PURCHASE DIVISION (B)

Advice for approval for credit to supplier

Date:	12/05/22	Prepared by	Vanajathi	Serial no.	3926
Supplier name	SSLLP			HO inward no.	
Firm/Company	MFMLLP	Project	GMR	HO received date	
PO/WO date	5/05/22	PO/WO No.	87990	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23510	9/05/22	3,189/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,189/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	107028	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,189/-
Amount E – PO / WO value:	3,189/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	16/05/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajathi				
Sign:	[signature]				
Date	12/05/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	23510
Modi Reality Mallapur LLP	Invoice Date:	09-05-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No.	87990
	PO Date.	05-05-2022
	Req ID	76148
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Req Date	04-05-2022
	Loc Req No	193154

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10	231.00	2,310.00	12	277.20
2	7560 - Stationery - other - Pen - NA - nos blue	9608	20	3.50	70.00	18	12.60
3	7594 - Stationery - other - Stapler pin - other - boxes big	7415	10	19.50	195.00	18	35.10
4	7594 - Stationery - other - Stapler pin - other - boxes small	7415	10	6.00	60.00	18	10.80
5	7560 - Stationery - other - Pen - NA - nos red	9608	10	3.50	35.00	18	6.30
6	7584 - Stationery - other - Scribbling Pads - other -		10	15.00	150.00	18	27.00
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	2,820.00		369.00
	184.50	184.50	Total Invoice Amount	3,189.00		

Rupees : Three Thousand One Hundred Eighty Nine Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. INWARD No. 94197 Date 9/5 Sign.

for Summit Sales LLP

Authorised signatory

 05-05-2022 15:51:30

Purchase Order

87990
20.04.22 3:26:44

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	87990	193154
Doc Date	05-05-2022	
Quote No	nil	
Quote Date	05-05-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles	10.00	231.00	0.00	12.00	2,587.20
2	7560 - Stationery - other - Pen - NA - nos *blue*	20.00	3.50	0.00	18.00	82.60
3	7594 - Stationery - other - Stapler pin - other - boxes *big*	10.00	19.50	0.00	18.00	230.10
4	7594 - Stationery - other - Stapler pin - other - boxes *small*	10.00	6.00	0.00	18.00	70.80
5	7560 - Stationery - other - Pen - NA - nos *red*	10.00	3.50	0.00	18.00	41.30
6	7584 - Stationery - other - Scribbling Pads - other - nos	10.00	15.00	0.00	18.00	177.00
	Rupees : Three Thousand One Hundred Eighty Nine Only.			**Total Order Value . . .**		**3,189.00**

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above material order for GMR Site purpose.
Completion Date	NA
Measurment	NA

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

05-05-2022 15:51:30

Original / Office Copy / Purchase Div.Copy

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Modi Reality Mallapur LLP*

Authorised Signatory

Name : ______________________

Name : ______________________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Date : __/__/____

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	04.05.22
Site & Phase :	GULMOHAR RESIDENCY	Time:	15:00
Supplier		Req. No.	193154
Material required before date:	06.05.22	ID No.	76148

No	Description	Size	Quantity	Units	Inward No	Date
1.	A4 sheets	std	10	bundles		
2.	Blue pen		20	No's		
3.	Stapler pins (big)	82990	10	No's		
4.	Stapler pins (small)		10	No's		
5.	Red pens		10	No's		
6.	Scribling pads		10	No's		
7.						
8.						
9.						
10.						

Remarks: For site and sales office work purpose at GMR site

Prepared By	Basaveshwari	Approved by	Ram prasad
Sign.& Date	04.05.22	Sign. & Date	

Note:

APPROVED
06 MAY 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
04 MAY 2022
RAM PRASAD

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter Copy

1 of 1 09-05-2022

Customer Details

Modi Realty Mallapur LLP

Sy No. 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge 500076

GSTIN 36AALFM1459R1ZP

DC No	20081
DC Date	09-05-2022
PO No	87990
PO Date	05-05-2022
Req ID	76148
Req Date	04-05-2022
Ext Req No	193154

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	[illegible]	10
2	7560 - Stationery - other - Pen - NA - nos	9608	20
3	7594 - Stationery - other - Stapler pin - other - boxes	7415	10
4	7594 - Stationery - other - Stapler pin - other - boxes	7415	10
5	7560 - Stationery - other - Pen - NA - nos	9608	10
6	7584 - Stationery - other - Scrubbing Pads - other - nos		10
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

RECEIVED
MODI REALTY MALLAPUR LLP
Inward No 8306 Dt. 9/5/22
MRN No 107028 Dt. 10/05/22
Received by Moses Sign

SUMMIT SALES LLP R.R. DIST.
IN WARD
No. 79777
Date: 12/5
Sign: