signatory

Subject to Hyderabad Jurisdiction

**INWARD**

MODI REALTY MALLAPUR LLP

Ward No 8044 Dt. 01/04/22

LRN No 105658 Dt. 01/04/22

Received By [Signature] Sign. 01/04/22



# Purchase Order



86561  
16.03.22 2:13:32

From Company: **Modi Reality Mallapur LLP**  
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.  
G S T No. : 36AAEFM1459R1ZP

| Supplier Details  |            | Doc No     | 86561      | 192966 |
|---|------------|------------|------------|--------|
| Summit Sales LLP  |            | Doc Date   | 19-03-2022 |        |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad |            | Quote No   | Nil        |        |
| <b>GSTIN</b> 36ACQFS2044C1Z7                                |            | Quote Date | 17-03-2022 |        |
| 040-66335551  | 9618244433 | SupplyType | Supply     |        |

Kind Attn : **Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name   | Qty   | Rate     | Dis% | GST   | Amount    |
|---|-------|----------|------|-------|-----------|
| 1 2360 - Carpentry - doors - Panel Doors - Others - Nos 38"x80"     | 2.00  | 2,660.00 | 0.00 | 18.00 | 6,277.60  |
| 2 2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos | 6.00  | 2,296.00 | 0.00 | 18.00 | 16,255.68 |
| 3 2360 - Carpentry - doors - Panel Doors - Others - Nos 26"x80"     | 6.00  | 1,820.00 | 0.00 | 18.00 | 12,885.60 |
| 4 2169 - Carpentry - hardware - SS Mortise Lock - other - nos       | 2.00  | 2,350.00 | 0.00 | 18.00 | 5,546.00  |
| 5 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos   | 12.00 | 541.00   | 0.00 | 18.00 | 7,660.56  |
| 6 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"         | 36.00 | 218.00   | 0.00 | 18.00 | 9,260.64  |
| 7 2092 - Carpentry - hardware - Door Stopper - NA - nos             | 8.00  | 105.00   | 0.00 | 18.00 | 991.20    |

**PART DELIVERY DETAILS**

Total Order Value . . . **58,877.28**

Rupees : Fifty Eight Thousand Eight Hundred Seventy Seven and Paise Twenty Eight Only.

| S.no. | Bill no. | Qty      | Amount   |
|-------|----------|----------|----------|
| 1     | 22930    | 01/01/22 | 23,137/- |
| 2     | 23260    | 28/01/22 | 29,162/- |

Terms and Conditions :-

Specification / As per details given in the quotation Rate per sf Rs/925/- 18% Gst. Hardware will be Dorset

Payment Terms After Delivery & Production of bill

Tax Inclusive of all GST taxes

Delivery Date Within a day

Delivery Location Gulmohar Residency

Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge

Phone. Contact: Security \_\_\_\_\_, Admin 9502211011

Penalty For Delay Nil

Transportation Transport by us

Warranty Nil

Advance Paid Nil

For **Modi Reality Mallapur LLP**

Authorised Signatory

**For MDs APPROVAL**

High Value/quantity beyond limits.

Po/Req. processed-post approval.

Approval for technical details/clarification.

Replenishing SLLP stock

Other

**APPROVED BY**  
**21 MAR 2022**  
**SOHAM MODI**  
**MANAGING DIRECTOR**

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

*21/03/2022*

Name :

