

Form for closure of purchase order

Data required from site/engineers:					
PO no.:	86503	PO date:	17/3/22	Req. no.:	192954
Advice Scan ID					
MRN nos. related to PO					
☐	Part material received.				
☐	Full material received.				
☒	Material not received.				
☐	Close PO – Balance material will be re-ordered by new requisition.				
☐	Cancel PO. Material not required.				
☒	Cancel PO. Material will be re-ordered by new requisition.				
☐	Keep PO open. Material required.				
☐	Keep PO open. Work under progress.				
Remarks by engineer: Material not received, close the po					
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.					
Prepared by	Sign	Date	Project manager	Sign	Date
A. Tanaki	As	6/5/22	M. Ramprasad	dr	6/5/22
Data required from accounts:					
☐	Checked with E&D for receipt of bills.				
☒	Bills not received against this PO.				
☐	Part bill received against this PO.			Bill nos.	
☐	All bills received against this PO.				
☐	Advance paid against this PO.			Amount paid	
Remarks by Accountants:					
Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.					
Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
Rajyatalakshmi		17/5/22			
Advice by MD - action to be taken by purchase:					
☐	Get certified bill from supplier (not original).				
☐	Prepare bill in SSLP for material supplied.				
☐	Get proof of delivery from site.				
☐	Barcoded PO missing – get certified copy from Accounts.				
☐	Thereafter, prepare advice to credit to supplier and send to HO for processing.				
☐	Close PO			☐	Keep PO open. Material awaited
☐	Send barcoded PO to MDs desk. PO to be closed thereafter.				
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.				
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.				
☐	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.				
☐	E&D to check receipt of bill and enter comments below.				
☐	Details of material supplied and balance material to be supplied is required.				
Remarks:					
Prepared by					
Sign					
Date					

Purchase Order

Page(s) 1 Of 1

06-05-2022 18:10:36

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/38&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Doc No	86503	192954
Doc Date	17-03-2022	
Quote No	NIL	
Quote Date	15-03-2022	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7434 - Plumbing - PVC - Reducer Tee - other - nos 6 x 4	20.00	850.15	49.00	18.00	10,232.41
2 7393 - Plumbing - PVC - Coupling - Others - nos 6"	20.00	480.89	49.00	18.00	5,787.99
3 10186 - Plumbing - PVC - End Cap - NA - Nos 6"	4.00	228.04	49.00	18.00	548.94
Total Order Value . . .					16,569.34

Rupees : Sixteen Thousand Five Hundred Sixty Nine and Paise Thirty Four Only.

Terms and Conditions :-

Specification / Brand Item in Sl.no.1-'Jindal' brand, Sl.no.2,3,4-'HB' brand, Sl.no.5,6-'Tata' brand, Sl.no.7-'Zoloto' brand, Sl.no.8-'Sudhkhar' brand

Payment Terms Within 15 days of delivery of all materials

Tax All taxes included in above price.

Delivery Date On or before 10.11.15

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _____, Admin 9502211011

Penalty For Delay Nil

Transportation Cost Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for B block drainage line purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Name : _____

Date : __/__/__

Purchase Order

Page(s) 1 Of 1

17-03-2022 3:33:40 PM



86503

16.03.22 2:13:31

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

Doc No 86503 192954

Doc Date 17-03-2022

Quote No NIL

Quote Date 15-03-2022

SupplyType Supply

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7434 - Plumbing - PVC - Reducer Tee - other - nos 6 x 4	20.00	850.15	49.00	18.00	10,232.41
2 7393 - Plumbing - PVC - Coupling - Others - nos 6"	20.00	480.89	49.00	18.00	5,787.99
3 10186 - Plumbing - PVC - End Cap - NA - Nos 6"	4.00	228.04	49.00	18.00	548.94
Total Order Value . . .					16,569.34

Rupees : Sixteen Thousand Five Hundred Sixty Nine and Paise Thirty Four Only.

Terms and Conditions :-

Specification /	Item in Sl.no.1-'Jindal' brand, Sl.no.2,3,4-'HB' brand, Sl.no.5,6-'Tata' brand, Sl.no.7-'Zoloto' brand, Sl.no.8-'Sudhkhar' brand
Payment Terms	Within 15 days of delivery of all materials
Tax	All taxes included in above price.
Delivery Date	On or before 10.11.15
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _____, Admin 9502211011
Penalty For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for B block drainage line purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form - PVC Fittings				Gulmohar Residency		Site & Phase		Date			
Company	GMR	192954	18.03.22	Req. Date	15.03.22	ID no.	74683	Approved by (sign):			
Material required before	srinivas										
Prepared by:											
Flat / Block no B -block drainage hanging line purpose at GMR site.											
3BHK 1660 sft Order Value:	1 Flats										
3BHK 1360sft Order Value:	0 Flats										
S No.	Item Description	Units	Qty required forType 16160Sft 3BHK flat	Qty required forType III 1800 Sft 3BHK flat	Qty required forType I 1500 Sft 3BHK flat	Qty required forType 1660Sft 3BHK flat	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
1	PVC Pipe - 4" -Single Socket	Nos	20	-	-	-	1.0	-	20		
2	PVC Reducer Tee-6"x4"	Nos	20	-	-	-	1.0	-	20		
3	PVC coupling - 6"	Nos	20	-	-	-	1.0	-	20		
4	PVC End Cap- 6"	Nos	4	-	-	-	1.0	-	4	86503	
5	PVC Pipe - 3"	Nos	30	-	-	-	1.0	-	30		
6	PVC coupling - 4"	Nos	20	-	-	-	1.0	-	20		
7	PVC coupling - 3"	Nos	20	-	-	-	1.0	-	20		
8	PVC Plain bend - 4"	Nos	24	-	-	-	1.0	-	24	86501	
9	PVC Plane Bend - 3"	Nos	24	-	-	-	1.0	-	24		
10	PVC 45 degree bend -4"	Nos	24	-	-	-	1.0	-	24		
11	PVC 45 degree bend -3"	Nos	24	-	-	-	1.0	-	24		
12	PVC plane Tee-3"	Nos	12	-	-	-	1.0	-	12		
13	PVC Nahni Trap- 4"x3"	Nos	20	-	-	-	1.0	-	20		
14	PVC bush 3" x 1 1/2"	Nos	20	-	-	-	1.0	-	20		
15	PVC U clamp- 4"	Nos	50	-	-	-	1.0	-	50		
16	PVC U clamp- 3"	Nos	50	-	-	-	1.0	-	50		
17	PVC Clamp - 4"	Nos	-	-	-	-	-	-	-		
18	PVC Reducer 4"x 3"	Nos	-	-	-	-	-	-	-		
19	PVC Reducer Tee 4"x 3"	Nos	-	-	-	-	-	-	-		
20	PVC End Cap - 4"	Nos	-	-	-	-	-	-	-		
21	PVC Plain Tee - 4"	Nos	-	-	-	-	-	-	-		
22	PVC Nahni Trap-4"	Nos	-	-	-	-	-	-	-		
23	PVC Reducer 63mm x 75 mm	Nos	-	-	-	-	-	-	-		
Total			382						382		

APPROVED

19 MAR 2022

MINISH PARIKH

MANAGER PROCUREMENT

APPROVED

19 MAR 2022

MINISH PARIKH

MANAGER

APPROVED BY

15 MAR 2022

MANAGER