

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 12/05/22		Prepared by: Vamrajathi		Serial no. 3928	
Supplier name: SCLP				HO inward no.	
Firm/Company: mmmkp		Project: Gmr		HO received date	
PO/WO date: 5/05/22		PO/WO No. 87990		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	23510	9/05/22	3,189/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				3,189/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	107028		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				3,189/-	
Amount E – PO / WO value:				3,189/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		16/05/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vamrajathi				
Sign:	[Signature]				
Date	12/05/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		23510	
Modi Reality Mallapur LLP Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076 GSTIN : 36AAEFM1459R1ZP							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

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05-05-2022 15:51:30



87990

20.04.22 3:26:44

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP

5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	87990	193154
Doc Date	05-05-2022	
Quote No	nil	
Quote Date	05-05-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7555 - Stationery - other - Paper - A4 - bundles	10.00	231.00	0.00	12.00	2,587.20
2 7560 - Stationery - other - Pen - NA - nos blue	20.00	3.50	0.00	18.00	82.60
3 7594 - Stationery - other - Stapler pin - other - boxes big	10.00	19.50	0.00	18.00	230.10
4 7594 - Stationery - other - Stapler pin - other - boxes small	10.00	6.00	0.00	18.00	70.80
5 7560 - Stationery - other - Pen - NA - nos red	10.00	3.50	0.00	18.00	41.30
6 7584 - Stationery - other - Scribbling Pads - other - nos	10.00	15.00	0.00	18.00	177.00
Rupees : Three Thousand One Hundred Eighty Nine Only.					
Total Order Value . . .					3,189.00

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. Next to NFC Railway Over Bridge Phone. Contact: Security _____, Admin 9502211011
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above material order for GMR Site purpose.
Completion Date	NA
Measurment	NA

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name : _____

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : ____/____/____

Purchase Order

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Original / Office Copy / Purchase Div.Copy

Security

Nil

Remarks

Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Modi Realty Mallapur LLP**

Authorised Signatory



Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

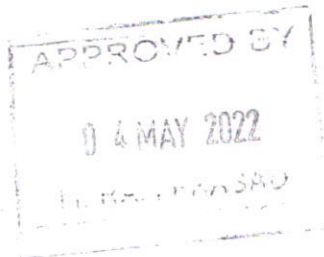
Company Name:	MODI REALTY MALLAPUR LLP	Date:	04.05.22
Site & Phase :	GULMOHAR RESIDENCY	Time:	15:00
Supplier		Req. No.	193154
Material required before date:	06.05.22	ID No.	76148

No	Description	Size	Quantity	Units	Inward No	Date
1.	A4 sheets	std	10	bundles		
2.	Blue pen		20	No's		
3.	Stapler pins (big)		10	No's		
4.	Stapler pins (small)		10	No's		
5.	Red pens		10	No's		
6.	Scribbling pads		10	No's		
7.						
8.						
9.						
10.						

Remarks: For site and sales office work purpose at GMR site

Prepared By	Basaveshwari	Approved by	Ram prasad
Sign. & Date	04.05.22	Sign. & Date	

Note:



DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/1 & 1, 111 floor, Sofam Mansion, M.G. Road, Secunderabad - 500003

Email: purchase@sumitproperties.com

GSTIN/INE: 36AC QFSZ096C 1277

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Supplier / Customer: Computer Cops

Customer Details

Medi Realty Mallapur LLP

Sy No. 19, Mallapur, Hyderabad. Next to NTC Railway. Over Bridge station 76

DC No: 20081
DC Date: 09/05/2022
PG No: 87990
PG Date: 05-05-2022
Req ID: 76148
Req Date: 01/05/2022
Est Req No: 193184

GSTIN: 36AAEFM1459R1/P

Description of Goods

		HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	48030	10
2	7560 - Stationery - other - Pen - N/A - nos	9608	20
3	7594 - Stationery - other - Stapler pin - other - boxes	7415	10
4	7594 - Stationery - other - Stapler pin - other - boxes	7415	10
5	7560 - Stationery - other - Pen - N/A - nos	9608	10
6	7584 - Stationery - other - Scribbling Pads - other - nos		10

for Summit Sales LLP

Authorized signatory



RECEIVED
MODI REALTY MALLAPUR LLP
MRN No 8306 Dt. 9/5/22
MRN No 107028 Dt. 10/05/22
Received by: *Moses* Sign: *Ch*

Subject to Hyderabad Jurisdiction