PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/5/22	Prepared by	Deeps	Serial no.	4136
Supplier name	SSLLP			HO inward no.	
Firm/Company	MEMLLP	Project	GMR	HO received date	
PO/WO date	30/4/22	PO/WO No.	87876	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23592	11/5/22	5,550.39	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			5,550.39
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	20150	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			5,550.39
Amount E – PO / WO value:			7,483.04
Amount F – Difference (A – E):			1,932.65

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	16/5/22
Remarks:	Part bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	23592
Modi Reality Mallapur LLP	Invoice Date.	11-05-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No.	87876
	PO Date.	30-04-2022
	Req ID	76029
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Req Date	29-04-2022
	Loc Req No	167061

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6192 - Miscellaneous - Dinner Set - NA - Nos		12	73.66	883.92	18	159.12
	set of 6 no's(2sets)						
2	4115 - Consumables - Small Bowl - NA - Nos		12	27.50	330.00	18	59.40
	set of 6 no's-Kotori(2sets)						
3	4114 - Consumables - Quarter Plate - NA - Nos		12	38.83	465.96	18	83.88
	set of 6 no's(2sets)						
4	4116 - Consumables - Bowl 1 Ltr - NA - Nos		2	193.00	386.00	18	69.48
5	4017 - Consumables - Cup - NA - sets		24	66.16	1,587.84	18	285.80
	set of 12 no's coffee cups(2sets)						
6	4018 - Consumables - Cups & Saucers - NA - sets		12	87.50	1,050.00	18	189.00
	set of 6 with saucer(2sets)						
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	4,703.72	846.68
	423.34	423.34	Total Invoice Amount	5,550.39	

Rupees : Five Thousand Five Hundred Fifty and Paise Thirty Nine Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 94329 Date: 11/5 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

PURCHASE DIVISION
Advice for approval for credit to supplier

	15/5/22	Prepared by	Deep	Serial no.	4136
ne	SSLLP			HO inward no.	
ıpany	MRMLLP	Project	GMR	HO received date	
ı date	30/4/22	PO/WO No.	87876	Scan ID.	

ıo.	Bill no.	Bill date	Bill amount	Original attached
1.	23592	11/5/22	5,550.39	□ ~~Yes~~ □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,550.39
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 20150 | Proof of delivery matches MRN	□ ~~Yes~~ □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,550.39
Amount E – PO / WO value:	7,483.04
Amount F – Difference (A – E):	1,932.65
Quantity received as per PO /WO	□ Yes □ Excess received ~~□~~ Short received □ Part received
Close PO / WO	□ Yes ~~□~~ No – wait for balance material □ Other
Payment – due date	18/5/22
Remarks:	Part bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

PURCHASE DIVISION
Advice for approval for credit to supplier

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Firm/Company	MRMLLP	Project	GMR	HO received date	
PO/WO date	30/4/22	PO/WO No.	87876	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
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Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	20150	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
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Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
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Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	23592
Modi Reality Mallapur LLP	Invoice Date.	11-05-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No.	87876
	PO Date.	30-04-2022
	Req ID	76029
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Req Date	29-04-2022
	Loc Req No	167061

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6192 - Miscellaneous - Dinner Set - NA - Nos		12	73.66	883.92	18	159.12
	set of 6 no's(2sets)						
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	set of 12 no's coffee cups(2sets)						
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	set of 6 with saucer(2sets)						
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10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	4,703.72	846.68
	423.34	423.34	Total Invoice Amount	5,550.39	

Rupees : Five Thousand Five Hundred Fifty and Paise Thirty Nine Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 94329 Date: 11/5 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Requisition Form

Company Name:	Modi Realty Mallapur LLP	Date:	29-04-2022
Site & Phase :	Gulmohar Residency	Time:	11 am
Supplier	Summit Sales LLP	Req. No.	167061
Material required before date:		ID No.	76029

No	Description	Size	Quantity	Units	Inward No	Date
1	Signora ware dinner plate - 6 qty		2	Sets		
2	Signora ware quarter plate - 6 qty					
3	Signora ware Katori - 6 qty	27276				
4	Signora ware 1 ltr bowl - 1 qty					
5	Parage coffee spoons - 6 qty		2	Sets		
6	Parage dinner spoon - 6 qty		2	Sets		
7	Parage serving spoon - 1 qty		2	Sets		
8	Urmila polycarbonate glass - 12 qty		2	Sets		
9	Coffee cup - 12 qty		2	Sets		
10	Tea cup and Saucer - 6 qty		2	Sets		

Remarks:			
Prepared By	Prasad	Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
29 APR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

[illegible] Plaza, [illegible], M. G. Road, Secunderabad - [illegible]

Email: [illegible]

Supplier / Customer / Transporter Copy

GSTIN/UIN: 36ACQPS2044C1Z7

Customer Details

Modi Realty Mallapur LLP

Sy No. 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, 500076

GSTIN : 36AABFM1459P1ZP

DC No.	20150
DC Date	[illegible]
PO No.	[illegible]
PO Date	[illegible]
Req ID	[illegible]
Req Date	[illegible]
[illegible]	[illegible]

	Description of Goods	HSN/SAC	Qty
1	6192 - Miscellaneous - Dinner Set - NA - Nos		
2	4115 - Consumables - Small Bowl - NA - Nos		12
3	4114 - Consumables - Quarter Plate - NA - Nos		12
4	4116 - Consumables - Bowl 1 Ltr - NA - Nos		12
5	4017 - Consumables - Cup - NA - sets		2
6	4018 - Consumables - Cups & Saucers - NA - sets		24
7			12
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INWARD
MODI REALTY MALLAPUR LLP
Inward No. 8326 Dt. 11/5/22
MRN No. 20150 Dt. 12/05/22
Received By: Mosel Sign:

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 79847
Date: 15/5
Sign:
R.R. DIST.

Authorised signatory