Date : / /

Contact :-



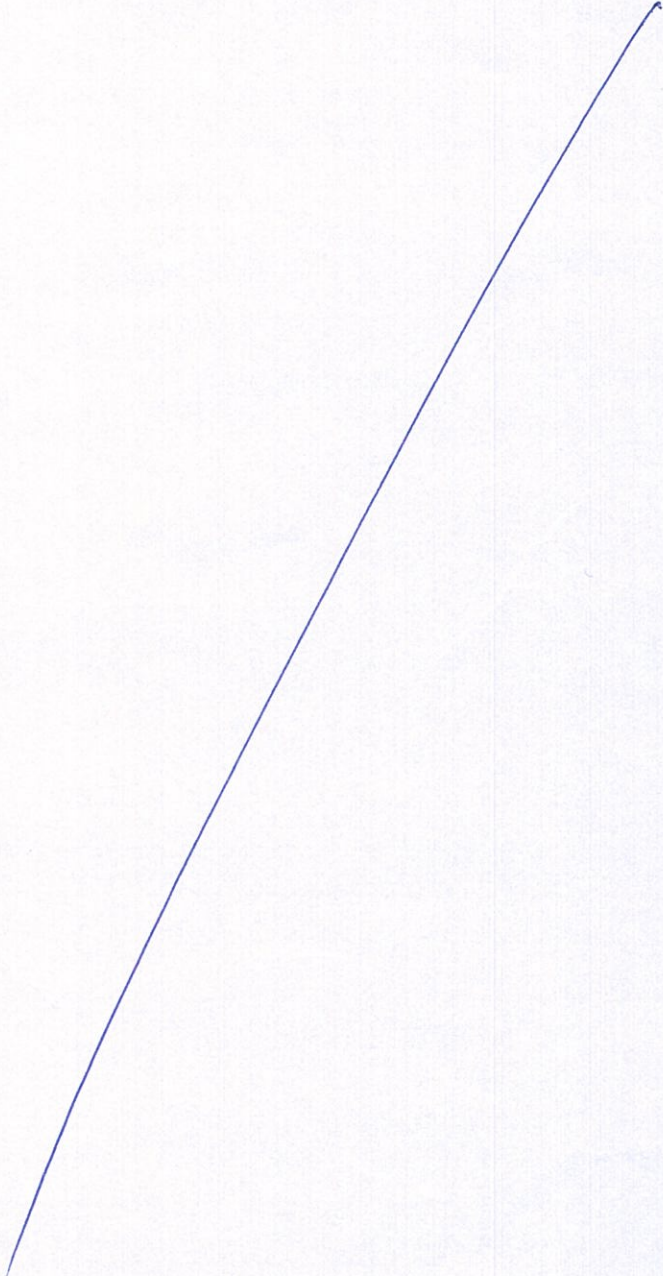
# Purchase Order

Page(s) 2 Of 2

19-03-2022 17:41:47

Original / Office Copy / Purchase Div.Copy

- Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for D-block flat no:107,108 .  
purpose
- Completion Date** Nil
- Measurement** Nil
- Security** Nil
- Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.



For **Modi Reality Mallapur LLP**

Authorised Signatory

Name : \_\_\_\_\_

Contact : -

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

*[Handwritten Signature]*  
*21/03/2022*



Req. station / Item: Doors and hardware (Palace)  
 Country: India  
 Reg. no: 19/03/22  
 Material required before: 19/03/22  
 Prepared by: Kambh I  
 Flat / Block no: For 13-block flat no: 107, 118, purpose at GMR site.  
 Type: B1600 Slt 3BHK Order Value: 0  
 Type: A Slt 3BHK Order Value: 0

Model: Realty malpur LLP  
 19/03/22  
 Site & Phase: Reg. Date  
 D no: Approved by (sign)  
 Gulabnagar residency  
 17/03/22  
 74789

| Sr | Item Description                          | Units | Qty required for type B2 1000 sll 3BHK flat | Qty required for type B 1600 sll 3BHK flat | 2BHK flats requirement | 3BHK flats requirement | Quantity required | Qty Available at site | Balance Qty to be ordered | Qty in sq mts | Inward No | Date |
|----|---|-------|---|--|------------------------|------------------------|-------------------|-----------------------|---------------------------|---------------|-----------|------|
| 1  | Panel Doors-36"x80" (main doors)          | nos   | 3   | 3  | 3                      | 3                      | 6                 | 42                    | 2                         | 42            | 4         |      |
| 2  | Panel Doors-32"x82" (Bed room shutter)    | nos   | 3   | 3  | 3                      | 3                      | 6                 | 109                   | 3                         | 109           | 10        |      |
| 3  | Panel Doors-32"x80" (Bed room shutter)    | nos   | 3   | 3  | 3                      | 3                      | 6                 | 89                    | 3                         | 89            | 8         |      |
| 4  | Panel Doors-36"x83"                       | nos   | 3   | 3  | 3                      | 3                      | 6                 | 12                    | 3                         | 12            |           |      |
| 5  | Panel Doors-36"x80" (W.C. & Utility door) | nos   | 3   | 3  | 3                      | 3                      | 6                 | 160                   | 3                         | 160           |           |      |
| 6  | Mortise Lock                              | nos   | 3   | 3  | 3                      | 3                      | 6                 | 36                    | 3                         | 36            |           |      |
| 7  | Cylindrical Locks                         | nos   | 3   | 3  | 3                      | 3                      | 6                 | 8                     | 3                         | 8             |           |      |
| 8  | scissors hinger(nos)                      | nos   | 3   | 3  | 3                      | 3                      | 6                 | 360                   | 3                         | 360           |           |      |
| 9  | S&H Hinge-4"                              | nos   | 3   | 3  | 3                      | 3                      | 6                 | 36                    | 3                         | 36            |           |      |
| 10 | Mortise Door Stopper                      | nos   | 3   | 3  | 3                      | 3                      | 6                 | 8                     | 3                         | 8             |           |      |
| 11 | Total                                     | nos   | 216   | 216  | 216                    | 216                    | 432               | 240                   | 92                        | 240           | 22        |      |

86561

Approved by  
 P. Prabhakar  
 11/03/2022  
 ST. MANAGER PURCHASE

**APPROVED BY**  
**21 MAR 2022**  
 SOHAM MODI  
 MANAGING DIRECTOR

W